



**COAST MOUNTAINS BOARD OF EDUCATION  
SCHOOL DISTRICT 82**

**BOARD OF EDUCATION  
REGULAR MEETING**

**HYBRID MEETING  
(IN PERSON AT HAZELTON SECONDARY SCHOOL  
AND VIRTUAL VIA ZOOM)**

**WEDNESDAY, FEBRUARY 26, 2025  
5:00 P.M.**

**MEETING HANDOUT:**

**Item #10.2.1 – Education Committee Meeting Minutes, February 12, 2025 ..... Pages 1-5**



Coast Mountains Board of Education School District 82

**MEETING AGENDA ITEM #10.2.1**

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	February 26, 2025
Topic:	<b>Minutes of the Education Committee Meeting, February 12, 2025</b>		

**Background/Discussion:**

Minutes as attached.

**Recommended Action:**

**THAT** the minutes of the Education Committee Meeting held February 12, 2025 be received for information.

Presented by: Superintendent of Schools



# EDUCATION COMMITTEE MEETING

Wednesday, February 12, 2025 – 4:00 p.m. to 5:30 p.m.  
Zoom Virtual Meeting

**Committee Members:**

- Trustee Karen Jonkman (Chairperson)
- Phillip Barron, Director of Instruction, Learning Services
- Anya Carrel, Teacher, Skeena Middle School (CMTF representative)
- Jocelynn Drew, Principal, Bear Valley School (CMAA representative)
- Krista Jay, Treasurer, District Parent Advisory Council (DPAC representative)
- Trustee Wayne Jones
- Tracey MacMillan, Superintendent of Schools
- Angie Maitland, Director of Education, Haisla Nation (First Nations representative)
- Annette McAlpine, Principal, Uplands Elementary School (CMAA representative)
- Julia Nieckarz, Director of Instruction, Inclusive Education
- Troy Peters, Chairperson, District Parent Advisory Council (DPAC representative)
- Stacey Rodriguez, Vice Principal, Mount Elizabeth Middle-Secondary School (CMAA representative)
- Trustee Julia Sundell
- Michelle Sutherland, Teacher, Mount Elizabeth Middle/Secondary School (CMTF representative)
- Cheryl Watts, Education Coordinator, Gitwangak First Nations (First Nations representative)
- Freda Wright, Education Coordinator, Kitselas First Nations (First Nations representative)

**Regrets:**

- Monica Brady, President, CUPE Local 2052 (CUPE representative)

**Guests:**

- Keith Axelson, Principal, Caledonia Secondary School
- Beverly Azak, District Vice Principal, Indigenous Education
- Patsy Chant, Student Advisor/Counsellor, Caledonia Secondary School
- Tina McDonald, District Principal, Curriculum Support

**Recording Secretary:**

- Carole Gagnon, Executive Assistant

## MEETING MINUTES

Items	Action
The virtual meeting was called to order at 4:04 p.m. chaired by Trustee Karen Jonkman, Committee Chairperson.	
1. Acknowledgement of the Territories, Introductions & Welcome	<p>Chairperson Jonkman acknowledged with respect the school district’s business being conducted on the traditional and unceded territories of the Gitxsan, Haisla, Nisga’a and Ts’mysen Peoples. We are honoured to work with their children and privileged to live, learn, work, and play on these lands.</p> <p>A warm welcome was extended to all for joining the virtual Education Committee Meeting followed by introductions and meeting regrets.</p>
2. Previous Meeting Minutes, January 15, 2025	<p>The meeting minutes of the previous Education Committee Meeting held January 15, 2025 were received.</p> <p><b>Information only; no action required.</b></p>

