



**COAST MOUNTAINS BOARD OF EDUCATION  
SCHOOL DISTRICT 82**

**BOARD OF EDUCATION  
REGULAR MEETING**

**VIRTUAL VIA ZOOM**

**WEDNESDAY, JANUARY 25, 2023  
5:00 P.M.**

*Learning Together, Realizing Success for All - Engage, Ignite, Empower*



## **TRUSTEE CODE OF ETHICS**

As an elected Trustee on the Board of Education representing all of the citizens of Coast Mountains School District,

1. I will regard the well-being of every student as my primary obligation.
  2. I will work to bring about positive change for all students and for the education system.
  3. I will work with fellow trustees in a spirit of harmony and cooperation, regardless of differences of perspective and opinion.
  4. I will base my personal decisions upon all available facts in each situation; vote my honest conviction in every case, not swayed by partisan bias of any kind, thereafter to abide by and uphold the final majority decision of the Board.
  5. I will undertake my duties and responsibilities diligently and with integrity.
  6. I will maintain the integrity of the Board and the position of trustee when communicating and interacting with outside individuals and agencies. I will respect the rights of fellow trustees, employees, students, and parents and the interests of the wider community.
  7. I will endeavour to be competent and efficient in the performance of my office.
  8. I will deal with sensitive issues appropriately, respect the confidentiality of discussions that take place during in-camera sessions, and maintain confidentiality of privileged information.
  9. I will maintain the highest standards of civility and respect expected of any member of public office.
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# COAST MOUNTAINS BOARD OF EDUCATION SCHOOL DISTRICT 82

## REGULAR MEETING OF THE BOARD OF EDUCATION

WEDNESDAY, JANUARY 25, 2023 – 5:00 P.M.

VIRTUAL VIA ZOOM

### AGENDA

1. <b>ACKNOWLEDGEMENT OF THE TERRITORIES &amp; CALL TO ORDER</b>			
2. <b>DECLARATION OF QUORUM</b>			
3. <b>APPROVAL OF AGENDA</b>	Motion		
4. <b>APPROVAL OF MINUTES OF PRIOR MEETING</b> 4.1 Regular Meeting, December 14, 2022	Motion	Attachment	Pages 2-8
5. <b>RECEIPT OF RECORDS OF IN CAMERA MEETING</b> 5.1 Summary of In Camera Meeting, December 14, 2022	Motion	Attachment	Pages 9-10
6. <b>BUSINESS ARISING FROM THE MINUTES</b> - There is no business arising from the minutes to report.			
7. <b>CORRESPONDENCE</b> 7.1 City of Terrace Council Liaison Appointment to CMSD82 for 2023 7.2 District of Kitimat Council Liaison Appointment to CMSD82 for 2023 7.3 Stewart Community Connections Range Purchase for Bear Valley School 7.4 Board Congratulations Letter to New Minister of Education and Child Care	Motion Motion Motion Motion	Attachment Attachment Attachment Mtg. Handout	Pages 11-13 Pages 14-15 Pages 16-18
8. <b>SUPERINTENDENT OF SCHOOL'S MONTHLY REPORT – JANUARY 2023</b>	Motion	Attachment	Pages 19-22
9. <b>INDIGENOUS EDUCATION REPORT – JANUARY 2023</b>	Motion	Attachment	Pages 23-25
10. <b>STANDING COMMITTEE REPORTS</b>			
10.1 <u>Business Committee Report</u> ( <i>Trustee Ed Harrison</i> ) 10.1.1 Business Committee Meeting Minutes, January 18, 2023 10.1.2 Ministry of Education 2021-2022 Amended Operating Grants 10.1.3 Annual Review – School District Video Surveillance System	Motion Motion Motion	Attachment Attachment Attachment	Pages 26-28 Pages 29-32 Pages 33-35
10.2 <u>Education Committee Report</u> ( <i>Trustee Karen Jonkman</i> ) 10.2.1 Education Committee Meeting Minutes, January 18, 2023 10.2.2 Board Approval in Principle (3 Requests): - Caledonia Secondary School Travel Club Field Trip to New Zealand, Spring Break 2024 - Skeena Middle School Band Field Trip to Canadian Nationals, Niagara Falls, May 2023 - Caledonia Secondary Band Field Trip to Canadian Nationals, Niagara Falls, May 2023	Motion  Motions (3)	Mtg. Handout  Attachment	Pages 36-39
11. <b>NEW BUSINESS</b> - No new business.			
12. <b>TRUSTEE REPORTS</b> 12.1 Board Chair Report – January 2023 12.2 BCSTA Provincial Council Report (tabled from December 2022 Meeting) 12.3 Trustee Reports	Motion Motion Information	Attachment Attachment Verbal	Pages 40-42 Pages 43-44
13. <b>QUESTION PERIOD</b>			<b>1</b>
14. <b>ADJOURNMENT</b>			



**MEETING AGENDA ITEM #4.1**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **Minutes of the Regular Meeting of the Board, December 14, 2022**

**Background/Discussion:**

Minutes as attached.

**Recommended Action:**

**THAT** the minutes of the Regular Meeting of the Board held on December 14, 2022 be approved.

Presented by: Secretary Treasurer

**REGULAR MEETING OF THE BOARD OF EDUCATION  
OF SCHOOL DISTRICT 82 (COAST MOUNTAINS)  
WEDNESDAY, DECEMBER 14, 2022 – 5:00 P.M.  
HELD AT THE BOARD OF EDUCATION OFFICE  
HYBRID MEETING**

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**PRESENT WERE:**

	Chair - M. Warcup
	(virtual) - S. Duncan-Green
	(virtual) - W. Jones
	- E. Harrison
	Vice Chair - K. Jonkman
	- M. Maxim
	- J. Sundell
Superintendent of Schools	- A. Callaghan
Secretary Treasurer	- G. Fuller
Recording Secretary	- C. Gagnon

**DISTRICT STAFF PRESENT:**

Director of Instruction, Indigenous Education	- R. Clifton
Director of Instruction, Learner Support	- J. Nieckarz
Director of Facility Services	- R. Schibli
District Principal	- P. Barron

Board Chair Warcup acknowledged with respect the school district's business being conducted on the traditional territories of the Gitksan, Haisla, Nisga'a and Ts'msyen Peoples. We are honoured to work with their children and privileged to live on these lands. She welcomed guests who joined the meeting sharing the meeting was also livestreamed via CMSD82's YouTube Channel. Introductions followed by Trustees and District staff in attendance at the meeting.

Board Chair Warcup extended best wishes on behalf of the Board to all for a safe, restful, and peaceful Holiday Season. May everyone have a joyous Holiday Season and a happy, healthy, and prosperous New Year.

Prior to the commencement of the meeting, Board Chair Warcup welcomed Graham Wojdak, Caledonia Secondary School Teacher and Jacquelynne Amendt, Caledonia Secondary School Band Teacher accompanied by two Grade 12 students who shared a presentation on the fantastic production of Disney's "Newsies" – The Broadway Musical presented by Caledonia's Performing Arts Students held on December 8, 9 and 10 at the REM Lee Theatre in Terrace.

**1. CALL TO ORDER**

Board Chair Warcup called the meeting to order at 5:35 p.m.

**2. DECLARATION OF QUORUM**

A quorum was declared.

**3. APPROVAL OF AGENDA**

Motion #8347

**THAT** the agenda be adopted as circulated.

Carried  
All in Favour

**4. APPROVAL OF MINUTES OF PRIOR MEETING**

**4.1 Regular Meeting, November 23, 2022**

Motion #8348

**THAT** the minutes of the Regular Meeting of the Board held on November 23, 2022 be approved.

Carried  
All in Favour

**5. RECEIPT OF RECORDS OF IN CAMERA MEETING**

**5.1 Summary of Special In Camera Meeting, November 19, 2022**

Motion #8349

**THAT** the Summary of the Special In Camera Meeting of the Board held November 19, 2022 be approved.

Carried  
All in Favour

**5.2 Summary of In Camera Meeting, November 23, 2022**

Motion #8350

**THAT** the Summary of the In Camera Meeting of the Board held November 23, 2022 be approved.

Carried  
All in Favour

**6. BUSINESS ARISING FROM THE MINUTES**

There was no business arising from the minutes to report.

