



**COAST MOUNTAINS BOARD OF EDUCATION
SCHOOL DISTRICT 82**

**BOARD OF EDUCATION
REGULAR MEETING**

**HYBRID MEETING
(IN PERSON & VIRTUAL VIA ZOOM)**

**TUESDAY, APRIL 25, 2023
5:00 P.M.**

Learning Together, Realizing Success for All - Engage, Ignite, Empower



TRUSTEE CODE OF ETHICS

As an elected Trustee on the Board of Education representing all of the citizens of Coast Mountains School District,

1. I will regard the well-being of every student as my primary obligation.
 2. I will work to bring about positive change for all students and for the education system.
 3. I will work with fellow trustees in a spirit of harmony and cooperation, regardless of differences of perspective and opinion.
 4. I will base my personal decisions upon all available facts in each situation; vote my honest conviction in every case, not swayed by partisan bias of any kind, thereafter to abide by and uphold the final majority decision of the Board.
 5. I will undertake my duties and responsibilities diligently and with integrity.
 6. I will maintain the integrity of the Board and the position of trustee when communicating and interacting with outside individuals and agencies. I will respect the rights of fellow trustees, employees, students, and parents and the interests of the wider community.
 7. I will endeavour to be competent and efficient in the performance of my office.
 8. I will deal with sensitive issues appropriately, respect the confidentiality of discussions that take place during in-camera sessions, and maintain confidentiality of privileged information.
 9. I will maintain the highest standards of civility and respect expected of any member of public office.
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COAST MOUNTAINS BOARD OF EDUCATION SCHOOL DISTRICT 82

**REGULAR MEETING OF THE BOARD OF EDUCATION
TUESDAY, APRIL 25, 2023 – 5:00 P.M. – BOARD OF EDUCATION
HYBRID MEETING: IN-PERSON OR VIA ZOOM**

AGENDA

Presentation: Honouring Student Voice by Phillip Barron, District Principal			
1. ACKNOWLEDGEMENT OF THE TERRITORIES & CALL TO ORDER			
2. DECLARATION OF QUORUM			
3. APPROVAL OF AGENDA	Motion		
4. APPROVAL OF MINUTES OF PRIOR MEETING	Motion	Attachment	Pages 2-11
4.1 Regular Meeting, February 22, 2023			
5. RECEIPT OF RECORDS OF IN CAMERA MEETING	Motion	Attachment	Pages 12-13
5.1 Summary of In Camera Meeting, February 22, 2023			
6. BUSINESS ARISING FROM THE MINUTES	Motion	Attachment	Pages 14-16
6.1 Trustee School Liaison Rationale, Purpose, Parameters & Assignments			
7. CORRESPONDENCE RECEIVED			
There was no correspondence received.			
8. SUPERINTENDENT OF SCHOOL'S MONTHLY REPORT – APRIL 2023	Motion	Attachment	Pages 17-22
9. INDIGENOUS EDUCATION REPORT – APRIL 2023	Motion	Attachment	Pages 23-25
10. STANDING COMMITTEE REPORTS			
10.1 <u>Business Committee Report</u> (Trustee Ed Harrison)	Motion	Attachment	Pages 26-28
10.1.1 Business Committee Meeting Minutes, April 12, 2023	Motion	Attachment	Pages 29-30
10.1.2 Ministry Data Collection Projected Enrolments for 2023/24, 2024/25 & 2025/26 School Years			
10.1.3 Ministry Estimated Operating Grants 2023/24 Announcement	Motion	Attachment	Pages 31-34
10.1.4 Ministry Response to Annual Five-Year Capital Plan Submission 2023/24 & Capital Bylaw 2023/24 -CPSD82-01	Bylaw Readings	Attachment	Pages 35-39
10.2 <u>Education Committee Report</u> (Trustee Karen Jonkman)	Motion	Mtg. Handout	
10.2.1 Education Committee Meeting Minutes, April 12, 2023			
11. NEW BUSINESS			
11.1 Special Program Status – Indigenous Employment Equity	Motion	Attachment	Page 40
11.2 Skeena Middle School Bus Purchase Proposal	Motion	Attachment	Pages 41-42
12. TRUSTEE REPORTS			
12.1 Board Chair Report – April 2023	Motion	Attachment	Pages 43-45
12.2 BCSTA Provincial Council Report	Motion	Attachment	Pages 46-50
12.3 Trustee Reports	Information	Verbal	
13. QUESTION PERIOD			
14. ADJOURNMENT			

Next Regular Meeting of the Board of Education, Coast Mountains School District 82:

Wednesday, May 24, 2023, 5:00 p.m. - Virtual Zoom Meeting

Please note the June 14, 2023 Regular Board Meeting will be held in Stewart.



MEETING AGENDA ITEM #4.1

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Minutes of the Regular Meeting of the Board, February 22, 2023		

Background/Discussion:

Minutes as attached.

Recommended Action:

THAT the minutes of the Regular Meeting of the Board held on February 22, 2023 be approved.

