

**REGULAR MEETING OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT 82 (COAST MOUNTAINS)**

TUESDAY, NOVEMBER 25, 2025 – 5:00 P.M.

**BOARD OF EDUCATION OFFICE - TERRACE
HYBRID MEETING (IN PERSON OR VIRTUAL)**

PRESENT WERE:

Chair - M. Warcup
(virtual) - E. Harrison
Vice Chair - K. Jonkman
(virtual) - J. Sundell
- A. Maitland

Superintendent of Schools
Secretary Treasurer
Recording Secretary

- T. MacMillan
(virtual) - G. Fuller
- L. Harder

DISTRICT STAFF PRESENT:

Director of Instruction, Inclusive Education
Director of Instruction, Learning Services
Director of Instruction, Human Resources
Director of Facility Services
District Principal, Curriculum Support

- J. Nieckarz
- P. Barron
- K. Bath
- R. Schibli
- T. McDonald

Board Chair Warcup acknowledged with respect the school district's business being conducted on the unceded traditional territories of the Gitksan, Haisla, Nisga'a and Ts'msyen Peoples noting Trustees Ed Harrison and Julia Sundell attended virtually respectively. We are honoured to work with their children and privileged to live on these lands.

Presentation: International Student Program (ISP)

Joe Dominguez, International Student Program Administrator, provided an overview of the International Student Program. He reviewed the mission and vision of the program, highlighting its alignment with provincial international education goals and its role in supporting diversity, intercultural understanding, and enriched learning experiences for both international and local students.

Administrator Dominguez outlined the program's significant growth, noting that enrollment has increased from 14 students in its first year to 49 students in 2025/26, with continued growth projected for next year. He also spoke to the positive economic and community impact of the ISP, along with expanding international partnerships and ongoing interest from new countries and agencies.

Administrator Dominguez shared examples of strong cultural exchange and long-term relationships formed between students, families, and the community. He highlighted recent learning opportunities and activities, as well as ongoing exploration of scholarship options to support both international students and local students involved in global citizenship initiatives.

An international student from Germany attended and shared her positive experiences at Caledonia Secondary School, noting supportive teachers, opportunities in athletics, cultural learning, and a welcoming homestay experience.

Trustees thanked Joe and the student for the presentation and expressed appreciation for the continued growth and impact of the International Student Program.

Board Chair Warcup welcomed guests who joined the meeting both in person and virtually. The meeting was also livestreamed via Coast Mountains School District YouTube Channel. Introductions followed by Trustees and District staff in attendance at the meeting.

Board Chair Warcup shared that through the month of November, schools are well into the flow of the year. Classrooms are engaged in meaningful learning, and schools continue to deepen connections with local families, Nations, and community organizations that enrich the experiences offered to learners. She noted that this time of year also brings important opportunities to celebrate student progress through report cards, parent/caregiver–teacher conferences, and school open houses. With the change of season and winter approaching, the Board remains focused on collaboration, student well-being, and creating engaging learning environments.

Board Chair Warcup extended the Board's appreciation to all staff, students, and families for their continued commitment to creating welcoming, inclusive, and supportive learning environments across Coast Mountains School District. As the holiday season approaches, she offered warm wishes to everyone—whether they celebrate Christmas, enjoy winter festivities, or simply take time to rest and reconnect. With the next Regular Board Meeting scheduled for January 28, 2026, the Chair expressed hope that the coming weeks would bring peace, joy, and a healthy start to the New Year.

Board Chair Warcup acknowledged and recognized the following observances held during the month of November:

Indigenous Veterans Day, recognized annually across Canada on November 8, honours the service, sacrifice, and contributions of Indigenous Veterans, while also acknowledging the historical inequities many faced during and after their service. Established in 1994, this day provides an important opportunity for reflection, learning, and recognition. Across Coast Mountains School District, staff and learners demonstrated their continued commitment to honouring Indigenous Veterans through classroom learning, school-based activities, and district-wide acknowledgement.

Remembrance Day, observed on November 11th, honoured all who served and sacrificed in military service. The date marks the armistice of the First World War, which took effect at the 11th hour of the 11th day of the 11th month in 1918. Schools and district offices across Coast Mountains School District recognized this important day through ceremonies and assemblies, emphasizing the significance of remembrance, gratitude, and educating students about peace.

