



## Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9  
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

Job Title	<b>Indigenous Support Worker</b>
Department	Student Support Services
Location	School Based
Reports to	Director of Learner Support, Indigenous Education

### GENERAL DESCRIPTION

Reporting to the Director of Learner Support, Indigenous Education and under the day-to-day supervision of school administration, the Indigenous Support Worker assists Indigenous students and their teachers to facilitate student success. Works cooperatively with other employees, parents, students, the Indigenous community and Indigenous community services in school and the community. Acts as a positive role model and bridges cultural differences. Works in a variety of settings including schools, student homes and/or community agency locations.

### TYPICAL DUTIES & RESPONSIBILITIES

- Works with Indigenous students on a one-to-one or small group basis under the day-to-day direction of a teacher or administrator in a collaborative manner to facilitate students' academic success and positive social and emotional development inside and outside the classroom environment.
  - Provides liaison between the school, the student's home, the community and the appropriate Indigenous organizations.
  - Conducts home visits, in consultation with the teacher or administrator.
  - Advocates within the school community on behalf of Indigenous students and families.
  - Provides guidance and encouragement to Indigenous students on a regular basis and supports the development of life skills and socially responsible behaviour.
  - Plans and facilitates cultural activities and demonstrations, including the purchase of supplies and accessing cultural resource workers.
  - Maintains files and records on Indigenous students in accordance with the requirements of the Ministry of Education.
  - Completes and provides monthly reports.
  - Assists with Indigenous student supervision and classroom management.
  - Assists learning assistance teachers
  - Supporting academics in the classroom, to meet student, classroom, school and District goals
  - Assists with integration of Indigenous curriculum in the classroom.
  - Under the direction of an administrator, transports students.
  - adapting instructional materials to the specific needs of Indigenous student(s), such as explaining instructions or student responses, under the guidance of a classroom teacher or

- Attends and participates in educational school-based meetings related to Indigenous students.
- Assists with Indigenous language learning in the school.
- Assists with work experience, career education and apprenticeship opportunities for Indigenous students.
- Schedules are set by the school administration in consultation with classroom teachers

#### TYPICAL QUALIFICATIONS & SKILLS

- Grade 12.
- One year post secondary program in Indigenous studies.
- One year experience working with Indigenous youth.
- B.C. Class 5 Driver's License.

FOR CMSD:	Kiran Bath	<i>Title</i>	Director of Human Resources
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FOR CUPE:		<i>Title</i>	CUPE JEMC Representative
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