

**REGULAR MEETING OF THE BOARD OF EDUCATION  
OF SCHOOL DISTRICT 82 (COAST MOUNTAINS)  
WEDNESDAY, APRIL 24, 2024 – 5:00 P.M.  
HAZELTON SECONDARY SCHOOL – HYBRID MEETING (IN PERSON OR VIRTUAL)**

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**PRESENT WERE:**

Chair - M. Warcup  
(virtual) - S. Duncan-Green  
- E. Harrison  
(virtual) - W. Jones  
Vice Chair - K. Jonkman  
(virtual) - M. Maxim  
(virtual) - J. Sundell

Superintendent of Schools - A. Callaghan  
Secretary Treasurer - G. Fuller  
Recording Secretary - C. Gagnon

**DISTRICT STAFF PRESENT:**

Director of Human Resources (virtual) - K. Bath  
Director of Instruction, Indigenous Education (virtual) - R. Clifton  
Director of Instruction, Learner Support (virtual) - J. Nieckarz  
Director of Facility Services - R. Schibli

Board Chair Warcup acknowledged with respect the school district's business being conducted on the traditional and unceded territories of the Gitxan, Haisla, Nisga'a, Ts'msyen and Lheidli T'enneth Peoples noting Trustee Sundell was participating in the meeting from Prince George. We are honoured to work with their children and privileged to live on these lands.

A warm welcome was shared with meeting guests who joined in person and virtually noting the Board was pleased to be in Hazelton to conduct its Regular Board Meeting. Special thanks were extended shared for the staff and students at Hazelton Secondary School for hosting the Board's visit and for their welcoming hospitality. Introductions followed by Trustees and District staff attending the meeting. The meeting was also livestreamed via the school district's YouTube Channel.

Board Chair Warcup acknowledged National Day of Mourning held on April 28, when Canadians will pay tribute to workers who have died, were injured, or made ill from their work. It is also a day on which to collectively renew our commitment to improve health and safety in the workplace and prevent further injuries, illnesses and deaths. To mark our school district's commitment in observance of the National Day of Mourning on April 28, the Canadian flags in Coast Mountains School District will be lowered to half-mast on Friday, April 26 and raised early morning, April 29 (following the weekend).

Board Chair Warcup shared a reminder regarding the 10-minute question period held at the end of the Regular Board Meeting. Questions must pertain to the agenda and can be presented in person at the Regular Board Meeting or emailed no later than 4:00 p.m. on the day of the Regular Board Meeting to the attention of Executive Assistant Gagnon. Questions or comments about personnel issues, individuals or property acquisitions are not appropriate for public meetings. A written response to questions to the Board will be provided as soon as practicable. Questions asked at the Regular Board Meeting are recorded for follow up by the Board in the event an answer is not provided during the Question Period.

**1. CALL TO ORDER**

Board Chair Warcup called the meeting to order at 5:23 p.m.

**2. DECLARATION OF QUORUM**

A quorum was declared.

**3. APPROVAL OF AGENDA**

Motion #8617

**THAT** the agenda be adopted as circulated.

Carried  
All in Favour

Trustee Maxim indicated he submitted a report via email on April 15, 2024 that was not reflected on the meeting agenda. Superintendent Callaghan noted the email sent by Trustee Maxim on April 15 was addressed to "Dear (redacted)", therefore, it was not included in the meeting agenda.

Board Chair Warcup responded that she did not receive the email referenced by Trustee Maxim noting agenda items for the Regular Board Meeting must be forwarded to the Board Chair for consideration and discussion at the agenda setting meeting for the respective Regular Board Meeting.

**4. APPROVAL OF MINUTES OF PRIOR MEETING**

**4.1 Special Board Meeting, February 27, 2024**

Motion #8618

**THAT** the minutes of the Special Meeting of the Board held February 27, 2024 be approved.

Carried  
All in Favour

**5. RECEIPT OF RECORDS OF IN CAMERA MEETING**

**5.1 Summary of Special In Camera Meeting, March 8, 2024**

Motion #8619

**THAT** the Summary of the Special In Camera Meeting of the Board held March 8, 2024 be approved.

Carried  
In Favour 6 / Abstained 1 (Trustee Maxim)

**5.2 Summary of Special In Camera Meeting, March 15, 2024**

Motion #8620

**THAT** the Summary of the Special In Camera Meeting of the Board held March 15, 2024 be approved.

Carried  
In Favour 6 / Abstained 1 (Trustee Maxim)

**6. BUSINESS ARISING FROM THE MINUTES**

**6.1 Ministry Approval – 2022-2023 Indigenous Education Fund Carry Forward**

Motion #8621

**THAT** the Board receive the Deputy Minister of Education and Child Care's correspondence granting approval pursuant to Section 106.4(2) of the *School Act* for the Board of Education for Coast Mountains School District 82 to underspend its 2022-2023 school year Indigenous Education targeted funds in an amount up to \$415,680.

