Annual Budget

# **School District No. 82 (Coast Mountains)**

June 30, 2019

Version: 9549-8803-6821 June 19, 2018 8:53

June 30, 2019

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\*NOTE - Statement 1, Statement 3, Statement 5, Schedule 1 and Schedules 4A - 4D are used for Financial Statement reporting only.

#### **ANNUAL BUDGET BYLAW**

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 82 (COAST MOUNTAINS) (called the "Board") to adopt the Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "*Act*").

- 1. Board has complied with the provisions of the Act respecting the Annual Budget adopted by this bylaw.
- 2. This bylaw may be cited as School District No. 82 (Coast Mountains) Annual Budget Bylaw for fiscal year 2018/2019.
- 3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$60,879,413 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
- 4. Statement 2, 4 and Schedules 2 to 4 are adopted as the Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE 20th DAY OF JUNE, 2018;

READ A SECOND TIME THE 20th DAY OF JUNE, 2018;

READ A THIRD TIME, PASSED AND ADOPTED THE 20th DAY OF JUNE, 2018;

(Corporate Seal)

Chairperson of the Board

**Secretary Treasurer** 

I HEREBY CERTIFY this to be a true original of School District No. 82 (Coast Mountains) Annual Budget Bylaw 2018/2019, adopted by the Board the 20th DAY OF JUNE, 2018.

**Secretary Treasurer** 

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Annual Budget - Revenue and Expense Year Ended June 30, 2019

	2019	2018 Amended
Ministry Operating Grant Funded FTE's	Annual Budget	Annual Budget
School-Age	4,244.250	4,160.875
Adult	14,500	
	4.258.750	17.500 4.178.375
Total Ministry Operating Grant Funded FTE's	4,258.750	4,178.373
Revenues	\$	\$
Provincial Grants		
Ministry of Education	49,657,672	50,547,338
Other	309,200	159,600
Tuition	42,000	22,500
Other Revenue	6,250,264	6,717,321
Rentals and Leases	427,680	333,052
Investment Income	101,000	61,500
Amortization of Deferred Capital Revenue	1,870,000	1,853,485
Total Revenue	58,657,816	59,694,796
Expenses		
Instruction	43,922,952	44,969,668
District Administration	2,658,308	2,519,965
Operations and Maintenance	11,443,364	11,406,066
Transportation and Housing	2,264,789	2,319,418
Total Expense	60,289,413	61,215,117
Net Revenue (Expense)	(1,631,597)	(1,520,321)
Budgeted Allocation (Retirement) of Surplus (Deficit)	661,597	554,526
Budgeted Surplus (Deficit), for the year	(970,000)	(965,795)
Budgeted Surplus (Deficit), for the year comprised of: Operating Fund Surplus (Deficit) Special Purpose Fund Surplus (Deficit) Capital Fund Surplus (Deficit)	(970,000)	(965,795)
Budgeted Surplus (Deficit), for the year	(970,000)	(965,795)
Daugeten Surplus (Deficit), for the year	(970,000)	(903,793)

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Annual Budget - Revenue and Expense Year Ended June 30, 2019

	2019 Annual Budget	2018 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	51,758,204	51,384,885
Special Purpose Funds - Total Expense	5,581,209	6,893,952
Special Purpose Funds - Tangible Capital Assets Purchased	90,000	97,000
Capital Fund - Total Expense	2,950,000	2,936,280
Capital Fund - Tangible Capital Assets Purchased from Local Capital	500,000	250,000
Total Budget Bylaw Amount	60,879,413	61,562,117

Approved by the Board	
Manx	Jone 20/18
Signature of the Chairperson of the Board of Education	Date Signed
KM'hntosh	Mars 20/18
Signature of the Superintendent	Date Signed
lell for	06/20/18
Signature of the Secretary Treasurer	Date Signed

Annual Budget - Changes in Net Financial Assets (Debt) Year Ended June 30, 2019

	2019 Annual Budget	2018 Amended Annual Budget
	\$	\$
Surplus (Deficit) for the year	(1,631,597)	(1,520,321)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(90,000)	(97,000)
From Local Capital	(500,000)	(250,000)
From Deferred Capital Revenue	(2,417,050)	(2,134,029)
Total Acquisition of Tangible Capital Assets	(3,007,050)	(2,481,029)
Amortization of Tangible Capital Assets	2,950,000	2,936,280
Total Effect of change in Tangible Capital Assets	(57,050)	455,251
(Increase) Decrease in Net Financial Assets (Debt)	(1,688,647)	(1,065,070)