<p><b>3. Board Approval in Principle: Level 5 Out-of-Country Field Trip</b></p>	<p>Director Barron shared that in accordance with Policy 1080: Field Trips and Outdoor Education, "Board approval in principle" is required for all Level Five Field Trips prior to initiating, planning or fundraising and prior to promoting with students or the community.</p> <p>Level Five Field Trips encompasses all trips regardless of duration that travel outside of provincial and national jurisdiction. Final Board approval is required for all level Five Field Trips with the submission of the completed Field Trip application to the Board within the following timelines: a) within Canada – 60 days, b) International – 120 days.</p> <p>The following "Board Approval in Principle" submission was presented by Patsy Chant, Student Advisor/Counsellor of Caledonia Secondary School to the Education Committee for approval recommendation to the Board:</p> <ul style="list-style-type: none"> <li>• Out-of-Country Field Trip: Portugal and Spain Tour, Caledonia Secondary School Travel Club, Spring Break 2027</li> </ul> <p><b>Action: The Education Committee reviewed the aforementioned submission with a recommendation to forward to the Board for consideration and approval at the February 26, 2025 Regular Board Meeting</b></p>
<p><b>4. Board Approval Final Application: Level 5 Out-of-Province Field Trip</b></p>	<p>Director Barron spoke to the Level 5 Out-of-Province Field Trip Application for the Caledonia Secondary School Music Tour to Toronto MusicFest, May 14-19, 2025 presented for the Education Committee's consideration.</p> <p>On October 23, 2024, the Board provided "approval in principle" for this Out-of-Province Field Trip. In accordance with Policy 1080: Field Trips and Outdoor Education "final Board approval" is required for Out-of-Province Level Five Field Trips with the submission of the completed Field Trip Application to the Board within 60 days of departure.</p> <p>In order to meet the prescribed approval timeline, the completed Field Trip Application requires the Education Committee's review and consideration which then would be forwarded to the Board for final approval.</p> <p><b>Action: The Education Committee recommended the Out-of-Province Field Trip Application for the Caledonia Secondary School Music Tour to Toronto MusicFest, May 14-19, 2025 be forwarded to the Board for approval at the February 26, 2025 Regular Board Meeting.</b></p>
<p><b>5. Breakout Room Feedback: CMSD K-12 Mental Health Well-Being Plan 2024-27</b></p>	<p>Superintendent MacMillan shared a written summary of the feedback received during the breakout discussion held at the Committee meeting on January 15, 2025 regarding the CMSD K-12 Mental Health &amp; Well Being Plan 2024-27 agenda item.</p> <p>Superintendent MacMillan indicated it is important to loop back to the Committee with feedback. She thanked Committee members for their contribution towards improving our goals and enhancing our services for the district's work relating to the Mental Health &amp; Well-Being Plan. She further noted the information generated in the breakout rooms is valuable feedback which finds its way into the Strategic Plan for the district.</p> <p><b>Information only; no action required.</b></p>



**6. Mid-Year Update on School Improvements Plans 2024-2025**

Director Barron shared that School Improvement Plans form part of a provincial accountability framework related to continuous improvement with schools focused on learner achievement and well-being. In this framework, the Principal prepares the school plan and submits the plan for the local Board of Education's approval.

An overview of the Mid-Year Update for the 2024-2025 School Improvement Plans was presented to the Education Committee. Director Barron invited Principals McAlpine and Drew, and Vice Principal Rodrigues (all Education Committee members) to speak to the mid-year update for their schools:

Mount Elizabeth Middle/Secondary School (MEMSS) c/o Vice Principal Rodrigues

One of the goals for MEMSS for the 2024-2025 school year is to focus on anti-racism. We started the year by bringing in a guest speaker, Orlando Bowen to speak to the school about his story and his vision of one voice, one team. There have been many follow-up conversations in staff meetings providing staff with topics to share with their students on the topics of acceptance, kindness, and inclusion. We also have a school-wide activity planned where each student and staff member decorates a feather that will create a school wide art installation to promote inclusion.

Uplands Elementary School c/o Principal McAlpine

Improve literacy skills (reading and writing) for all learners. Acadience training for all teachers, literacy support in classrooms with learner resource teachers, implementation of UFLI (University of Florida Literacy Institute) program, empower reading program for Tier 3 readers. With explicit teaching using UFLI, Empower and other phonics programs. (e.g., Heggerty) along with consistent progress monitoring to measure the effectiveness of teaching strategies, we should continue to see student growth and the gap closing. We will still need to think about and organize more collaboration time for teachers around literacy plans and instruction.