**7. CORRESPONDENCE RECEIVED**

There was no correspondence received.

**8. SUPERINTENDENT OF SCHOOL'S MONTHLY REPORT – DECEMBER 2022**

Motion #8351

**THAT** the Superintendent of School's Monthly Report to the Regular Board Meeting of December 14, 2022 be received as presented.

Carried  
All in Favour

**9. INDIGENOUS EDUCATION REPORT – DECEMBER 2022**

Motion #8352

**THAT** the Board receive for information the Indigenous Education Report for December 2022.

Carried  
All in Favour

**10. STANDING COMMITTEE REPORTS**

**10.1 Business Committee Report (Trustee Ed Harrison)**

**10.1.1 Business Committee Meeting Minutes, December 7, 2022**

Motion #8353

**THAT** the minutes of the Business Committee Meeting held on December 7, 2022 be received for information.

Carried  
All in Favour

**10.1.2 2021-2022 Statement of Financial Information (SOFI) Report**

Motion #8354

**THAT** the Board approve the school district's Statement of Financial Information (SOFI) Report for the fiscal year ended June 30, 2022.

Carried  
All in Favour

**10.2 Education Committee Report (Trustee Karen Jonkman)**

**10.2.1 Education Committee Meeting Minutes, December 7, 2022**

Motion #8355

**THAT** the minutes of the Education Committee Meeting held on December 7, 2022 be received for information.

Carried  
All in Favour



## 11. NEW BUSINESS

### 11.1 New Minister of Education and Child Care Appointment, December 7, 2022

Motion #8356

**THAT** the Board receive for information the appointment of the new Minister of Education and Child Care, Honourable Rachna Singh effective December 7, 2022.

Carried  
All in Favour

Board Chair Warcup noted a congratulations letter will be forwarded on behalf of the Board to Honourable Rachna Singh including an invitation for her to visit Coast Mountains School District 82 and the Northwest region.

## 12. TRUSTEE REPORTS

### 12.1 Board Chair Report – December 2022

Motion #8357

**THAT** the Board receive for information the Board Chair Report for December 2022.

Carried  
All in Favour

### 12.2 BCSTA Provincial Council Report

Trustee Sundell and the Board's BCSTA (British Columbia School Trustees Association) Provincial Councillor requested this agenda item be table to the January 2023 Regular (Public) Board Meeting pending receipt of the synopsis of the Provincial Council Meeting held during the Trustee Academy on December 2, 2022 in Vancouver.

### 12.3 Trustee Reports

Trustees reported on their activities since the last meeting as well as their participation in the BCSTA Trustee Orientation and Academy held at the Westin Bayshore Vancouver Hotel from December 1 to 3, 2022. Trustees shared the Academy was very welcoming, the orientation for new Trustees was well received, great speakers with lots of information that proved thought provoking, and an excellent networking opportunity.

**13. QUESTION PERIOD**

There were no questions posed.

**14. ADJOURNMENT**

The next Regular Board of Education Meeting will be held virtually on Wednesday, January 25, 2022 via Zoom.

The meeting was adjourned at 6:27 p.m.

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Board of Education Chair

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Secretary Treasurer

DRAFT



**MEETING AGENDA ITEM #5.1**

Action: X

Information:

Meeting: Regular

Meeting Date: January 25, 2023

Topic: **Summary of In Camera Meeting of the Board, December 14, 2022**

**Background/Discussion:**

Summary as attached.

**Recommended Action:**

**THAT** the Summary of the In Camera Meeting of the Board held on December 14, 2022 be approved.

Presented by: Secretary Treasurer



**SUMMARY OF PROCEEDINGS AND DECISIONS MADE AT THE  
IN CAMERA MEETING OF THE BOARD OF EDUCATION  
SCHOOL DISTRICT 82 (COAST MOUNTAINS)  
HELD DECEMBER 14, 2022  
PURSUANT TO SECTION 72(3) OF THE SCHOOL ACT**

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The Board of Education:

1. Discussed a property issue.
2. Discussed personnel issues.
3. Discussed a legal issue.



**MEETING AGENDA ITEM #7.1**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **City of Terrace Council Liaison Appointment to CMSD82 for 2023**

**Background/Discussion:**

As shared with Trustees, the attached letter received from the City of Terrace on January 3, 2023 advises that Councillor Chris Apps is appointed as Council liaison to Coast Mountains School District 82 for 2023.

**Recommended Action:**

**THAT** the Board receive for the information the City of Terrace letter detailing the Council liaison appointment to the School District for 2023.

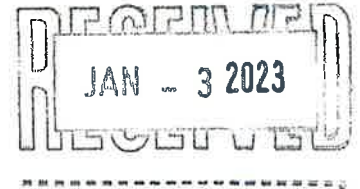
Presented by: Board Chair Warcup

# THE CITY OF TERRACE



CITY HALL  
3215 EBY STREET  
TERRACE, B.C. V8G 2X8  
250-635-6311 PH.  
250-638-4777 FAX  
www.terrace.ca

*December 20, 2022*



*Coast Mountains School District #82  
Aaron Callaghan, Superintendent  
3211 Kenney Street  
Terrace, BC, V8G 3E9*

*Dear Members:*

**Re: Terrace City Council Appointments**

*I am pleased to advise that Councillor Chris Apps has been appointed as Council liaison to the Coast Mountains School District #82 for 2023. Councillor Apps will act as liaison between your organization and Terrace City Council. If you wish to invite him to a specific meeting please contact this office at 3215 Eby Street, V8G 2X8, email: [Rmattiuz@terrace.ca](mailto:Rmattiuz@terrace.ca), or phone (250) 638-4724.*

*We do not expect the Council Liaison to attend all of the Coast Mountains School District Board meetings but rather to be a point of contact regarding issues relating to City business. Councillor Apps looks forward to working with your Members in the coming year. Please do not hesitate to contact him with any concerns you may wish to have brought to Council's attention, or for any assistance you may require. Enclosed is a list of telephone contact numbers and emails for your reference.*

*Yours truly,*

  
**Rachel Mattiuz**  
**Executive Assistant**

*/rm*

*Encl.*

*c.c.: Councillor Chris Apps*



**City of Terrace**  
3215 Eby Street  
250.635.6311 | 250.635.4777

### PUBLIC CONTACT LIST FOR COUNCIL

If you would like to invite the Mayor and/or Council to an event, please send the information to Rachel Mattiuz at [rmattiuz@terrace.ca](mailto:rmattiuz@terrace.ca) or call 250.638.4724.

<b>Mayor Sean Bujtas</b> 4703 Gair Avenue Terrace BC, V8G 2J8	<a href="mailto:sbujtas@terrace.ca">sbujtas@terrace.ca</a> Cell: 250-615-6334
<b>Councillor Chris Apps</b>	<a href="mailto:capps@terrace.ca">capps@terrace.ca</a>
<b>Councillor James Cordeiro</b> 5242 Mountain Vista Drive Terrace, BC V8G 4X5	<a href="mailto:jcordeiro@terrace.ca">jcordeiro@terrace.ca</a>
<b>Councillor Inder Dhillon</b> 4116 Golden Place Terrace, BC V8G 5N6	<a href="mailto:idhillon@terrace.ca">idhillon@terrace.ca</a> Cell :778-999-0774
<b>Councillor Brian Downie</b> #45- 3232 Apsley Street Terrace, BC V8G 5L1	<a href="mailto:bdownie@terrace.ca">bdownie@terrace.ca</a> Cell: 250-615-7852
<b>Councillor Dave Gordon</b> 4505 Johns Road Terrace, BC V8G 0B3	<a href="mailto:dgordon@terrace.ca">dgordon@terrace.ca</a>
<b>Councillor Sarah Zimmerman</b> 4445 Lazelle Avenue Terrace, BC V8G 1R9	<a href="mailto:szimmerman@terrace.ca">szimmerman@terrace.ca</a> Cell: 250-631-6097



**MEETING AGENDA ITEM #7.2**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **District of Kitimat Council Liaison Appointment to CMSD82 for 2023**

**Background/Discussion:**

Reference the attached letter received from the District of Kitimat on December 30, 2022 advising that Councillor Mario Feldhoff is appointed as Council liaison to Coast Mountains School District 82 for 2022.