Presented by: Secretary Treasurer

**REGULAR MEETING OF THE BOARD OF EDUCATION
OF SCHOOL DISTRICT 82 (COAST MOUNTAINS)
WEDNESDAY, FEBRUARY 22, 2023 – 5:00 P.M.
KITIMAT CITY HIGH SCHOOL – HYBRID MEETING (IN PERSON OR VIRTUAL)**

PRESENT WERE:

- | | |
|---------------------|-------------------------|
| | Chair - M. Warcup |
| | - S. Duncan-Green |
| | (virtual) - W. Jones |
| | - E. Harrison |
| | Vice Chair - K. Jonkman |
| | - M. Maxim |
| | (virtual) - J. Sundell |
| | - G. Fuller |
| | - C. Gagnon |
| Secretary Treasurer | |
| Recording Secretary | |

DISTRICT STAFF PRESENT:

- | | |
|---|-------------------------|
| Director of Human Resources | (virtual) - K. Bath |
| Director of Instruction, Indigenous Education | - R. Clifton |
| Director of Instruction, Learner Support | (virtual) - J. Nieckarz |
| Director of Facility Services | (virtual) - R. Schibli |
| District Principal | (virtual) - P. Barron |

The meeting began with Trustee Sonny Duncan-Green of the Haisla Nation providing the Welcome to the Territory. Trustee Duncan-Green acknowledged with respect the school district's business being conducting on the unceded traditional territory of the Haisla Nation, and also acknowledged in the provision of public education, we conduct our business on the territories of the Gitksan, Nisga'a and Ts'msyen Nations. We are honoured to work with their children and privileged to live and learn on these lands.

Trustee Sonny Duncan-Green spoke to the Hobiye which refers to the last crescent of the moon and is normally in different weeks of February depending on the phases of the moon for the month of February of that particular year. Hobiye is also referred to as the beginning of a new year. This year the Hobiye will be celebrated by the Nisga'a Nation on February 24 and 25.

A warm welcome was extended to meeting guests who joined in person and virtually noting the Board was delighted to be in Kitimat to conduct its Regular Board Meeting. Special thanks were extended to the staff and students of Kitimat City High School for hosting the Board's visit and for their outstanding hospitality.

Trustees provided a round-table introduction and Superintendent Callaghan introduced District staff in attendance at the meeting.

Board Chair Warcup recognized and acknowledged the celebration of Black History Month during the month of February. She further recognized the annual Women's Memorial March for missing and murdered Indigenous women in Canada held on February 14.

Board Chair Warcup spoke to Pink Shirt Day which is recognized each year where everyone is encouraged to practice kindness, and wear pink to symbolize that we do not tolerate bullying in our communities. This year's theme, Lift Each Other Up, was inspired by moments of kindness, empathy and understanding centered around the ideas of diversity, inclusion and acceptance. This Pink Shirt Day, the focus is working together and treating others with dignity and respect and encouraging healthy self-esteem, empathy, compassion and kindness. The aim is to help create a more kind, inclusive world by raising awareness and standing up against bullying. Our schools held a variety of events to support anti-bullying day and to practice kindness.

Board Chair Warcup reminded meeting attendees there are no Committee Meetings or Board Meetings scheduled in March. The next hybrid Board Meeting is scheduled on Wednesday, April 26 at 5:00 p.m. at the Board of Education Office in Terrace.

Board Chair Warcup shared that we are nearly three quarters through the school year and Spring Break is arriving in approximately three weeks. On behalf of the Board, she wished everyone a safe and fun Spring Break - please take time to relax, rest and be with family and friends.

Prior to the start of the meeting, the Board was introduced to Kitimat City High School's Certified Level One Therapy Dog named Bia. An informal presentation was provided by Kathy Bell, teacher and Bia's owner, and by student, Hailey Calkins. Ms. Bell and Ms. Calkins spoke about the value and benefits Bia has brought to the students' emotional health and well-being with her daily attendance at the school. Special thanks were extended to Ms. Bell and Ms. Calkins for an excellent presentation. Ms. Bell was further recognized for her hard work and dedication in integrating Bia into the school, supporting the needs of students.

1. CALL TO ORDER

Board Chair Warcup called the meeting to order at 5:20 p.m.

2. DECLARATION OF QUORUM

A quorum was declared.

3. APPROVAL OF AGENDA

Motion #8402

THAT the agenda be adopted as circulated.

Carried
All in Favour

4. APPROVAL OF MINUTES OF PRIOR MEETING

4.1 Regular Meeting, January 25, 2023

Motion #8403

THAT the minutes of the Regular Meeting of the Board held on January 25, 2023 be approved.

Carried
All in Favour

5. RECEIPT OF RECORDS OF IN CAMERA MEETING

5.1 Summary of In Camera Meeting, January 25, 2023

Motion #8404

THAT the Summary of the In Camera Meeting of the Board held January 25, 2023 be approved.

Carried
All in Favour

5.2 Summary of Special In Camera Meeting, February 13, 2023

Motion #8405

THAT the Summary of the Special In Camera Meeting of the Board held February 13, 2023 be approved.

