



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

Job Title	Indigenous Outreach Worker
Department	Indigenous Education Department
Location	School Based
Reports to	Director of Indigenous Education, School Administration

GENERAL DESCRIPTION

Reporting to the Director of Indigenous Education and school administration, the Indigenous Outreach Worker is responsible for engaging with learners, parents, community groups, agencies, organizations and service providers with the purpose to support attendance and learner success. The IOW will provide support to enhance the success of Indigenous learners who may have complex barriers contributing to disengagement from school. The IOW will provide school-based and home-based services for Indigenous students and families to support re-engagement and connection with school.

TYPICAL DUTIES & RESPONSIBILITIES

Duties and Responsibilities:

- In co-operation with the Director and school administration, creating a schedule for working in schools with Indigenous students at-risk of disengaging with school
- Working collaboratively as a member of a team to create and implement a response plan based on the specific needs of Indigenous learners
- Develop measures to monitor impact in relation to learner success
- Collaborating with support staff, classroom teachers, counsellors, administrators and Indigenous Education staff
- Receiving referrals and attending consultative meetings such as School Based Team meetings or District Screening meetings as requested
- Identifying and collaborating with agencies and organizations in the community to support learners
- Works collaboratively with agencies, service providers, and community supports so that the learners and their families can be connected to the appropriate services
- Assists in developing and facilitating implementation of individual school re-engagement plans for students based on understanding of student needs/interests and school/community resources
- Checking in with students regularly to ensure school re-engagement plan is being implemented and followed
- Improving student progress toward goals and attendance
- Collecting and planning through using data for targeted students
- Providing updates and written reports to the Director, school administration and/or Indigenous Education Advisory Committee on a regular basis or as requested.
- Other duties as requested

TYPICAL QUALIFICATIONS & SKILLS

- Certificate in Social Work or Indigenous Studies or a combination of training/certification/professional work experience.
- Minimum 1 year of experience working in an Indigenous community or with Indigenous students who have been disengaged from school
- Experience working with Indigenous children/youth with complex needs, trauma, addictions
- Excellent communication and interpersonal skills
- Demonstrated ability to work effectively as a team member
- Demonstrated experience in social-emotional support, case management and referral processes
- Knowledge of First Nations, Metis, and Inuit history, culture, values, history, and contemporary issues facing Indigenous students, families and communities
- Valid BC driver's license
- Satisfactory Criminal Record Check

FOR CMSD:	Kiran Bath	<i>Title</i>	Director of Human Resources
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FOR CUPE:		<i>Title</i>	CUPE JEMC Representative
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