Annual Budget - Operating Revenue and Expense Year Ended June 30, 2019

	2019 Annual Budget	2018 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	45,516,463	45,005,809
Other	129,200	159,600
Tuition	42,000	22,500
Other Revenue	4,901,264	5,269,398
Rentals and Leases	427,680	333,052
Investment Income	80,000	40,000
Total Revenue	51,096,607	50,830,359
Expenses		
Instruction	38,939,689	38,600,472
District Administration	2,369,627	2,289,112
Operations and Maintenance	8,184,099	8,175,883
Transportation and Housing	2,264,789	2,319,418
Total Expense	51,758,204	51,384,885
Net Revenue (Expense)	(661,597)	(554,526)
<b>Budgeted Prior Year Surplus Appropriation</b>	661,597	554,526
Budgeted Surplus (Deficit), for the year		

Annual Budget - Schedule of Operating Revenue by Source Year Ended June 30, 2019

	2019	2018 Amended
	Annual Budget	Annual Budget \$
Durational Curanta Ministry of Education	3	J.
Provincial Grants - Ministry of Education Operating Grant, Ministry of Education	48,429,059	48,039,862
	(4,733,364)	(5,064,898)
DISC/LEA Recovery	(4,733,364)	(3,004,898)
Other Ministry of Education Grants	1 1 ( 0 70 7	1 1 ( 0 705
Pay Equity	1,160,795	1,160,795
Transportation Supplement	557,786	557,786
Return of Administrative Savings		248,728
Carbon Tax Grant	70,000	60,000
FSA Exam Grant	8,187	8,187
Support Staff Provincial Extended Health Care Plan	24,000	23,271
Audit Recovery 2016-2017	1	(27,922)
Total Provincial Grants - Ministry of Education	45,516,463	45,005,809
Provincial Grants - Other	129,200	159,600
Tuition		
Continuing Education	3,000	3,000
International and Out of Province Students	39,000	19,500
Total Tuition	42,000	22,500
Other Revenues		
LEA/Direct Funding from First Nations	4,733,364	5,064,898
Miscellaneous		
Miscellaneous	60,000	110,000
Grant In Aid - District of Kitimat	58,000	52,000
Concert Series ArtStarts	29,900	30,500
City of Terrace - REM Lee Theatre Grant	12,000	12,000
REM Lee Theatre Levy Fees	8,000	12,000
Total Other Revenue	4,901,264	5,269,398
Rentals and Leases	427,680	333,052
Investment Income	80,000	40,000
Total Operating Revenue	51,096,607	50,830,359

Annual Budget - Schedule of Operating Expense by Object Year Ended June 30, 2019

	2019 Annual Budget	2018 Amended Annual Budget
	Annual Budget	\$
Salaries		•
Teachers	19,935,301	19,934,909
Principals and Vice Principals	3,149,216	2,904,508
Educational Assistants	3,462,590	3,322,797
Support Staff	4,868,285	4,908,207
Other Professionals	1,872,034	1,730,750
Substitutes	1,411,932	1,402,521
Total Salaries	34,699,358	34,203,692
Employee Benefits	8,024,565	7,915,252
Total Salaries and Benefits	42,723,923	42,118,944
Services and Supplies		
Services	1,777,532	1,825,195
Student Transportation	2,225,981	2,261,449
Professional Development and Travel	667,012	744,522
Rentals and Leases	2,500	1,000
Dues and Fees	108,107	106,056
Insurance	143,075	166,175
Supplies	2,444,414	2,535,317
Utilities	1,665,660	1,626,227
Total Services and Supplies	9,034,281	9,265,941
Total Operating Expense	51,758,204	51,384,885

School District No. 82 (Coast Mountains)
Annual Budget - Operating Expense by Function, Program and Object Year Ended June 30, 2019

