

**REGULAR MEETING OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT 82 (COAST MOUNTAINS)
WEDNESDAY, SEPTEMBER 25, 2024 – 5:00 P.M.
BOARD OF EDUCATION OFFICE – HYBRID MEETING (IN PERSON OR VIRTUAL)**

PRESENT WERE:

Chairperson - M. Warcup
- E. Harrison
- W. Jones
Vice Chairperson - K. Jonkman
(virtual) - M. Maxim

REGRETS:

Interim Superintendent of Schools
Secretary Treasurer
Recording Secretary

- J. Sundell

- J. Meyer
- G. Fuller
- C. Gagnon

DISTRICT STAFF PRESENT:

Director of Human Resources
Director of Instruction, Learner Support
District Principal, Mentoring & Learner Engagement
District Principal, Early Learning & French Immersion
District Vice Principal, Indigenous Education

- K. Bath
- J. Nieckarz
- P. Barron
- T. McDonald
- B. Azak

Board Chairperson Warcup acknowledged with respect the school district's business being conducted on the unceded traditional territories of the Gitksan, Haisla, Nisga'a and Ts'msyen Peoples. We are honoured to work with their children and privileged to live on these lands.

Board Chair Warcup welcomed guests who joined the first Regular Board Meeting of the 2024-2025 school year both in person and virtually. The meeting was also livestreamed via CMSD82's YouTube Channel. Introductions followed by Trustees and District staff in attendance at the meeting.

Board Chair Warcup indicated the start of the new school year was smooth, however, it was a busy start-up with staff and students returning to welcoming, safe and inclusive schools. September is a month of getting to know one another – students, staff and parents/guardians – in an effort to build meaningful relationships and establishing a sense of community within classrooms and schools.

Board Chair Warcup shared in honour of the late Kitsumkalum First Nation Hereditary Chief and long-standing elected Chief Councillor Don Roberts, who passed away September 15, 2024, the flags at CMSD82 Terrace and Thornhill schools and office buildings are lowered to half-mast today, September 25, the day of Chief Roberts' funeral. Coast Mountains School District extends its sincerest condolences to the Kitsumkalum First Nation and to Chief Robert's family. Our thoughts are with his family and the community.

Trustees and District staff recognized and showed their support for Truth & Reconciliation Week 2024 and September 30 National Day for Truth & Reconciliation and Orange Shirt Day. By wearing an orange shirt on this day, everyone commits to the enduring truth that EVERY CHILD MATTERS, every day and everywhere. In Coast Mountains School District, learners and staff will be encouraged to wear orange on Thursday, September 26 noting that Friday, September 27 was a non-instruction day.

A video was presented that was produced in acknowledgement of “A decade of commemorating Orange Shirt Day” reflecting Phyllis Webstad’s story that inspired Orange Shirt Day (now in its 11th year), a national movement to remember and honour First Nation, Metis and Inuit children who attended Canada’s Residential School System, including the thousands who never returned home.

Board Chair Warcup indicated at this meeting, the Board is accepting the Trustee resignation of Sonny Duncan-Green for the Kitimat Electoral Area. With his stepping away from being a Trustee, we have started the process of a by-election for the community of Kitimat. Many thanks to Trustee Duncan-Green for his services. We are all feeling sad that Trustee Duncan-Green is leaving us, but we also wish him the very best on his busy other commitments.

The Board is pleased to be welcoming our new Superintendent Tracey MacMillan to the position of Superintendent of Schools and CEO for Coast Mountains School District. She will begin with us on October 1, and in the interim, Janet Meyer is leading the start of this school year as. Board Chair Warcup noted there is much to do in September with the start of the school year, and on behalf of the Board, we extend our many thanks to Janet for being our Interim Superintendent.

1. CALL TO ORDER

Board Chairperson Warcup called the meeting to order at 5:11 p.m.

2. DECLARATION OF QUORUM

A quorum was declared. Board Chairperson Warcup extended regrets on behalf of Trustee Julia Sundell who was unable to attend the meeting.

3. APPROVAL OF AGENDA

Motion #8684

THAT the agenda be adopted as circulated.

Carried
All in Favour

4. PRESENTATION

4.1 Proportionate First Nations Representation on the CMSD82 Board of Trustees presented by the Inter-Tribal Education Committee

A presentation was received by the Board on behalf of the Inter-Tribal Education Committee (ITEC) by Monica Simms, ITEC Chairperson, and Angie Maitland, ITEC member regarding the proportionate First Nations representation on the Board of Trustees of Coast Mountains School District 82.

Board Chair Warcup thanked Ms. Simms and Ms. Maitland for the presentation and shared that the Board will provide a response in the very near future.