Councillor Edwin Empinado has been appointed as the alternate in the event that Councillor Feldhoff is not available.

**Recommended Action:**

**THAT** the Board receive for information the District of Kitimat letter detailing the Council liaison appointment to the School District for 2023.

Presented by: Board Chair Warcup



December 30, 2022

**Coast Mountains School District #82**

Delivered via email: [Carole.Gagnon@cmsd.bc.ca](mailto:Carole.Gagnon@cmsd.bc.ca)

**Re: DOK Council Appointment to Committee**

Dear Board members,

This is to advise that Councillor Mario Feldhoff has been appointed as Council's representative to Coast Mountain School District 82. All correspondence can be sent to Councillor Feldhoff at:

104 Wakita Avenue  
Kitimat BC V8C 2S2  
250-632-5662  
[mfeldhoff@kitimat.ca](mailto:mfeldhoff@kitimat.ca)

Councillor Edwin Empinado has been appointed as the alternate in the event that Councillor Feldhoff is not available. Councillor Empinado's contact information is as follows:

49 Sparks Street  
Kitimat BC V8C 2R6  
250-639-9749  
[eempinado@kitimat.ca](mailto:eempinado@kitimat.ca)

If you have any questions, please feel free to contact me at 250-632-8900 or via email at [jstevenson@kitimat.ca](mailto:jstevenson@kitimat.ca)

With best regards,



**Jane Stevenson**  
Executive Assistant  
District of Kitimat



**MEETING AGENDA ITEM #7.3**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **Stewart Community Connections Range Purchase for Bear Valley School**

**Background/Discussion:**

Reference the attached letter received from Angela Brand Danuser, Executive Director with the Stewart Community Connections sharing the purchase of 6 new ranges for the Home Economics Room at Bear Valley School through a successful grant application to Agriculture and Agri-Foods Canada's Local Food Infrastructure Fund.

Bear Valley School has always been very open to allowing community use of the Home Economics Room for cooking classes and event food prep, so the Stewart Community Connections wanted to give back.

**Recommended Action:**

**THAT** the Board receive for information the Stewart Community Connections letter sharing the purchase of 6 new ranges for the Home Economics Room at Bear Valley School.

Presented by: Board Chair Warcup

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# STEWART COMMUNITY CONNECTIONS

January 5, 2023

Margaret Warcup  
Board Chair  
Coast Mountains Board of Education School District 82  
3211 Kenney Street  
Terrace BC

Sent via email

Dear Margaret

On behalf of the Board of Directors of Stewart Community Connections Society, I am pleased to announce that we will be purchasing 6 new ranges for the home economics room at Bear Valley School.

Stewart Community Connections was successful in our grant application to Agriculture and Agri-Foods Canada's Local Food Infrastructure Fund. Bear Valley School has always been very open to allowing community use of this room for cooking classes and event food prep, so we wanted to give back.

We will be working with the Principal, Jocelynn Drew to ensure the ranges meet all the needs of the students and teachers for their classes and school use requirements.

This grant is very exciting and will benefit the entire community!

If you require any further information, please contact me at any time to your convenience.

Sincerely,



Angela Brand Danuser  
Executive Director



PO Box 433  
Stewart, BC

OFFICE 250-636-2090  
CELL 250-615-3803  
EMAIL [Execdirectorconnections.ca](mailto:Execdirectorconnections.ca)  
WEBSITE [www.stewartcommunityconnections.ca](http://www.stewartcommunityconnections.ca)



## **News Release**

For immediate release

December 23, 2022

Stewart, British Columbia

Stewart Community Connections Society is pleased to announce that we have been successful in our grant application to Agriculture and Agri-Food Canada's [Local Food Infrastructure Fund](#) in the amount of \$109,920. The federal funding will be used to purchase a freezer, dishwasher, sinks, food prep items, small appliances, kitchen accessories, compost units and ranges to be used in food literacy classes at Bear Valley School.

"Indigenous, remote and Northern communities are particularly vulnerable because of the higher cost of living and other geographic, social and economic factors. With these challenges, it is more important than ever to support food systems in communities, like Stewart, in the long term," said the Honourable Marie-Claude Bibeau, Minister of Agriculture and Agri-Food.

"We are extremely grateful for this funding and excited to be able to expand our community food security initiatives. It will allow us to work with the community on food literacy classes and introduce community composting," said Dolores Kenney, President, Stewart Community Connections Society.

For more information:

Angela Brand Danuser  
Executive Director,  
Stewart Community Connections Society  
[excdirectorconnections@outlook.com](mailto:excdirectorconnections@outlook.com)  
250-636-2090



**MEETING AGENDA ITEM #8.**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **Superintendent of School's Monthly Report – January 2023**

**Background/Discussion:**

Attached for reference is the Superintendent of School's Monthly Report for presentation at the January 25, 2023 Regular Board Meeting as prepared by Superintendent Callaghan.

The Superintendent of School's Monthly Report will be shared with all staff and partner groups as well as posted to the school district website following the Regular Board Meeting.

**Recommended Action:**

**THAT** the Superintendent of School's Monthly Report to the Regular Board Meeting of January 25, 2023 be received as presented.

Presented by: Superintendent of Schools

# Superintendent's Report to the Board

## January 2023



@CoastMountainsSchoolDistrict



@CoastMountainsSchools



@CoastMtnSD

## A Message from the Superintendent

Ama Sah & Happy New Year!

The strategic plan Engage, Ignite, Empower continues to drive the work of the district with focused actions to enhance overall student learning and well-being. Efforts related to teacher recruitment, online dashboard development, planning for increased outdoor learning opportunities, and more stem directly from this year's action plan. Performance indicators are also being put in place to help us measure growth and inform us of progress along the way.

In the month ahead, we will engage students at multiple grade levels in a district wide check-in, gaining insight on their experiences in our schools and classrooms. Student Forums led by District Principal Phillip Barron will see in-person dialogue with students at secondary grades, while both the Middle Years Development and Youth Development Instruments will be surveys used online to hear from learners at Grades 5, 8 and 11. These anonymous surveys focus in on student well-being, their attainment of social and emotional skills, their relationships with peers and adults, and even how they spend their time outside of the school day, providing valuable population level data for community partners. Results from the surveys will be available to schools and the district in the spring.

Registration is now underway for the 2023-24 school year, with online applications being received for StrongStart, Kindergarten, New Students at Grade 1-12 and Cross Boundary. Please visit our website for all the details at <http://cmsd.bc.ca/>.

As noted last month, we are experiencing high levels of seasonal illness in our province in general, and we continue to encourage members of our school communities to stay on top of the advice coming from public health. For more information this month, please visit our partners at Northern Health online at <https://www.northernhealth.ca/health-topics/flu>.

Sincerely,

Aaron Callaghan  
Superintendent,  
Coast Mountains School District



### Upcoming Dates

- January 27 – Professional Development Day (No Classes)
- February 6 – MDI and YDI Administration Begins
- February 15 – Business & Education Committee Meetings
- February 20 – BC Family Day (No Classes)
- February 22 – Board of Education Meeting (Kitimat)

*Coast Mountains School District acknowledges with respect the lands on which we live, work, play and learn as the traditional and unceded territories of the Gitksan, Haisla, Nisga'a & Ts'msyen Peoples.*



## Engage, Ignite, Empower – A Focus on the Coast Mountains School District Strategic Plan

### Teacher Recruitment Update

The 2022-23 school year has presented a variety of workforce challenges throughout the north, with many school districts specifically facing a shortage of certified classroom and supply teachers. As part of the Coast Mountains School District Action Plan, district staff have been engaged in a variety of initiatives in an effort to secure a full complement of qualified educators for the 2023-24 school year. Participation in both site-specific information sessions and regional recruiting fairs have generated lots of interest from new teacher candidates who want to learn more about the beautiful school communities in the region. Certainly, our district has so much to offer with rich cultural opportunities, small town charm, abundant outdoor pursuits and more!

