



# Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9  
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Posting No: SS2425 – 152

REVISED

September 23, 2024

## Education Assistant 3 – Two Vacancies Nechako Elementary School

Coast Mountains School District 82 gives thanks, and acknowledges with respect, that the lands on which we live, work, learn and play are the traditional territories of the Gitksan, Haisla, Nisga'a and Tsimshian Peoples.

<b>Closing Date:</b>	October 4, 2024 at 4:00 p.m.	<b>Hours:</b>	26 hours per week
<b>Wage:</b>	\$31.79 per hour	<b>Term:</b>	Continuing 10-month as per school calendar.
<b>Allowances:</b>	Dirty pay of 1 hour per day when applicable	<b>Start Date:</b>	As soon as possible

### Summary:

Works with a wide variety of students including those with autism, intellectual, physical and/or sensory disabilities and/or with students who exhibit inappropriate and sometimes aggressive behavior. Assists teachers with the delivery of programs and services to support student learning and to ensure the safety and comfort of students with special needs through physical and personal care in and out of the classroom and in the community. Supports may include academic assistance, life and social skills development, personal care and physical assistance (lifting and toileting) and positive behavior support. This position also includes general student supervision.

### Typical Qualifications and Skills:

- Grade 12
- Education Assistant certificate (equivalent to one post secondary year)
- Two years experience working with children with special needs
- Where additional student specific supports such as a health care plan, speech and language therapy and/or physical or occupational therapy are involved, training and direction will be provided by subject experts.
- B.C. Class 5 Driver's Licence

**Job Descriptions** may be viewed on our website at: [cmsd.bc.ca/support-staff-postings/support-staff-job-descriptions](http://cmsd.bc.ca/support-staff-postings/support-staff-job-descriptions)

### THE BOARD SHALL CONSIDER APPLICANTS IN THE FOLLOWING ORDER:

1. Internal applicants with CUPE Local 2052 regular seniority
2. Casual and Temporary Internal applicants with CUPE Local 2052 secondary seniority
3. Casual Employees without seniority and outside applicants
4. Applicants with relevant training/experience who do not meet the qualifications listed above may be considered

### Applications must be made in writing to:

Human Resources

Email: [hr@cmsd.bc.ca](mailto:hr@cmsd.bc.ca)

All applicants must comply with the Criminal Records Review Act

This position is employed on dates that students attend regular classes. Employees who do not meet the required qualifications may only hold the position on a temporary basis in accordance with Article 10.03

*Learning Together, Realizing Success for All – Engage, Ignite, Empower*

Name		Qlfd	CUPE Seniority	Contact Number

<b>Successful Applicant</b>	
<b>Name:</b>	
Remove post from website	
Authorization Form	
Qual – 26.5 Non – 26 hrs/wk	
SDS Changes	
LIF	
SmartFind Changes	
Spreadsheet	
Sharepoint	
Location / Role	
Fob	
Confirmation Letter (cc to CUPE)	
Seniority List	
Sorry Letters	
Notes:	