5. APPROVAL OF MINUTES OF PRIOR MEETING

5.1 Regular Meeting, June 19, 2024

Motion #8685

THAT the minutes of the Regular Meeting of the Board held on June 19, 2024 be approved.

Carried

In Favour 4 / Abstained 1 (Trustee Maxim)

6. RECEIPT OF RECORDS OF IN CAMERA MEETING

6.1 Summary of In Camera Meeting, June 19, 2024

Motion #8686

THAT the Summary of the In Camera Meeting of the Board held June 19, 2024 be approved.

Carried

In Favour 4 / Abstained 1 (Trustee Maxim)

6.2 Summary of Special In Camera Meeting, June 26, 2024

Motion #8687

THAT the Summary of the Special In Camera Meeting of the Board held June 26, 2024 be approved.

Carried

In Favour 4 / Abstained 1 (Trustee Maxim)

6.3 Summary of Special In Camera Meeting, August 6, 2024

Motion #8688

THAT the Summary of the Special In Camera Meeting of the Board held August 6, 2024 be approved.

Carried

In Favour 4 / Abstained 1 (Trustee Maxim)

7. BUSINESS ARISING FROM THE MINUTES

7.1 Follow-Up Trustee Mike Maxim Sanctions – Censured for Misconduct

Board Chair Warcup read the following report in follow-up to Trustee Maxim's sanctions and censure for misconduct:

As communicated publicly on June 12, 2024, the Board of Education at a Special In Camera Meeting held on May 27, 2024 voted to censure Trustee Michael Maxim for misconduct for breaching Coast Mountains School District Policies #2010 (Harassment), #2020 (Respectful Workplace) and #5010 (Trustee Code of Ethics). Further sanctions were imposed for Trustee Maxim on June 13, 2024 following a Special In Camera Meeting where it was determined that Trustee Maxim breached Coast Mountains School District Policies #5010 (Trustee Code of Ethics) and #5015 (Communications and Consultation with the Public).

Board Chair Warcup requested this report be recorded and made clear that the Board of Education wishes to reaffirm clearly that Trustee Maxim's continued actions are based on his personal agenda and his actions are not supported by or representative of the Board of Education. The Board speaks as one voice.

Trustee Maxim asked to read a letter in response to Board Chair Warcup's follow-up report. Board Chair Warcup indicated to Trustee Maxim he had an opportunity to respond to the allegations and resulting sanctions and censure at the scheduled In Camera Meetings with the Board, however, he declined to participate in the meetings.

8. CORRESPONDENCE

8.1 Stewart Community Connections Society Letter of Appreciation, July 17, 2024

Motion #8689

THAT the Board receive for information the Stewart Community Connections letter of appreciation for CMSD82's generous donation of \$5,000 that will significantly enhance the resources available at The Stewart Food Bank and those in need.

Carried
All in Favour

9. SUPERINTENDENT OF SCHOOL'S MONTHLY REPORT – SEPTEMBER 2024

Motion #8690

THAT the Superintendent of School's Monthly Report to the Regular Board Meeting of September 25, 2024 prepared by Interim Superintendent Janet Meyer be received as presented.

Carried
All in Favour

10. INDIGENOUS EDUCATION REPORT – SEPTEMBER 2024

Motion #8691

THAT the Board receive for information the Indigenous Education Report for September 2024 prepared by Interim Superintendent Janet Meyer.

Carried
In Favour 4 / Abstained 1 (Trustee Maxim)

11. STANDING COMMITTEE REPORTS

11.1 Business Committee Report (Trustee Ed Harrison)

11.1.1 Business Committee Meeting Minutes, September 18, 2024

Motion #8692

THAT the minutes of the Business Committee Meeting held on September 18, 2024 be received for information.

Carried
All in Favour

11.1.2 Draft 2023-2024 Audited Financial Statements

Motion #8693

THAT the Board approve the 2023-2024 Audited Financial Statements and Notes Version: 7355-6609-4627 as presented.

Carried
All in Favour

Upon approval of the Financial Statements by the Board, the Independent Auditors' Report (pages 2-4) will be provided for inclusion in the Audited Financial Statements to the Ministry of Education. The 2023-2024 appointed auditor, Steve Kietzmann of Vohora LLP (chartered professional accountants) presented a verbal report of the Financial Statements and accompanying Notes to the Board at the September 25, 2024 Regular Board Meeting.

Secretary Treasurer extended a thank you to her Finance Team noting the accuracy of the audit is based on their hard work and dedication to the school district.