With 40% of teachers historically coming from outside of British Columbia, to date we have made contact with new teacher candidates from Alberta, Saskatchewan, Ontario, New Brunswick, Nova Scotia and Prince Edward Island. Collaborations are also happening with Northern local partners to ensure there are opportunities for those living in our communities to become certified teachers.

### Student Forums

Led by District Principal Phillip Barron, secondary focused Student Forums ensure student voices are heard at both the school and district level. In person small group conversations with students will create space for students to share their thoughts about what is going well in schools and classrooms, and where there may be opportunities for improvement. Upcoming discussions will focus on student health and well-being, engagement, learning, and school climate.



**Tell me  
more about  
that...**

### K-3 Literacy Strategy

District lead team members have been working to identify those promising evidence-based practices and aligned classroom and school level resources that will best meet the learning needs of all children at Kindergarten to Grade 3. An implementation plan is being drafted, including necessary financial commitments, and is to be shared more widely with teachers and administrators for input on implementation.

School District 82's Indigenous Education Department has undertaken an early literacy learning pilot project at Majagaleehi Gali Aks Elementary in Hazelton and Kitwanga Elementary School which is also informing the district's plan. Read more about this pilot on the next page of this report.

# Superintendent's Report to the Board

## January 2023



### Early Learning Update

Lots of exciting things are happening for children and families throughout the district related to Early Learning programming. Community and partner group consultations continue to inform the work of the team, as the district strives to understand how we can best serve communities with early learning opportunities.

Earlier this month Coast Mountains launched a Just B4 Preschool Program at Thornhill Primary School while our Seamless Day Kindergarten Program and Just B4 Preschool are getting ready to begin at Cassie Hall Elementary School. In September 2023, Seamless Day Kindergarten program will open at Majagaleehi Gali Aks School. We also anticipate another StrongStart / Just B4 program and 3 more Seamless Day Kindergarten programs will launch within our district in the upcoming school year.

### A Focus on Literacy – An Indigenous Education Pilot Project

A small pilot project is underway in Hazelton and Kitwanga focused on early literacy. At Majagaleehi Gali Aks, Sarah Willan's Kindergarten-Grade 1 classroom is participating, and learners are engaging in Joyful Literacy – a research-based literacy framework that emphasizes the need for learning to be joyful, active and skill specific. Learning experiences are explicitly linked to assessment information, targeting specific skill sets for each learner. Children are definitely benefiting from practices that focus on impact. Both Sarah and Jodi Marshall, Indigenous Education Support Worker, see the young learners in these classrooms as quickly developing the skills and practices of effective readers. Children are eager to show what they can do and are proud of their growth.

### Follow & Like Coast Mountains School District on Social Media



@CoastMountainsSchoolDistrict



@CoastMountainsSchools



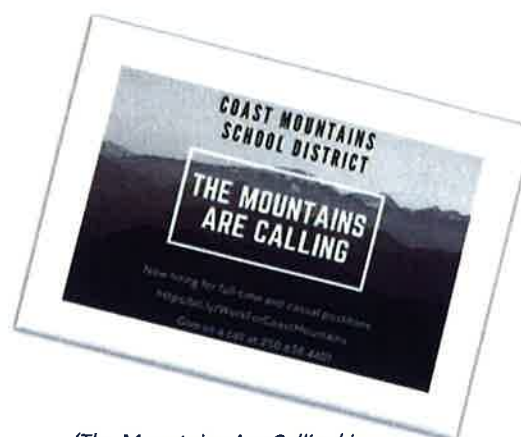
@CoastMtnSD



*Misty Rivers Art Gallery in Hazelton recently displayed the artwork of learners from New Hazelton Elementary School.*



*Learners at Majagaleehi Gali Aks Elementary School in Hazelton engage in focused literacy instruction as part of a pilot project supported by the Indigenous Education Department.*



*'The Mountains Are Calling' is the theme for the current Coast Mountains School District teacher recruitment efforts.*





**MEETING AGENDA ITEM #9.**

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	January 25, 2023
Topic:	<b>Indigenous Education Report – January 2023</b>		

**Background/Discussion:**

Attached for reference is the Indigenous Education Report for presentation at the January 25, 2023 Regular Board Meeting as prepared by the Director of Instruction, Indigenous Education, Robert Clifton.

A monthly Indigenous Education Report will be provided for inclusion in the agenda package for Regular Board Meetings.

**Recommended Action:**

**THAT** the Board receive for information the Indigenous Education Report for January 2023.

Presented by: Superintendent of Schools



# Indigenous Education Update

## January 2023

Submitted to the Superintendent by Robert Clifton,  
Director of Instruction – Indigenous Education

### Restorative Practice and Suspension Hearings

- Conversations are ongoing regarding culturally respectful and responsive practices that involve restorative circle and post-care plans and follow-up support of Indigenous students by our Indigenous Support Worker / Indigenous Youth Worker Team.

### Back to the Land Program in Terrace/Thornhill

- We were hopeful that negotiations would proceed with the purchase of a trapline that was up for sale nearby. Unfortunately, the owner has decided to not proceed. However, in conversations with Kitselas and Kitsumkalum First Nations' Education Coordinators/Band Managers, a request was made if there were traplines that could be used in partnership with Tsimshian knowledge holders to move forward with both experiential learning opportunities and potentially a locally developed course. I am working with Ted Ewald, a Teacher at Parkside Secondary School, who is also having a conversation with Kitselas Chief Councillor Glen Bennett and has asked to present this at an upcoming Band Council meeting.

### Early Learning and Child Care Initiatives in Hazelton

- On January 5, the Indigenous Education Department hosted a meeting with Gitksan First Nation's rights holders and representatives about the potential of opening a Before & After School Care program. Tina McDonald, District Vice Principal Early Learning & Child Care along with Geraldine Lawlor, Director of Instruction Graduation and Innovation, presented and answered questions around the opportunity.

### Targeted/Enhancement Funds & Indigenous Education for All

- As I go about my learning through conversations and observations throughout Coast Mountains School District 82 (CMSD82), the definition of what constitutes the 'over and above' that Indigenous learners receive and the responsibilities of the Indigenous Education Department for that, coupled with the expectation that Indigenous Education is for all - I am beginning to explore a collective responsibility model throughout CMSD82 to ensure that we are all paddling together for improved outcomes and impact for learners.

### Hazelton Secondary School

- I am continuing to support students, teachers, administrators and community members at Hazelton Secondary School. I have just returned from a two-day trip with Director Lawlor who has been in partnership with me as we met with parents, community members, community agencies, Hazelton Secondary School staff, administrators and students. I am grateful to be part of a District Leadership Team that understands and respects the necessity of collective responsibility as we work together to uplift Indigenous learners.

## Decolonizing Leadership – British Columbia School Superintendents Association

- On January 13, I was honoured to be asked to present to members of the British Columbia School Superintendents Association (BCSSA) a session on Decolonizing Leadership. The design for the presentation itself was decolonized, with an intentional move away from objectives and line-items in a PowerPoint presentation, to using story, examples of my own decolonizing/indigenizing practice, as well as examples of practices that illustrate the Superintendent and the Senior Leadership Team are actively using. It was one of their highest registrations they have had for their virtual learning series and the feedback has been outstanding.

## Joyful Literacy

- Consultant Kathy Sawchuk returned to the district to support both Majagaleehi Gali Aks Elementary School and Kitwanga Elementary School in implementing the Joyful Literacy Framework. Three K/1/2 teachers and support staff are continuing to learn how to implement this approach to early literacy learning. Other teachers have begun to take notice and have also asked for whatever support Kathy is able to provide.