	Teachers	Principals and Vice Principals	Educational Assistants	Support Staff	Other Professionals	Substitutes	Total
	Salaries	Salaries	Salaries	Salaries	Salaries	Salaries	Salaries
***	\$	\$	\$	\$	\$	S	\$
1 Instruction	15 252 460	110 707		207 122		7/7 007	17 520 405
1.02 Regular Instruction	15,373,469	112,797		286,122		767,097	16,539,485
1.03 Career Programs	170,292			200.007		10.772	170,292
1.07 Library Services	484,993			280,896		19,663	785,552
1.08 Counselling	978,509	56,331		16.000	200 102	222.224	1,034,840
1.10 Special Education	2,454,566	222,599	2,601,795	46,300	289,482	320,306	5,935,048
1.31 Aboriginal Education	473,472		860,795	58,766	122,408	8,049	1,523,490
1.41 School Administration		2,646,158		815,890		40,387	3,502,435
Total Function 1	19,935,301	3,037,885	3,462,590	1,487,974	411,890	1,155,502	29,491,142
4 District Administration							
4.11 Educational Administration		111,331			383,312		494,643
4.40 School District Governance					84,765		84,765
4.41 Business Administration				253,290	511,110		764,400
Total Function 4	-	111,331	-	253,290	979,187	7. <b></b>	1,343,808
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				36,720	375,975	1,800	414,495
5.50 Maintenance Operations				2,872,620	94,290	253,830	3,220,740
5.52 Maintenance of Grounds				188,509	3-1-1-1	,	188,509
5.56 Utilities							-
Total Function 5			-	3,097,849	470,265	255,630	3,823,744
7 Turney sutetion and Hausing							
7 Transportation and Housing				9,180	10,692		19,872
7.41 Transportation and Housing Administration				19,992	10,092	800	20,792
7.70 Student Transportation					10.002	800	
Total Function 7	-	-		29,172	10,692	800	40,664
9 Debt Services							
Total Function 9		<del>-</del>	-		-		-
Total Functions 1 - 9	19,935,301	3,149,216	3,462,590	4,868,285	1,872,034	1,411,932	34,699,358

School District No. 82 (Coast Mountains)
Annual Budget - Operating Expense by Function, Program and Object Year Ended June 30, 2019

	Total Salaries \$	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2019 Annual Budget	2018 Amended Annual Budget
1 Instruction	9	o .			•	
1.02 Regular Instruction	16,539,485	3,806,087	20,345,572	1,290,862	21,636,434	21,721,287
1.03 Career Programs	170,292	39,848	210,140	351,334	561,474	566,948
1.07 Library Services	785,552	193,163	978,715	50,700	1,029,415	1,110,432
1.08 Counselling	1,034,840	242,491	1,277,331		1,277,331	1,203,333
1.10 Special Education	5,935,048	1,386,837	7,321,885	278,621	7,600,506	7,349,942
1.31 Aboriginal Education	1,523,490	325,882	1,849,372	541,977	2,391,349	2,264,005
1.41 School Administration	3,502,435	864,745	4,367,180	76,000	4,443,180	4,384,525
Total Function 1	29,491,142	6,859,053	36,350,195	2,589,494	38,939,689	38,600,472
4 District Administration						
4.11 Educational Administration	494,643	105,068	599,711	242,474	842,185	733,406
4.40 School District Governance	84,765	1,380	86,145	102,900	189,045	175,512
4.41 Business Administration	764,400	174,455	938,855	399,542	1,338,397	1,380,194
Total Function 4	1,343,808	280,903	1,624,711	744,916	2,369,627	2,289,112
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	414,495	87,184	501,679	201,750	703,429	704,951
5.50 Maintenance Operations	3,220,740	747,064	3,967,804	1,174,032	5,141,836	5,096,787
5.52 Maintenance of Grounds	188,509	42,716	231,225	278,500	509,725	518,588
5.56 Utilities	-		-	1,829,109	1,829,109	1,855,557
Total Function 5	3,823,744	876,964	4,700,708	3,483,391	8,184,099	8,175,883
7 Transportation and Housing						
7.41 Transportation and Housing Administration	19,872	4,722	24,594		24,594	23,869
7.70 Student Transportation	20,792	2,923	23,715	2,216,480	2,240,195	2,295,549
Total Function 7	40,664	7,645	48,309	2,216,480	2,264,789	2,319,418
9 Debt Services						
Total Function 9	-		-	•		20
Total Functions 1 - 9	34,699,358	8,024,565	42,723,923	9,034,281	51,758,204	51,384,885

Annual Budget - Special Purpose Revenue and Expense Year Ended June 30, 2019

	2019 Annual Budget	2018 Amended Annual Budget
	S	\$
Revenues		1070
Provincial Grants		
Ministry of Education	4,141,209	5,541,529
Other	180,000	
Other Revenue	1,349,000	1,447,923
Investment Income	1,000	1,500
Total Revenue	5,671,209	6,990,952
Expenses		
Instruction	4,983,263	6,369,196
District Administration	288,681	230,853
Operations and Maintenance	309,265	293,903
Total Expense	5,581,209	6,893,952
Net Revenue (Expense)	90,000	97,000
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(90,000)	(97,000)
Total Net Transfers	(90,000)	(97,000)
Budgeted Surplus (Deficit), for the year	-	

Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
Deferred Revenue, beginning of year	\$	<b>S</b> -	\$ 650,000	\$	22,000	S	\$	\$	\$ -
			303,000		22,000				
Add: Restricted Grants Provincial Grants - Ministry of Education Provincial Grants - Other	308,265	187,698		128,000	26,950	107,646	608,220	344,946	2,407,484
Other Investment Income	1,000		1,300,000						
	309,265	187,698	1,300,000	128,000	26,950	107,646	608,220	344,946	2,407,484
Less: Allocated to Revenue Deferred Revenue, end of year	309,265	187,698	1,300,000 <b>650,000</b>	128,000	48,950	107,646	608,220	344,946	2,407,484
Revenues  Provincial Grants - Ministry of Education Provincial Grants - Other	308,265	187,698		128,000	48,950	107,646	608,220	344,946	2,407,484
Other Revenue			1,300,000						
Investment Income	1,000								
Expenses	309,265	187,698	1,300,000	128,000	48,950	107,646	608,220	344,946	2,407,484
Salaries Teachers Principals and Vice Principals						11,200			1,876,000
Educational Assistants Support Staff	214,434	149,895		90,800		11,200	320,000	44,000	68,000
Other Professionals Substitutes				5,550	12,500			120,000 120,000	
6	214,434	149,895		96,350	12,500	11,200	320,000	284,000	1,944,000
Employee Benefits Services and Supplies	48,591 46,240	37,803	1,300,000	23,500 8,150	2,200 34,250	2,100 94,346	80,000 208,220	60,946	463,484
	309,265	187,698	1,300,000	128,000	48,950	107,646	608,220	344,946	2,407,484
Net Revenue (Expense) before Interfund Transfers				-	-	-	-	-	
Interfund Transfers Tangible Capital Assets Purchased									
		-	19:	e e	-	040		(21)	-
Net Revenue (Expense)		-	-			-		-	

Annual Budget - Changes in Special Purpose Funds Year Ended June 30, 2019

	District of Kitimat	Skills Training Program	Principals and Vice Principals Joint Truist	TOTAL
	\$	S	S	S
Deferred Revenue, beginning of year	35,000	100,000	15,000	822,000
Add: Restricted Grants				
Provincial Grants - Ministry of Education				4,119,209
Provincial Grants - Other		100,000		100,000
Other	26,000		4,000	1,330,000
Investment Income	_			1,000
	26,000	100,000	4,000	5,550,209
Less: Allocated to Revenue	30,000	180,000	19,000	5,671,209
Deferred Revenue, end of year	31,000	20,000	-	701,000
Revenues				
Provincial Grants - Ministry of Education				4,141,209
Provincial Grants - Other		180,000		180,000
Other Revenue	30,000		19,000	1,349,000
Investment Income	94C2799C4940		**	1,000
	30,000	180,000	19,000	5,671,209
Expenses				
Salaries				4 05 4 000
Teachers				1,876,000
Principals and Vice Principals		91,000		102,200
Educational Assistants				560,695 326,434
Support Staff				132,500
Other Professionals				125,550
Substitutes	·	91,000		3,123,379
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
Employee Benefits		8,150		726,774
Services and Supplies	V-	20,850	19,000	1,731,056
	*	120,000	19,000	5,581,209
Net Revenue (Expense) before Interfund Transfers	30,000	60,000	-	90,000
Interfund Transfers				
Tangible Capital Assets Purchased	(30,000)	(60,000)	)	(90,000)
angus suprair assess	(30,000)	(60,000)		(90,000)
Net Revenue (Expense)		-	-	-

Annual Budget - Capital Revenue and Expense Year Ended June 30, 2019

	2019			
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	2018 Amended Annual Budget
	\$	\$	S	\$
Revenues				
Investment Income		20,000	20,000	20,000
Amortization of Deferred Capital Revenue	1,870,000	***	1,870,000	1,853,485
Total Revenue	1,870,000	20,000	1,890,000	1,873,485
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	2,950,000		2,950,000	2,936,280
Total Expense	2,950,000	<b>#</b> C	2,950,000	2,936,280
Net Revenue (Expense)	(1,080,000)	20,000	(1,060,000)	(1,062,795)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	90,000		90,000	97,000
Total Net Transfers	90,000		90,000	97,000
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	500,000	(500,000)		
Total Other Adjustments to Fund Balances	500,000	(500,000)		
Budgeted Surplus (Deficit), for the year	(490,000)	(480,000)	(970,000)	(965,795)