11.1.3 2023-2024 Indigenous Education Targeted Fund Carry Forward

Motion #8694

THAT the Board approve the carry forward of \$571,684 surplus in Indigenous Education targeted funds to the 2024-2025 fiscal year.

Carried
All in Favour

11.1.4 Draft 2023-2024 School Year Financial Statement Discussion & Analysis Report

Motion #8695

THAT the Board receive the 2023-2024 School Year Financial Statement Discussion & Analysis Report for Coast Mountains School District 82 as presented.

Carried
All in Favour

11.2 Education Committee Report (Trustee Karen Jonkman)

No report to present; the next virtual Education Committee Meeting will be held on October 9, 2024.

12. NEW BUSINESS

12.1 New Superintendent of Schools & CEO Announcement

Motion #8696

THAT the Board acknowledge the completion of the comprehensive Superintendent Search Process and the appointment of Tracey MacMillan to the position of Superintendent of Schools & CEO effective October 1, 2024.

Carried
All in Favour

12.2 2024-2025 Annual Board Work Plan

Motion #8697

THAT the Board approve the 2024-2025 Annual Board Work Plan as presented.

Carried
All in Favour

12.3 Amended Ministry Response to the Annual Five-Year Capital Plan Submission for 2024-2025 & Capital Bylaw No. 2024/25–CPSD82-02

CAPITAL BYLAW NO. 2024/25-CPSD82-02 - CAPITAL PLAN 2024-2025

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 82 (Coast Mountains) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education and Child Care (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board for the 2024/25 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated September 16, 2024, is hereby adopted.
2. This Capital Bylaw may be cited as School District No. 82 (Coast Mountains) Capital Bylaw No. 2024/25-CPSD82-02.

Motion #8698

THAT the Capital Bylaw No. 2024/25-CP-SD82-02 (Capital Plan 2024/25) be read a first time the 25th day of September, 2024.

Carried
All in Favour

Motion #8699

THAT the Capital Bylaw No. 2024/25-CP-SD82-02 (Capital Plan 2024/25) be read a second time the 25th day of September, 2024.

Carried
All in Favour

Unanimous consent was received and confirmed by Board Chair Warcup prior to proceeding to third reading of the Capital Bylaw No. 2024/25-CPSD82-02 - Capital Plan 2024/25.

Motion #8700

THAT the Capital Bylaw No. 2024/25-CP-SD82-02 (Capital Plan 2024/25) be read a third time, passed and adopted the 25th day of September, 2024.

Carried
All in Favour

12.4 Appointment of Chief Election Officer – School Trustee By-Election, Kitimat Electoral Area

Motion #8701

THAT Ms. Cathy Jackson be appointed as Chief Election Officer effective September 18, 2024 for the School Trustee By-Election for Trustee Electoral Area 1 (Kitimat) for Coast Mountains School District 82 to be held mid-September 2024 to mid-December 2024 approximately.

Carried
All in Favour

12.5 BCSTA 2024 Provincial Election Advocacy for Boards of Education

Board Chair Warcup spoke to BCSTA's advocacy initiatives that encourages school boards province-wide in doing their part by sending Board of Education Advocacy Letters to MLA candidates in their electoral areas for 2024 Provincial Election.

A draft Advocacy Letter prepared by Board Chair Warcup on behalf of the CMSD82's Board was provided for Trustees review, input and approval to send the letter to local candidates. The letter reflects edits made by Board Chair Warcup identifying areas of concern specific to our school district. The intention is to share this letter with MLA candidates within the school district's electoral areas following the September 25, 2024 Regular Board Meeting.

Trustees agreed to proceed with sending the Board's advocacy letter to local MLA candidates. Board Chair Warcup welcomed input or feedback from Trustees prior to issuance of the advocacy letter.

13. TRUSTEE REPORTS

13.1 Board Chairperson Report – October 2024

Motion #8702

THAT the Board receive for information the Board Chairperson Report for October 2024.

Carried
All in Favour

13.2 Trustee Reports

Trustees reported on activities they had been involved in.

14. QUESTION PERIOD

A brief question period ensued with the following question posed by Joslyn Bagg, Coast Mountain Teachers' Federation Co-President:

Ms. Bagg asked that Teachers Teaching-on-Call be recognized in May 2025 to the Board's Annual Work Plan for 2024-2025. Board Chair Warcup concurred with Ms. Bagg's suggestion noting it will be added to the plan.

15. ADJOURNMENT

The next hybrid Regular Board of Education Meeting will be held on Wednesday, October 23, 2024 at Kitwanga Elementary School.

The meeting was adjourned at 6:34 p.m.


Board of Education Chairperson


Secretary Treasurer