Sincerely,



Robert Clifton  
Director of Instruction, Indigenous Education

*Coast Mountains School District 82 acknowledges with respect the lands on which we live, work, play and learn as the traditional and unceded territories of the Gitksan, Haisla, Nisga'a and Ts'msyen Peoples.*

*Learn more at: <https://bit.ly/FirstNationsPeoples>*



**MEETING AGENDA ITEM #10.1.1**

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	January 25, 2023
Topic:	<b>Minutes of the Business Committee Meeting, January 18, 2023</b>		

**Background/Discussion:**

Minutes as attached.

**Recommended Action:**

**THAT** the minutes of the Business Committee Meeting held on January 18, 2023 be received for information.

Presented by: Secretary Treasurer



**BUSINESS COMMITTEE MEETING**  
Wednesday, January 18, 2023 – 11:00 a.m. to 12:30 p.m.  
Virtual via Zoom

**Committee Members:**

Trustee Ed Harrison (Chair)  
Aaron Callaghan, Superintendent of Schools  
Trustee Sonny Duncan-Green  
Ginger Fuller, Secretary Treasurer  
Trustee Mike Maxim

**Recording Secretary:**

Blanche Olson-Wight, Executive Assistant

**Guests:**

Robert Schibli, Director of Facility Services

**MEETING MINUTES**

Items	Action
The meeting was chaired by Trustee Ed Harrison and called to order at 11:01 a.m. Trustee Harrison acknowledged the school district's business being conducted on the Traditional Territories of the Gitksan, Haisla, Nisga'a, and Tsimshian, and the honour to work with their children and privilege to live on their land.	
1. <b>Previous Meeting Minutes</b> - December 7, 2022	1. The minutes of the previous Business Committee Meeting held on December 7, 2022 were accepted as presented.
<b>2. Human Resources</b> 2.1 Grievance Update – CMTF & CUPE  2.2 Bargaining Update – CUPE  <b>3. Facilities/Transportation/OH&amp;S</b> 3.1 Monthly Facilities Report, January 2023	2.1 Secretary Treasurer Fuller provided a grievance update relating to the Coast Mountain Teachers' Federation (CMTF) and the Canadian Union of Public Employees Union (CUPE), Local 2052. CUPE has no grievances. CMTF current numbers are 23-Step 1 & Step 2 grievances, 3-Step 3 grievances. <b>Information only; no action required.</b>  2.2 Secretary Treasurer Fuller spoke to bargaining with the Canadian Union of Public Employees Union (CUPE), Local 2052. CUPE bargaining has finished and will go for ratification. <b>Information only; no action required.</b>  3.1 Director Schibli provided an update of recent work at school sites. The cold snap in December led to some issues in schools during the winter break, students were not affected. Thornhill Primary School had a major water pipe burst near a smoke detector, which alerted the Fire Department and Maintenance. All heating systems are performing well. The transportation of students has experienced mechanical issues for some of the busses, and a shortage of bus drivers, the contractor has had a complete turn over in the management team. <b>Information only; no action required.</b>



<p>3.2 District Joint OH&amp;S Committee Meeting Minutes – November 29, 2022</p>	<p>3.2 Secretary Treasurer Fuller presented the November 29, 2022 District Joint OH&amp;S Committee Meeting minutes for information. <b>Information only; no action required.</b></p>
<p><b>4. Board Representations</b> 4.1 BCPSEA 4.2 BCSTA</p>	<p>4.1 No Report 4.2 No Report</p>
<p><b>5. Outstanding Items from Previous Meeting</b></p>	<p>5. There were no outstanding items from the previous meeting.</p>
<p><b>6. Finances</b> 6.1 Monthly Financial Statements, November 2022  6.2 Interim Operating Grants – December 2022</p>	<p>6.1 Secretary Treasurer Fuller spoke to the November 2022 Monthly Financial Statements, there were no areas of concern. <b>Information only; no action required.</b></p> <p>6.2 Secretary Treasurer Fuller shared the December 2022 Interim Operating Grants based on the final September 2022 enrolment count. Highlighting changes reflected in the Interim Operating Grants and the Ministry Operating Grants Summary. <b>Action: Forward the December 2022 Interim Operating Grants for information to the next Regular Board Meeting on January 25, 2023.</b></p>
<p><b>7. New Business</b> 7.1 Annual Review – School District Video Surveillance System</p>	<p>7.1 Secretary Treasurer Fuller shared the Annual Review of the School District Video Surveillance System Report. To comply with the School Act, Section 74.01, and the Freedom of Information and Protection of Privacy Act, an annual review of the School District's video surveillance has been conducted. <b>Action: Forward the Annual Review of the School District Video Surveillance System Report for information to the next Regular Board Meeting on January 25, 2023.</b></p>
<p><b>8. Next Meeting</b></p>	<p>8. The next Business Committee Meeting is scheduled on, Wednesday, February 15, 2023, from 11:00 a.m. to 12:30 p.m.  The meeting was adjourned at 11:54 a.m.</p>



**MEETING AGENDA ITEM #10.1.2**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **Ministry of Education 2022-2023 Amended Operating Grants**

**Background/Discussion:**

Annually, in the month of December, the Ministry of Education and Child Care provides Boards with Amended Operating Grant totals based on the September 29 1701 Enrolment Count submissions provided by school districts in every new school year.

On December 16, 2022, the Ministry of Education and Child Care shared the 2022-2023 recalculated funding allocations for Coast Mountains School District 82 based on actual September 29, 2022 enrolment. Additionally, school districts must prepare, adopt by bylaw and submit an Amended Annual Budget by February 28, 2023.

Attached is the revised 2022-2023 Ministry Operating Grants Summary and the 2022-2023 Interim Operating Grants Summary for Coast Mountains School District 82 following the September 29, 2022 enrolment count.

The Business Committee reviewed this information at its January 18, 2023 meeting and forwards to the Board for information.

**Recommended Action:**

**THAT** the Board receive for information the Ministry of Education and Child Care 2022-2023 Amended Operating Grants as presented.

Presented by: Secretary Treasurer

**Interim Operating Grant Summary Following the September 2022 Enrolment Count - 2022/23 School Year**  
 School District 82 Coast Mountains

<b>September 2022 Enrolment Count</b>				
	School-Age Enrolment	Funding Level	Funding	Total Supplement
Standard (Regular) Schools	3,978.0625	\$7,885	\$31,367,023	
Continuing Education	0.0000	\$7,885	\$0	
Alternate Schools	157.0000	\$7,885	\$1,237,945	
Online Learning	16.3750	\$6,360	\$104,145	
Home Schooling	30	\$250	\$7,500	
Course Challenges	0	\$246	\$0	
<b>Total Enrolment-Based Funding (September)</b>	<b>4,151.4375</b>			<b>\$32,716,613</b>

	Total Enrol. Change	Funding Level	Funding	Total Supplement
1% to 4% Enrolment Decline	98.3125	\$3,943	\$0	
4%+ Enrolment Decline		\$5,914	\$0	
Significant Cumulative Decline (7%+)	-87.1875	\$3,943	\$0	
<b>Supplement for Enrolment Decline</b>				<b>\$0</b>

	Enrolment	Funding Level	Funding	Total Supplement
Level 1 Special Needs	4	\$44,850	\$179,400	
Level 2 Special Needs	214	\$21,280	\$4,553,920	
Level 3 Special Needs	6	\$10,750	\$64,500	
English Language Learning	260	\$1,585	\$412,100	
Indigenous Education	1,965	\$1,565	\$3,075,225	
Adult Education	0.6250	\$5,030	\$3,144	
Equity of Opportunity Supplement			\$320,495	
<b>Supplement for Unique Student Needs</b>				<b>\$8,608,784</b>

Variance from Provincial Average	-\$842	
Estimated Number of Educators	230.670	-\$194,224

	Enrolment	Funding Level	Funding	Total Supplement
FTE Distribution	4,152.0625	\$180.33	\$748,741	
<b>Supplement for Salary Differential</b>				<b>\$554,517</b>

