



**Coast Mountains Board of Education
School District 82**

2024 SCHOOL TRUSTEE BY-ELECTION

NOMINATION PACKAGE

**FOR SCHOOL DISTRICT 82
COAST MOUNTAINS BOARD OF EDUCATION**

**ONE (1) SCHOOL TRUSTEE
ELECTORAL AREA 1 (KITIMAT)**

Learning Together, Realizing Success for All - Engage, Ignite, Empower



**Nomination Package:
- 2024 School Trustee By-Election, Electoral Area 1 (Kitimat)**

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Coast Mountains Board of Education School District 82

Nomination Package:

- 2024 School Trustee By-Election, Electoral Area 1 (Kitimat)

Introduction and Instructions

To assist all individuals either running for office or nominating an individual to run for School Trustee for Coast Mountains District 82 *Electoral Area 1 (Kitimat)*, please find enclosed the following Nomination documents and resource information:

Candidate Nomination documents for School Trustee MUST be completed and submitted by 4:00 p.m. November 1, 2024:

- Nomination Documents
- Other Information Provided by Candidate
- Appointment of Candidate Financial Agent (*if Candidate is not acting as own Financial Agent*)
- Appointment of Candidate Official Agent (*if applicable*)
- Appointment of Candidate Scrutineer (*if applicable*)
- Statement of Disclosure: *Financial Disclosure Act* (required under the *Financial Disclosure Act*)

If applicable, Elector Organization Endorsement documents for School Trustee MUST be completed and submitted by 4:00 p.m. November 1, 2024:

- Elector Organization Endorsement Documents
- Other Information Provided by Elector Organization

Nomination packages are available at the following locations:

- Terrace: Coast Mountains Board of Education Office, 3211 Kenney Street (Building A)
- Kitimat: Municipal Office, 270 City Centre (mall, upper level)

Monday to Friday, during regular office hours, except weekends and statutory holidays, from October 4, 2024 to the close of the Nomination Period.

Please Note:

- The minimum number of qualified nominators for a School Trustee candidate is two (2) for all Trustee Electoral Areas in Coast Mountains School District 82.



Coast Mountains Board of Education School District 82

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Nomination documents must be delivered to the following locations:

- Terrace: Board of Education Office, 3211 Kenney Street (Building A)
- Kitimat: Municipal Office, 270 City Centre (mall, upper level)
- **Nomination documents for qualified candidates must be received between 9:00 a.m. October 22, 2024 and 4:00 p.m. November 1, 2024, except on weekends and statutory holidays.**
- Nomination documents may be delivered by hand, mail, email or other delivery service. Originals of emailed Nomination documents must be received by 4:30 p.m. November 8, 2024.

Important Deadlines (not exhaustive):

- Nomination documents **MUST BE RECEIVED** by the Chief Election Officer or designate between 9:00 a.m. October 22, 2024 and 4:00 p.m. November 1, 2024, except on weekends and statutory holidays.
- Nomination documents may be delivered by hand, mail, email or other delivery service. Originals of emailed Nomination documents must be received by 4:30 p.m. November 8, 2024.
- A Nomination Deposit is not required for the office of School Trustee.
- **The deadline to withdraw from being nominated as a candidate is 4:00 p.m. November 1, 2024.**

PLEASE TAKE NOTICE that it is a candidate's responsibility to familiarize themselves with all relevant and applicable legislation associated with the 2024 School Trustee By-Election for Coast Mountains School District 82. The Chief Election Officer is available to answer general enquiries on the nomination process or the election process only. The Chief Election Officer will not provide candidates or their representatives with legal opinions or legislative interpretations. Candidates should seek their own legal advice. Should you have any general enquiries regarding the 2024 School Trustee By-Election, please contact:

CATHY JACKSON, CHIEF ELECTION OFFICER

Telephone: (250) 635-1907

For information on Coast Mountains Board of Education School District 82 operations in general, please contact Carole Gagnon, Board of Education Executive Assistant at (250) 638-4401 or 1-855-635-4931, Local 4401.



Coast Mountains Board of Education School District 82

Nomination Package: - 2024 School Trustee By-Election, Electoral Area 1 (Kitimat)

Other References:

More information regarding Coast Mountains Board of Education School District 82 can be found at:

↳ <http://www.cmsd.bc.ca>

School Trustee Election Procedures in British Columbia – BC Ministry of Education Guide can be accessed at:

↳ <https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/legislation-policy/school-trustee-election-procedures>

The School Act, RSBC 1996 Chapter 412 can be accessed at:

↳ http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96412_00

British Columbia School Trustees Association's The Role of Boards of Education and Trustees in BC and Boards of Education are Essential can be accessed at:

↳ <https://bcsta.org/about/about-trustees/>

For Local Government Elections, Governance & Powers relating to General Local Elections, see:

↳ <https://www2.gov.bc.ca/gov/content/governments/local-governments/governance-powers/general-local-elections>

The Financial Disclosure Act can be accessed at:

↳ http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/00_96139_01

Elections BC information can be accessed at:

↳ <https://elections.bc.ca/>