The following reminder was shared by Board Chair Warcup for meeting guests regarding the Question Period:

- At the end of each Regular (Public) Board Meeting, there is a 10-minute question period for the public. Questions must pertain to the agenda and can be presented in person at the Regular Board Meeting or emailed no later than 4:00 p.m. on the day of the Regular Board Meeting to the attention of Lindsay Harder, Executive Assistant.
- Questions or comments about personal issues, individuals or property acquisitions are not appropriate for public meetings. A written response to questions to the Board will be provided as soon as practicable. Questions asked at the Regular Board Meeting are recorded for follow up by the Board in the event an answer is not provided during the Question Period.

1. CALL TO ORDER

Board Chair Warcup called the meeting to order at 5:00 p.m.

2. DECLARATION OF QUORUM

A quorum was declared.

3. APPROVAL OF AGENDA

Motion #8894

THAT the agenda be adopted as circulated.

Carried
All in Favour

4. APPROVAL OF MINUTES OF PRIOR MEETING

4.1 Regular Meeting of the Board, October 29, 2025

Motion #8895

THAT the minutes of the Regular Meeting of the Board held October 29, 2025 be approved.

Carried
All in Favour

5. RECEIPT OF RECORDS OF IN CAMERA MEETING

5.1 Summary of In Camera Meeting, October 29, 2025

Motion #8896

THAT the Summary of the In Camera Meeting of the Board held October 29, 2025 be approved.

Carried
All in Favour

6. BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes to report

7. CORRESPONDENCE

7.1 Kitimat Chamber of Commerce and KEDA – Request for District Update (MEMSS) and Response from CMSD

7.2 Minister of Education & Child Care Response to CMSD: Fine Arts Addendum Submission

THAT the Board receive for information the letter received on October 31, 2025, from Kitimat Chamber of Commerce and Kitimat Economic Development Association (KEDA) addressed to the Board of Trustees and response letter dated November 7, 2025, from Board Chair, Margaret Warcup regarding Mount Elizabeth Middle Secondary School (MEMSS). The Board receive for information the letter dated November 20, 2025, from to the Minister of Education and Child Care, the Honourable Lisa Beare, in response to the Board's letter regarding the importance of Fine Arts programming across the District

Received
(No motion required)

8. SUPERINTENDENT OF SCHOOLS' MONTHLY REPORT – NOVEMBER 2025

THAT the Superintendent of Schools' Monthly Report to the Regular Board Meeting of November 25, 2025, be received as presented.

Received
(No motion required)

9. INDIGENOUS EDUCATION REPORT – November 2025

THAT the Board receive for information the Indigenous Education Report for November 2025 presented by Superintendent MacMillan.

Received
(No motion required)

10. STANDING COMMITTEE REPORTS

10.1 Business Committee Report (Trustee Ed Harrison)

10.1.1 Business Committee Meeting Minutes, November 12, 2025

THAT the minutes of the Business Committee Meeting held on November 12, 2025 be received for information.

Received
(No motion required)

10.1.2 Monthly Financial Statements & Quarterly Summary

THAT the Monthly Financial Statements & Quarterly Summary received for information.

Received
(No motion required)

10.2 Education Committee Report (Trustee Karen Jonkman)

10.2.1 Education Committee Meeting Minutes, November 19, 2025

THAT the minutes of the Education Committee Meeting held November 19, 2025 be received for information.

Received
(No motion required)

10.2.2 School Growth Plans 2025/26

The Board expressed appreciation for the revised School Growth Plan template and its clear alignment with the District's Strategic Plan. A suggestion was raised for schools to consider including goals related to staff wellness within the "Well-Being, Safe and Welcoming Spaces" section in future iterations, given the

Strategic Plan's emphasis on supporting the health and safety of all employees. Superintendent MacMillan acknowledged the feedback and confirmed it will be noted moving forward.

Motion #8897

THAT the Board approves the School Growth Plans for 2025/26 as presented.

Carried
All in Favour

11. NEW BUSINESS

There is no new business to report.

12. TRUSTEE REPORTS

12.1 Board Chair Report – November 2025

THAT the Board receive for information the Board Chair Report for November 2025.