<b>Supplement for Unlque Geographic Factors</b>	<b>\$8,886,777</b>
<b>Funding Protection</b>	<b>\$0</b>
<b>Curriculum and Learning Support Fund</b>	<b>\$36,478</b>

<b>September 2022 Enrolment Count, Total</b>	<b>\$50,803,169</b>
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\*Note: Highlighted sections are estimated and will be updated following the February and May enrolment counts

<b>July 2022 Enrolment Count</b>				
	Enrolment	Funding Level	Funding	Total Supplement
Summer Learning Grade 1-7	0	\$224	\$0	
Summer Learning Grade 8-9	0	\$224	\$0	
Summer Learning Grade 10-12	0	\$448	\$0	
Supplemental Summer Learning Funding			\$0	
Cross-Enrolment, Grade 8 and 9	0	\$448	\$0	
<b>Summer Learning, Total</b>				<b>\$0</b>

<b>February 2023 Enrolment Count</b>				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	10.0000	\$7,885	\$78,850	
Adult FTE - Continuing Education	0.0000	\$5,030	\$0	
K-Grade 9 School-Age FTE - Online Learning	0.0000	\$3,180	\$0	
Grade 10-12 School-Age FTE - Online Learning	0.0000	\$6,360	\$0	
Adult FTE - Online Learning	0.0000	\$5,030	\$0	
Level 1 Special Needs Enrolment Growth	0	\$22,425	\$0	
Level 2 Special Needs Enrolment Growth	0	\$10,640	\$0	
Level 3 Special Needs Enrolment Growth	0	\$5,375	\$0	
Newcomer Refugees	0.0000	\$3,943	\$0	
ELL Supplement - Newcomer Refugees	0	\$793	\$0	
<b>February 2023 Enrolment Count, Total*</b>				<b>\$78,850</b>

<b>May 2023 Enrolment Count</b>				
	Enrolment	Funding Level	Funding	Total Supplement
School-Age FTE - Continuing Education	0.0000	\$7,885	\$0	
Adult FTE - Continuing Education	0.0000	\$5,030	\$0	
K-Grade 9 School-Age FTE - Online Learning	0.0000	\$2,120	\$0	
Grade 10-12 School-Age FTE - Online Learning	0.0000	\$6,360	\$0	
Adult FTE - Online Learning	0.0000	\$5,030	\$0	
<b>May 2023 Enrolment Count, Total*</b>				<b>\$0</b>

<b>2022/23 Full-Year Estimated Operating Grant Total</b>	<b>\$50,882,019</b>
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Estimated 2022/23 Operating Grant from Indigenous Services Canada	\$5,409,989
Estimated 2022/23 Operating Grant from Ministry of Education	\$45,472,030



## SD 82 2022-2023 MINISTRY OPERATING GRANTS SUMMARY

FUNDING SOURCE						
	2021-2022 Preliminary	2021-2022 Final (April 2022)	2022-2023 Preliminary ( March 2022)	2022-2023 Sept 1701 Enrollment (December 2022)	Change from 22/23 Preliminary	
<b>Enrollment Based Funding</b>	4,045,0000	4,053,1250	4,208,0000	4,151,4375	(56,5625)	
school age - reg	29,970,885	30,671,664	31,973,675	31,367,023	(606,652)	
continuing education	149,815			-	-	
school age - alt	1,214,290	1,151,210	1,088,130	1,237,945	149,815	
dist learn	451,560	109,710	95,400	104,145	8,745	
home school	12,500	8,250	8,250	7,500	(750)	
course challenge		246	246		(246)	
<b>sub-total</b>	<b>31,799,050</b>	<b>31,941,080</b>	<b>33,165,701</b>	<b>32,716,613</b>	<b>(449,088)</b>	
<b>Special Education</b>						
level 1	134,550	179,400	179,400	179,400	-	
level 2	3,724,000	4,128,320	3,851,680	4,553,920	702,240	
level 3	75,250	150,500	107,500	64,500	(43,000)	
<b>sub-total</b>	<b>3,933,800</b>	<b>4,458,220</b>	<b>4,138,580</b>	<b>4,797,820</b>	<b>659,240</b>	
<b>ACE-IT</b>						
<b>Newcomer Refugees</b>					-	
<b>Dist Ed Enrollment Based</b>						
July	-	-	-	-	-	
Feb	391,334	360,300	78,850	78,850	-	
May	258,823	222,679			-	
<b>sub-total</b>	<b>650,157</b>	<b>582,979</b>	<b>78,850</b>	<b>78,850</b>	<b>-</b>	
<b>Special Needs Growth</b>						
<b>English Language Learning</b>	375,645	461,235	427,950	412,100	(15,850)	
<b>Aboriginal Education</b>	2,809,175	2,968,805	3,048,620	3,075,225	26,605	
<b>Adult Education</b>	7,545	1,258		3,144	3,144	
<b>Salary Differential</b>	751,736	666,316	691,735	554,517	(137,218)	
<b>Enrollment Decline</b>					-	
<b>Unique Geographical Factor</b>	8,526,532	8,526,532	8,886,777	8,886,777	-	
<b>Formula Transition</b>					-	
<b>Funding Protection</b>	1,166,882	767,252			-	
<b>Holdback Allocation</b>					-	
<b>Holdback Allocation (April)</b>					-	
<b>Holdback Allocation (June)</b>					-	
<b>Vulnerable Students</b>					-	
<b>Equity of Opportunity Supplement</b>	327,470	323,192	329,338	320,495	(8,843)	
<b>Curriculum and Learning Support Fund</b>	34,480	34,480	36,487	36,478	(9)	
<b>Administrative settlement</b>					-	
<b>TOTAL</b>	<b>50,382,472</b>	<b>50,731,349</b>	<b>50,804,038</b>	<b>50,882,019</b>	<b>77,981</b>	

<b>Other Grants</b>	<b>2021-22</b>	<b>2022-23</b>	<b>Change</b>
Student Transportation Fund	557,786	557,786	-
Support Staff Labour Settlement	-	-	-
Classroom Enhancement Fund - Staffing	4,742,855	5,477,141	734,286
Classroom Enhancement Fund - Overhead	307,493	307,493	-
Classroom Enhancement Fund - Remedies	203,235	101,250	(101,985)
Learning Improvement Fund	175,417	172,924	(2,493)
Community LINK	623,672	623,672	-
Annual Facility Grant - Operating	301,762	308,323	6,561
Pay Equity	1,160,795	1,160,795	-
Student & Family Affordability Fund	-	510,045	510,045
Teacher Labour Settlement	1,265,447	-	(1,265,447)
Early Career Mentorship Fund	100,000	-	(100,000)
Safe Return to School Grant	389,629	-	(389,629)
Federal Safe Return to Class Fund	824,922	-	(824,922)
Restart Funding	196,847	-	(196,847)
<b>TOTAL</b>	<b>10,849,860</b>	<b>9,219,429</b>	<b>(1,630,431)</b>



**MEETING AGENDA ITEM #10.1.3**

Action: X Information:  
Meeting: Regular Meeting Date: January 25, 2023  
Topic: **Annual Review – School District Video Surveillance System**

**Background/Discussion:**

In compliance with the *School Act*, section 74.01, an annual review is conducted in January of the school district surveillance system in conjunction with CMSD82 Policy 4015: Video Surveillance (as attached) to ensure the school district's surveillance system provides protection and safety of individuals, school land, belongings or school property.

As outlined in the attached report, the Director of Facility Services conducted a review on January 5, 2023 of the operation and equipment of the school district surveillance system and found all systems to be meeting the intent of protecting the safety of the respective school facility, staff and students in accordance with the *School Act* and CMSD82 Policy 4015: Video Surveillance

The Business Committee at its January 18, 2023 meeting reviewed the Annual Review Report of the School District Surveillance System and forwards to the Board for information.

**Recommended Action:**

**THAT** the Board receive for information the Annual Review of the School District Video Surveillance System Report as presented.

