



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

Job Title	Student Monitor
Department	Student Support Services
Location	School Based
Reports to	School Administration

GENERAL DESCRIPTION

Reporting to the school administration, the Student Monitor supervises students in assigned areas inside and outside the school. Supervision is highly visible and ensures students' safety, well-being and conformance to the school's standards of acceptable behaviour.

TYPICAL DUTIES & RESPONSIBILITIES

- Supervises students during non-instructional time in assigned areas of the school building and grounds.
- Reminds students as needed of acceptable behaviours and directs correction. Such behaviours include running in hallways, littering, fighting, swearing, horseplay, smoking and vandalism.
- Maintains high visibility among students.
- Directs misbehaving students to an administrator.
- Assists children who have injured themselves by providing basic first aid or requesting appropriate assistance.
- Provides information to administrator on incidents accidents. Completes incident reports on more serious infractions.
- Identifies strangers on or around school grounds and directs them appropriately

TYPICAL QUALIFICATIONS & SKILLS

- Grade 10
- Three months' experience working with children
- Level 1 First Aid

FOR CMSD: Kiran Bath *Title* Director of Human Resources

FOR CUPE: *Title* CUPE JEMC Representative