Received
(No motion required)

12.2 BCPSEA Delegate Report

Trustee Jonkman provided an update on the BCPSEA Annual Symposium, held virtually on November 6–7, 2025. She noted that the event moved to an online format this year as a cost-saving measure and reported strong attendance.

Key sessions included:

- Psychological Health and Safety in Education, with a focus on organizational wellness as a growing area of concern across school districts.
- A workshop on Harassment and Investigations, which provided valuable insights into best practices and emerging considerations for districts.

THAT the Board receive the BCPSEA Delegate Report for information.

Received
(No motion required)

12.4 Trustee Reports

Trustees shared updates on recent district and community engagements. Reports included participation in a Branch Meeting focused on teacher recruitment and retention, attendance at the Ombudsperson's Public Interest Disclosure Day, involvement with community planning activities, and participation at the Mount

Elizabeth Middle Secondary School Open House and recent Community Forum. Trustees noted strong community turnout, constructive dialogue, and appreciation for the respectful engagement demonstrated at both events.

Received
(No motion required)

13. QUESTION PERIOD

There were no questions received.

BOARD ELECTIONS:

14.1 Board Elections Introduction/Instructions *(Chaired by Secretary Treasurer Fuller)*

14.1.1 Appointment of Scrutineer(s)

Secretary Treasurer appointed Director Nieckarz as Scrutineer for the Board Elections.

14.1.2 Nomination and Elections

14.1.2.1 Chair

Secretary Treasurer Fuller called for nominations for the position of Chair. Trustee Harrison nominated Trustee Warcup and was accepted by Trustee Warcup. Secretary Treasurer Fuller called for nominations a second, third and final time. Secretary Treasurer Fuller declared Trustee Warcup acclaimed as Board Chair and extended her congratulations.

14.1.2.2 Vice Chair

Secretary Treasurer Fuller called for nominations for the position of Vice Chair. Trustee Warcup nominated Trustee Jonkman and was accepted by Trustee Jonkman. Secretary Treasurer Fuller called for nominations a second, third and final time. Secretary Treasurer Fuller declared Trustee Jonkman acclaimed as Vice Chair with congratulations.

14.1.2.3 BCPSEA Delegate

Secretary Treasurer Fuller called for nominations for the position of BCPSEA Delegate. Trustee Warcup nominated Trustee Jonkman and was accepted by Trustee Jonkman. Secretary Treasurer Fuller called for nominations a second time, third and final time. Hearing none, she declared Trustee Jonkman acclaimed as BCPSEA Delegate with congratulations.

14.1.2.4 BCPSEA Alternate

Secretary Treasurer Fuller called for nominations for the position of BCPSEA Alternate. Trustee Jonkman nominated Trustee Maitland and was accepted by Trustee Maitland. Secretary Treasurer Fuller called for nominations a second time, third and final time. Hearing none, she declared Trustee Maitland acclaimed as BCPSEA Alternate with congratulations.

14.1.2.5 BCSTA Provincial Councillor

Secretary Treasurer Fuller called for nominations for the position of BCSTA Provincial Councillor Delegate. Trustee Jonkman nominated Trustee Sundell. Trustee Sundell declined the nomination. Secretary Treasurer Fuller called for nominations a second time. Trustee Warcup nominated Trustee Harrison. Trustee Harrison accepted the nomination. Secretary Treasurer Fuller called for nominations a third and final time. Hearing none, she declared Trustee Harrison acclaimed as BCSTA Provincial Councillor Delegate with congratulations.

14.2.2.6 BCSTA Alternate

Secretary Treasurer Fuller called for nominations for the position of BCSTA Alternate. Trustee Warcup nominated Trustee Sundell and Trustee Sundell declined. Trustee Warcup nominated Trustee Maitland and was accepted by Trustee Maitland. Secretary Treasurer Fuller called for nominations a second time, third and final time. Hearing none, she declared Trustee Maitland acclaimed as BCSTA Alternate with congratulations.

14.2.2.7 Motion to Destroy Ballots

Not required

15. ADJOURNMENT

The next hybrid Regular Board of Education Meeting will be held on Wednesday, January 28, 2026 at 5:00 p.m. at the School Board Office located in Terrace.

The meeting was adjourned at 6:15 p.m.


Board of Education Chair


Secretary Treasurer