Presented by: Secretary Treasurer



**SECTION 4000: FACILITIES, GROUNDS AND EQUIPMENT**

**POLICY 4015: VIDEO SURVEILLANCE**

- *Date Adopted: June 12, 2013*
  - *Date Reviewed: April 10, 2019*
- 

**POLICY**

The Board authorizes the use of video surveillance equipment on school district property. All video surveillance will be conducted in compliance with the provisions of the:

- *School Act, Section 74.01*
- *Freedom of Information and Protection of Privacy Act*
- *Coast Mountains Board of Education School District 82 Procedures*

January 15<sup>th</sup>, 2023

Annual Review of CMSD Surveillance Systems

Conducted by Robert Schibli, Director of Facility Services.

On January 5<sup>th</sup>, 2023, I have reviewed the operation and equipment at the following sites, and found them to be meeting the intent of protecting the safety of the school facility, staff, and students.

- 1) Caledonia Secondary
- 2) Skeena Middle
- 3) Hazelton Secondary
- 4) Kitimat City High
- 5) Mount Elizabeth Middle/Secondary
- 6) Parkside Secondary
- 7) Ecole Mountainview
- 8) Cassie Hall Elementary
- 9) Kildala Elementary
- 10) Nechako Elementary

See below for reference to the School Act section 74.01 that mandates this annual review.

**Video Surveillance Cameras**

**74.01** (1) *A board may install and operate a video surveillance camera in a school facility or on school land for the purposes of protecting*

*(a) the safety of individuals in a school facility or on school land,*

*(b) an individual's belongings in a school facility or on school land, or*

*(c) school property*

*with the prior approval of the parents' advisory council for the school where the board proposes to install and operate a video surveillance camera.*

*(2) A parents' advisory council may make recommendations to a board to install and operate a video surveillance camera in a school facility or on school land for the purposes set out in subsection (1).*

*(3) If a board*

*(a) has installed and operates a video surveillance camera in a school facility or on school land before the date this section comes into force, or*

*(b) installs and operates a video surveillance camera in a school facility or on school land for the purposes set out in subsection (1),*

*the board must conduct an annual review that assesses if the installation and operation of the video surveillance camera is accomplishing a purpose set out in subsection (1).*

*(4) Subsections (1) to (3) do not apply to the installation and operation of a video surveillance camera in a school facility or on school land on a temporary basis for a specific investigative purpose.*

*(5) Subsection (1) does not apply to a video surveillance camera installed in a school facility or on school land before the date this section comes into force.*



**MEETING AGENDA ITEM #10.2.2**

Action: X

Information:

Meeting: Regular

Meeting Date: January 25, 2022

Topic: **Board Approval in Principle (3 Submissions):**

- Caledonia Secondary School Travel Club Field Trip to New Zealand, Spring Break 2024
- Skeena Middle School Band Field Trip to MusicFest Canada (Nationals), Niagara Falls, May 2023
- Caledonia secondary Band Field Trip to MusicFest Canada (Nationals), Niagara Falls, May 2023

**Background/Discussion:**

In accordance with Policy 1080: Field Trips and Outdoor Education, “Board approval in principle” is required for all Level Five Field Trips prior to initiating, planning or fundraising and prior to promoting with students or the community. Level Five Field Trips encompasses all trips regardless of duration that travel outside of provincial and national jurisdiction. “Final Board approval” is required for all level Five Field Trips with the submission of the completed Field Trip application to the Board within the following timelines: a) within Canada – 60 days, b) International – 120 days.

The attached Board Approval in Principle submissions are presented to the Board for approval:

1. Caledonia Secondary School – Travel Club Out-of-Country Field Trip to New Zealand, Spring Break 2024
2. Skeena Middle School – Out-of-Province Band Trip to MusicFest Canada (Nationals), Niagara Falls, May 11-16, 2023
3. Caledonia Secondary School – Out-of-Province Band Trip to MusicFest Canada (Nationals), Niagara Falls, May 17-22, 2023

The Education Committee reviewed the aforementioned Field Trip submissions for Board approval in principle at its January 18, 2023 meeting and forwards to the Board with a recommendation for approval.

**Recommended Action:**

**THAT** the Board approve in principle the Caledonia Secondary School Travel Club Out-of-Country Field Trip to New Zealand during Spring Break 2024.

**THAT** the Board approve in principle the Skeena Middle School Out-of-Province Band Trip to MusicFest Canada (Nationals) held in Niagara Falls, May 11-16, 2023.

**THAT** the Board approve in principle the Caledonia Secondary School Out-of-Province Band Trip to Music Fest Canada (Nationals) held in Niagara Falls, May 17-22, 2023.

Presented by: Superintendent of Schools



**BOARD APPROVAL IN PRINCIPLE – LEVEL FIVE FIELD TRIPS**

School Name: Caledonia Secondary School

Class / Group: Caledonia Travel Club

School Administrator: Keith Axelson

Destination: New Zealand

Approx. Departure Date: Spring Break 2024 (13 Day Tour)

Approx. Return Date: Spring Break 2024

Lead Teacher: Patsy Chant Contact Telephone Number: 2506356531

Number of Students & Chaperones Participating in Field Trip (provide breakdown):

**Students: Max 42**

**Chaperones: Max 7 (Ratio is 1 chaperone per 6 students)**

Estimated Field Trip Anticipated Cost per Student:

**Approximately \$7000**

Anticipated Sources of Funding: Students / Parents

Fundraising Plans: None

Plan(s) in place for students wishing to participate who have financial restrictions:

**None**

How will all students have equal access for the selection process to participate in this Field Trip ensuring a fair/equal access?:

Planning is spread out over many months so students / parents can take advantage of a monthly payment option. The trip is planned for Spring Break so it does not impact class time.

Board Approval in Principle Received: \_\_\_\_\_ (Yes / No)

Board Meeting Date & Motion: \_\_\_\_\_



**BOARD APPROVAL IN PRINCIPLE – LEVEL FIVE FIELD TRIPS**

School Name: Skeena Middle School

Class / Group: Band 8-9

School Administrator: Darlene Bragg-Hounsell

Destination: Niagara Falls, Ontario / MusicFest Nationals Canada

Approx. Departure Date: May 11th, 2023 (Overnight) or May 12th, 2023

Approx. Return Date: May 16th, 2023

Lead Teacher: Katia Georgeson Contact Telephone Number: 306-527-6502

Number of Students & Chaperones Participating in Field Trip (provide breakdown):

Approximately 60 Students

8 Chaperones (including Lead Teacher)

Estimated Field Trip Anticipated Cost per Student:

\$1700

Anticipated Sources of Funding: Fundraising, donations, remaining amount paid by student's family

Fundraising Plans: Bottle Drives, Selling Cookie Dough/Coffee/Chocolates, Raffles, 50-50's, concerts, telethon, etc.

Plan(s) in place for students wishing to participate who have financial restrictions:

Sponsorship support from businesses, enough fundraising provided to fund

an entire trip, grants, etc.

How will all students have equal access for the selection process to participate in this Field Trip ensuring a fair/equal access?:

All Band 8-9 Students are invited to participate.

Board Approval in Principle Received: \_\_\_\_\_ (Yes / No)

Board Meeting Date & Motion: \_\_\_\_\_





**BOARD APPROVAL IN PRINCIPLE – LEVEL FIVE FIELD TRIPS**

School Name: Caledonia Secondary School

Class / Group: Concert Band, Jazz Band, Choir

School Administrator: Keith Axelson

Destination: Niagara Falls (MusicFest Canada)

Approx. Departure Date: May 17th

Approx. Return Date: May 22nd

Lead Teacher: Jacquelynne Amendt Contact Telephone Number: 306 596-8093

Number of Students & Chaperones Participating in Field Trip (provide breakdown):  
50 students and 5 chaperones

Estimated Field Trip Anticipated Cost per Student:  
\$1800

Anticipated Sources of Funding: A combination of fundraising and student/parent funded

Fundraising Plans: World's Finest Chocolate Sales, Raffle tickets, Telethon, Spring Swing, canteen sales, and Bottle Drives

Plan(s) in place for students wishing to participate who have financial restrictions:

We have an angel fund within the program that supports students in this position. We plan to help with a portion of their deposits

How will all students have equal access for the selection process to participate in this Field Trip ensuring a fair/equal access?:

Rehearsals/classes are offered outside of school time so it allows for many students to participate and prepare.