Carried  
All in Favour

**6.2 Proposed Catchment Review: Suwilaawks Community School & Cassie Hall Elementary School**

Motion #8622

**THAT** the Board approve Option 2, recommended by the Senior Leadership Team members, based on data and feedback received during the research and consultation conducted on the proposed school catchment boundary for Suwilaawks Community School and Cassie Hall Elementary.

Option 2:

Manage school enrollment through strict management of cross boundary applications and firm enrollment limit based on class size and building capacity.

Carried  
All in Favour

**7. CORRESPONDENCE**

There was no correspondence received.

**8. SUPERINTENDENT OF SCHOOLS' MONTHLY REPORT – APRIL 2024**

Motion #8623

**THAT** the Superintendent of Schools' Monthly Report to the Regular Board Meeting of April 24, 2024 be received as presented.

Carried  
All in Favour

**9. INDIGENOUS EDUCATION REPORT – APRIL 2024**

Motion #8624

**THAT** the Board receive for information the Indigenous Education Report for April 2024.

Carried  
All in Favour

**10. STANDING COMMITTEE REPORTS**

**10.1 Business Committee Report** (Trustee Ed Harrison)

**10.1.1 Business Committee Meeting Minutes, April 10, 2024**

Motion #8625

**THAT** the minutes of the Business Committee Meeting held April 10, 2024 be received for information.

Carried  
All in Favour

**10.1.2 Ministry Estimated Operating Grants 2024-2025 Announcement**

Motion #8626

**THAT** the Board receive the Ministry of Education's Estimated Operating Grants 2024/25 announcement as presented for information.

Carried  
All in Favour

**10.1.3 Ministry Response to Annual Five-Year Capital Plan Submission 2024-2025  
& Capital Bylaw No. 2024/25–CPSD82-01**

CAPITAL BYLAW NO. 2024/25-CPSD82-01 - CAPITAL PLAN 2024-2025

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 82 (Coast Mountains) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education and Child Care (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 15, 2024, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 82 (Coast Mountains) Capital Bylaw No. 2024/25-CPSD82-01.

Motion #8627

**THAT** the Capital Bylaw No. 2024/25-CP-SD82-01 (Capital Plan 2024/25) be read a first time the 24th day of April, 2024.

Carried  
All in Favour

Motion #8628

**THAT** the Capital Bylaw No. 2024/25-CP-SD82-01 (Capital Plan 2024/25) be read a second time the 24th day of April, 2024.

Carried  
All in Favour

*Unanimous consent was received and confirmed by Board Chair Warcup prior to proceeding to third reading of the Capital Bylaw No. 2024/25-CPSD82-01 - Capital Plan 2024/25.*

Motion #8629

**THAT** the Capital Bylaw No. 2024/25-CP-SD82-01 (Capital Plan 2024/25) be read a third time, passed and adopted the 24th day of April, 2024.

Carried  
All in Favour

**10.2 Education Committee Report (Trustee Karen Jonkman)**

**10.2.1 Education Committee Meeting Minutes, April 10, 2024**

Motion #8630

**THAT** the minutes of the Education Committee Meeting held April 10, 2024 be received for information.

Carried  
All in Favour

**11. NEW BUSINESS**

There was no new business to report.

**12. TRUSTEE REPORTS**

**12.1 Board Chair Report – April 2024**

Motion #8631

**THAT** the Board receive for information the Board Chair Report for April 2024.

Carried  
All in Favour

## 12.2 Trustee Reports

Trustee Duncan-Green shared he attended the 2024 Indspire awards held in Ottawa on April 18, 2024. The Indspire Awards represents the highest honour the Indigenous community bestows upon its own people. Trustee Duncan-Green noted it was a great honour to attend the Indspire awards in person where Eden Robinson, Haisla writer and well-known Indigenous writer was recognized for her work. Trustee Duncan-Green further noted it was a great pleasure for him to present Ms. Robinson with her pin the evening before the awards ceremony.

Trustee Maxim reported on his participation at the BC School Trustees Association's Annual General Meeting held in Vancouver, April 18-20, 2024 at the Westing Bayshore Hotel. Trustees and senior district staff province-wide attended the Annual General Meeting.

Trustee Harrison shared he visited Kitwanga Elementary School noting the new white paint which brightened up the school in comparison to his visit a few years ago.

## 13. QUESTION PERIOD

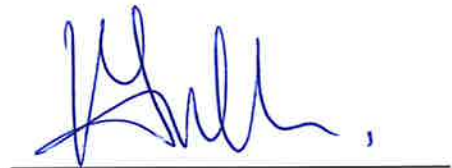
There were no questions presented.

## 14. ADJOURNMENT

The next hybrid Regular Board of Education Meeting will be held on Wednesday, May 22, 2024 in Stewart. The meeting was adjourned at 6:09 p.m.



Board of Education Chair



Secretary Treasurer