



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

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|------------|---------------------------------|
| Job Title | Groundskeeper 2 |
| Department | Maintenance |
| Location | Terrace, Kitimat or Hazelton |
| Reports to | Manager of Maintenance Services |

GENERAL DESCRIPTION

Reporting to the Manager of Maintenance Services, the Groundskeeper 2 performs manual and skilled work including maintenance of district buildings, grounds and playground equipment to ensure safety, serviceability and appearance.

TYPICAL DUTIES & RESPONSIBILITIES

- Operates heavy grounds equipment, such as excavators, dump trucks and front-end loaders.
- Inspects vehicles or trailers, secures chains and hitches. Maintains logbook.
- Cuts grass, prunes trees, plants shrubs, weeds and rakes leaves. Fertilizes grounds as directed.
- Inspects, cleans and clears grounds and work areas of debris and hazardous materials. Disposes of refuse. Empties garbage cans. Sweeps sidewalks and driveways. Maintains shop area.
- Assists trades with installation or demolition of structures or fixtures. Disposes of building refuse.
- Grades and maintains fields and parking lots using heavy equipment.
- Loads and unloads vehicles. Sorts, stacks and transports materials and equipment.
- Clears snow and salts sidewalks, curbs, steps and driveways.
- Moves furnishings, equipment, power tools, materials. Erects ladders or scaffolding.
- Constructs retaining walls, drainage systems. Inspects, installs and repairs playground equipment, fencing and curbing.
- Hauls grounds materials, debris and equipment.
- Cleans work areas, culverts, catch basins and drains to ensure proper drainage.
- Operates, inspects and performs minor maintenance of lawn mowers, tractors and weed eaters.

TYPICAL QUALIFICATIONS & SKILLS

- Grade 10
- Grounds Maintenance and heavy equipment operation courses (equivalent to 3 months of coursework)
- Two years of equipment operation or grounds maintenance experience
- BC Class 5 driver's license

FOR CMSD: Kiran Bath *Title* Director of Human Resources

FOR CUPE: *Title* CUPE JEMC Representative