All students willing to do the work are welcome. I do ask for the first initial deposit so i know my numbers for booking flights and hotels.

Board Approval in Principle Received: \_\_\_\_\_ (Yes / No)

Board Meeting Date & Motion: \_\_\_\_\_



**MEETING AGENDA ITEM #12.1**

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	January 25, 2023
Topic:	<b>Board Chair Report – January 2023</b>		

**Background/Discussion:**

Attached for Trustees' information is the Board Chair's Report for the month of January 2023 respectfully submitted by Board Chair Margaret Warcup.

A monthly Board Chair Report will be provided for inclusion in the agenda package for future Regular Board Meetings.

**Recommended Action:**

**THAT** the Board receive for information the Board Chair Report for January 2023.

Presented by: Board Chair Warcup



## BOARD CHAIR REPORT

### JANUARY 2023 REGULAR BOARD OF EDUCATION MEETING

Since our last meeting I have had the opportunity to participate in a Board Chair Provincial Call. The purpose of the call was for our new Minister of Education and Child Care, the Honourable Rachna Singh to introduce herself to us all. She shared her commitment to education and the tasks she is to address in her mandate letter from the Premier. She noted how she has moved from being a Parliamentary Secretary and her leadership in the new legislation happening in our province on anti-racism. This being an area that school districts are also addressing. She also noted a commitment to school food and classroom supplies, continued support for child care, addressing racism, mental health and addictions. She strongly spoke of her commitment for public education so every child's potentials are delivered with safe, inclusive, social justice and equity. She also expressed appreciation for the Board of Education governance and its role in advocacy for public education.

Minister Singh gave some of her family history and shared that she is looking forward to and committed to visiting school districts and specifically spoke to visiting the interior, the Kootenays and the North. Our invitation to visit our school district is being sent as per our last Regular Board Meeting. I look forward to her visiting and our ability to share our unique needs for public education.

Karen Jonkman, Board Vice Chair and BCPSEA Delegate (British Columbia Public School Employers' Association) representative and I will be attending the BCPSEA annual meeting on January 26 and 27 in Vancouver. School District 82 will also be hosting a BCPSEA Regional Meeting for our area on May 5.

The British Columbia School Trustees Association (BCSTA) will be hosting a Board Chairs Meeting on February 9 and the Ministry of Education and Child Care Partner Liaison Meeting on February 10 in Vancouver. I will attend these meetings which will include a report from a working group on best practices for our Codes of Conduct. Minister Singh has committed herself to be at all of our meetings and I will introduce myself to her and share our invitation to come to our area. The Partner Liaison Meeting will have a focus on the work we are all doing on Truth and Reconciliation.

I look forward to our upcoming BCSTA North West Branch meeting that is being organized for February 5 or 6 at which time we can dialogue on our region's needs and working together.

**BOARD CHAIR REPORT *(continued)***  
**JANUARY 2023 REGULAR BOARD OF EDUCATION MEETING**

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I am, along with other Trustees, participating in the BCSTA virtual Governance Orientation sessions for new and experienced Trustees. During the first virtual session held January 19, it was shared these sessions will be taped in the event a Trustee cannot attend a scheduled virtual session; they will be available for a later learning time.

Several conversations are occurring on the Board Chair's BCSTA Hub on climate action policies, Trustee compensation and time commitment and the importance of meeting with our MLA's. As these issues are discussed I will share the learnings with our Board.

In ending this report, I would like to thank the City of Terrace and the District of Kitimat for appointing liaisons to the Board for 2023. In the past and currently, Hazelton and Stewart, have not appointed liaison representatives. As part of the Board Chair Provincial Call, we have been asked to connect with our respective Regional Trustee of the Conseil scolaire francophone de Colombie Britannique (School District 93). We have reached out to our Northern Regional Trustee, Marie-Christine Claveau to join us in appropriate meetings such as our BCSTA North West Branch Meeting.

Respectfully submitted by,



Trustee Margaret Warcup  
Board Chairperson



**MEETING AGENDA ITEM #12.2**

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	January 25, 2023
Topic:	<b>BCSTA Provincial Council Report</b> <ul style="list-style-type: none"><li>• Tabled from December 2022 Regular Board Meeting to January 2023 Regular Board Meeting</li></ul>		

**Background/Discussion:**

A Provincial Council Meeting was held during the British Columbia School Trustees Association (BCSTA) Trustee Academy on December 2, 2022 at the Westin Bayshore Vancouver Hotel. Trustee Julia Sundell attended the meeting as the Provincial Councillor representative for the Board.

The summary of the Provincial Council Meeting, which includes the Disposition of Motions, is detailed in the attached Synopsis. A total of 4 motions were passed at the Provincial Council Meeting.

**Recommended Action:**

**THAT** the Board receive the BCSTA Provincial Council Report for information at the January 25, 2023 Regular Board Meeting.

Presented by: Trustee Julia Sundell

December 2022

# SYNOPSIS

## BCSTA Provincial Council Summary

This is a summary of the December 2022 Provincial Council (PC) meeting, which took place at Trustee Academy. Draft minutes are available [here](#). Contact [Suzanne Hoffman](#) for more details.

### President's Report

President Carolyn Broady shared updates on BCSTA advocacy, bargaining, work on codes of conduct and BCSTA's updated strategic plan. Read the report [here](#).

### CEO's Report

CEO Suzanne Hoffman shared news about BCSTA's preparation for the upcoming local elections. Read the report [here](#).

### CSBA Report

President Carolyn Broady delivered a report on the activity of the Canadian School Boards Association (CSBA), including the association's upcoming gatherings and research projects. Read her report [here](#).

### Finance & Audit Committee Report

The committee presented two motions to Provincial Council and requested that budget planning feedback for 2023/2024 be submitted to [Elaine Teng](#) before December 12, 2022. Read the full report [here](#).

### Legislative Committee Report

The committee examines motions submitted to PC. David Swankey delivered a verbal report to the council, which can be read [here](#).

### Indigenous Education Committee Report

The committee's report includes an update on the committee work and call out questions to help facilitate discussions with trustees at our next BCSTA event. Download the report [here](#).

### Professional Learning Committee Report

The report includes a review of feedback from our 2022 AGM survey, Trustee Academy planning and the committee's work plan for 2022-2026. Download the report [here](#).

### Disposition of Motions

- 7.1 That the December 2022 Provincial Council receive the audited financial statements of the BC School Trustees Association for the year ended June 30, 2022, as prepared by Smythe LLP. Carried.
- 7.2 That Provincial Council receive the status report on BCSTA's external grants as of June 30, 2022, as reported in BCSTA's 2021/2022 audited financial statements. Carried.
- 7.4 That Provincial Council approve the amended Constitution and Bylaws of the Fraser Valley Branch. Carried.
- 8.1 That BCSTA urge the Ministry of Education and Child Care to provide emergency funding adjustments to February budgets in order to address inflationary cost pressures on districts. Carried.

# STRATEGIC PLAN 2022-2027

## MISSION

Supporting all learners to achieve their individual success while inspiring a passion for lifelong learning.

## VALUES

Engagement, Culture, Diversity, Relationships, Equity and Well-Being.

## VISION

Learning together, realizing success for all.

## OUR GOALS

**CREATE STUDENT SUCCESS**  
All students will realize their full potential.

**DIVERSITY**  
Honour and respect culture, diversity and inclusion.

**ORGANIZATIONAL WELLNESS**  
Facilitate well-being across CMSD82.



**COAST MOUNTAINS**  
BOARD OF EDUCATION  
SCHOOL DISTRICT 82

*Engage, Ignite, Empower*