



2026-2027 STUDENT REGISTRATION & CROSS BOUNDARY APPLICATION PROCEDURE

Pre-registration is requested to allow the School District to plan staffing and resources to meet school needs.

Families can determine their neighbourhood (in-catchment) school using the School Locator available on the Coast Mountains School District website:

<https://www.cmsd.bc.ca/school-locator>

Registration Dates
January 19, 2026 – February 27, 2026

Registration Options

Parents/caregivers may register their child using one of the following options:

Option 1 (Preferred)

Complete the online registration through [MyEducationBC](#) (Grades 1-6 only, click on link, when the log-in screen opens, request an account and follow the step-by-step instructions).

Option 2

Download and complete the Student Registration Form ([regular](#) or [fillable](#) format) and submit it by appointment or by email to the school.

Option 3

Contact your in-catchment school, or if applicable, the French Immersion school, to make an appointment to receive registration forms.

School and Principal contact information is available at:

<https://www.cmsd.bc.ca/schools>

Definitions

- **In-Catchment Student:**
A student who lives within the attendance area of a school.
- **Cross Boundary Student:**
A student who does not live within the attendance area of the school they wish to attend.
- **School of Choice:**
An approved program or school option, such as French Immersion or a school accepting Cross Boundary applications.

School of Choice and District Policy

Student attendance areas, Schools of Choice, and Cross Boundary placement are governed by Board policy, in accordance with Ministry of Education and Child Care requirements. District policies are available on the Coast Mountains School District website.

New Student Registration and Confirmation

The District will make every effort to place students in their in-catchment school. Students may be wait-listed until staffing is finalized. Families will be notified of placement status as soon as possible, and no later than the first Friday following school opening.

Cross Boundary Applications and Confirmation

Parents/caregivers requesting Cross Boundary placement must first register their child at their in-catchment school to ensure placement should the application be unsuccessful. Cross Boundary Applications must be initiated through the catchment area school, by appointment or email. The catchment area school will forward the application to the school of choice.

Important Notes:

- Effective the 2026–2027 school year, Cross Boundary Applications to ***Suwilaawks Community School, Uplands Elementary School, and New Hazelton Elementary School*** are restricted to students with a sibling currently enrolled.
- Confirmation of Cross Boundary Applications will be provided by the first Friday following school opening, pending staffing and school configurations.
- Decisions may not be finalized until the first week of school.

Required Documentation

The following documentation is required at the time of registration:

- Birth certificate
- BC Care Card or BC Services Card
- Proof of immunization
- Parent/caregiver proof of “ordinarily resident” status

Proof of ordinarily resident includes a BC Services Card and **one** of the following:

- Provincial Driver’s License
- Utility bill
- Proof of home ownership, long-term lease, or rental agreement
- Current BC income tax return

Need Assistance?

Please contact:

Lindsay Harder, Executive Assistant
Coast Mountains Board of Education Office

Phone: (250) 638-4401

Email: lindsay.harder@cmsd.bc.ca