Bear Valley Secondary School c/o Principal Drew

One of Bear Valley School's goals is to ensure that all students feel safe and welcome at school. The creation of multiple spaces to address student interests has helped students find their 'happy place'. We have a music room for kids to jam at lunch, a teen room for kids to do work and have social time, comfy spots in the library learning common for kids to read, play chess, talk and collaborate. The kids are fed hot lunches three times a week, something they look forward to. The Grade 8 and 9 class helps with this. The students are engaged with Open Parachute, an online mental health resource that they lovingly call 'feelings class'. We have work to do, but we are making progress.

Superintendent MacMillan shared that schools have a lot of pride in the initiatives happening in their buildings and it is good to see at this time of year.

**Action:** The Education Committee recommended the School Improvement Plans Mid-Year Update be forwarded to the Board for information at the February 26, 2025 Regular Board Meeting.



<p><b>7. Strategic Plan 2022-2027 – Mid-Year Update February 2025</b></p>	<p>The District Education Team presented the 2022-2027 Strategic Plan Mid-Year Update on the progress being made in relation to the Strategic Plan's three goal areas and the 2024-2025 Action Plan Commitments.</p> <p>The mid-year update encompassed a power point providing a review of the Enhancing Student Learning Report and the Ministry's Peer Review of CMSD82's 2023-2024 Enhancing Student Learning Report submitted to the Ministry of Education and Child Care in October 2024. The Ministry's information was gathered through a peer review process and is intended to provide feedback to our school district in relation to five key areas of continuous improvement planning. This feedback affirms the good work that is happening in our district as well as outlines some specific considerations and questions for our reflection, to help inform our work to support successful outcomes and improve equity of outcomes for all students. To view the Ministry Feedback for CMSD82's 2023-2024 Enhancing Student Learning Report, please visit the school district's website at <a href="https://www.cmsd.bc.ca/strategic-plan">https://www.cmsd.bc.ca/strategic-plan</a>.</p> <p><b>Action:</b> The Education Committee forwards the Strategic Plan 2022-2027 Mid-Year Update to the Board for information at the February 26, 2025 Regular Board Meeting.</p>
<p><b>8. Preliminary Overview – Hazelton French Immersion Program Consultation</b></p>	<p>Following three consultation meetings (December 4, 2024, January 9, 2025 and February 10, 2025) with community members, parents-caregivers, and staff, a presentation to Education Committee by District Principal McDonald provided an update on the Hazelton French Immersion Program Consultation Review. In this presentation, she highlighted the following:</p> <ul style="list-style-type: none"> <li>• French enrolment data for both Majagaleehi Gali Aks Elementary School and Hazelton Secondary School.</li> <li>• Discussed how projected enrolment is calculated with or without attrition and what this will look like at Hazelton Secondary School for the next four school years.</li> <li>• Examined how the OLEP (Official Languages in Education Program) grants are distributed.</li> <li>• The current financial climate as impacted with low enrolment.</li> <li>• Ministry requirements for Dual Dogwood certification and the required amount of instruction delivered in French.</li> <li>• Class composition and inclusion.</li> <li>• Teacher equity.</li> <li>• Some of the district initiatives put into place to support Hazelton's French Immersion Program.</li> <li>• French Immersion Programs in surrounding districts.</li> <li>• And possible solutions to maintain programming.</li> </ul> <p><b>Action:</b> The Education Committee forwards the overview information received regarding the Hazelton French Immersion Program Consultation to the Board for information at the February 26, 2025 Regular Board Meeting.</p>
<p><b>9. Next Meeting &amp; Adjournment</b></p>	<p>As members of the District Education Team will be attending the BCSSA Spring Conference on April 9-11, 2025 in Vancouver, the committee agreed to change the next virtual Education Committee Meeting to be held on Tuesday, April 15 from 4:00 p.m. to 5:30 p.m. by Zoom.</p> <p>Chairperson Jonkman thanked everyone for their participation in the meeting and extended best wishes to committee members for a relaxing and safe Spring Break.</p> <p>The meeting was adjourned at 5:34 p.m.</p>