Carried
All in Favour

6. BUSINESS ARISING FROM THE MINUTES

6.1 Trustee School Liaison Rationale, Purpose, Parameters & Assignments

Motion #8406

THAT the Trustee School Liaison Rationale, Purpose, Parameters & Assignments agreement be read and signed by Trustees and forwarded to Executive Assistant Gagnon for documentation in Trustee files before Trustee attendance at their designated schools.

Carried

In Favour: 6 / Abstained: 1

7. CORRESPONDENCE RECEIVED

7.1 The Coalition of Healthy School Food BC Endorsement Request of a Universal School Food Program

Motion #8407

THAT the Board receive the letter from the Coalition for Healthy School Food requesting Coast Mountains School District 82's endorsement of a Universal School Food Program.

Carried

In Favour: 6 / Abstained: 1

8. SUPERINTENDENT OF SCHOOL'S MONTHLY REPORT – FEBRUARY 2023

Motion #8408

THAT the Superintendent of School's Monthly Report to the Regular Board Meeting of February 22, 2023 be received as presented.

Carried

All in Favour

9. INDIGENOUS EDUCATION REPORT – FEBRUARY 2023

Motion #8409

THAT the Board receive for information the Indigenous Education Report for February 2023.

Carried
All in Favour

10. STANDING COMMITTEE REPORTS

10.1 Business Committee Report (Trustee Ed Harrison)

10.1.1 Business Committee Meeting Minutes, February 15, 2023

Motion #8410

THAT the minutes of the Business Committee Meeting held on February 15, 2023 be received for information.

Carried
All in Favour

10.1.2 2022-2023 Amended Annual Budget Bylaw

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 82 (COAST MOUNTAINS) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2022-2023 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Polices respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 82 (Coast Mountains) Amended Annual Budget Bylaw for fiscal year 2022-2023.
3. The attached Statement 2 showing the estimated revenue and expense for the 2022-2023 fiscal year and the total budget bylaw amount of \$70,790,441 for the 2022-2023 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2022-2023.

Motion #8411

THAT the 2022-2023 Amended Annual Budget Bylaw be read a first time the 22nd day of February, 2023.

Carried
All in Favour

Motion #8412

THAT the 2022-2023 Amended Annual Budget Bylaw be read a second time the 22nd day of February, 2023.

Carried
All in Favour

Unanimous consent was received and confirmed by Board Chair Warcup prior to proceeding to third reading of the 2022-2023 Amended Annual Budget Bylaw.

Motion #8413

THAT the 2022-2023 Amended Annual Budget Bylaw be read a third time, passed and adopted, the 22nd day of February, 2023.

Carried
All in Favour

10.1.3 Quarterly Financial Statements, December 31, 2022

Motion #8414

THAT the Board receive for information the Quarterly Financial Statements as at December 31, 2022.

Carried
All in Favour

10.1.4 Trustee Remuneration Annual Review – CMSD82 Policy 5095

Motion #8415

THAT the Board approve an increase of 6.9% effective January 1, 2023 to include all Trustee remuneration based on the 2022 Annual B.C. Consumer Annual Price Index.

Carried
All in Favour

10.2 Education Committee Report (Trustee Karen Jonkman)

10.2.1 Education Committee Meeting Minutes, February 15, 2023

Motion #8416

THAT the minutes of the Education Committee Meeting held on February 15, 2023 be received for information.

Carried
All in Favour

10.2.2 Amended 2023-2024 School Calendar

Motion #8417

THAT the Board approve the Amended 2023-2024 School Calendar as presented for submission to the Ministry of Education by March 31, 2023 for final approval.

Carried
All in Favour

10.2.3 Mid-Year Update – 2022-2023 School Growth Improvement Plans

Motion #8418

THAT the Board approve the 2022-2023 School Growth Improvement Plan Mid-Year Updates as presented.

Carried
All in Favour

10.2.4 Board Approval: Out-of-Province Final Field Trip Applications

Motion #8419

THAT the Board approve the Skeena Middle School Out-of-Province Band Field Trip Application to MusicFest Canada, Niagara Falls, May 11-16, 2023, at no cost to the Board and subject to ensuring the safety of students and adhering to Federal and Provincial travel advisories, regulations and protocols throughout the travel dates.

Carried
All in Favour

Motion #8420

THAT the Board approve the Caledonia Secondary School Out-of-Province Band Field Trip Application to MusicFest Canada, Niagara Falls, May 17-22, 2023, at no cost to the Board and subject to ensuring the safety of students and adhering to Federal and Provincial travel advisories, regulations and protocols throughout the travel dates.

Carried
All in Favour

11. NEW BUSINESS

11.1 Mid-Year Update – 2022-2027 Strategic Plan

Motion #8421

THAT the Board approve the Mid-Year Update for the 2022-2027 Strategic Plan as presented by Superintendent Callaghan.

Carried
All in Favour

12. TRUSTEE REPORTS

12.1 Board Chair Report – February 2023

Motion #8422

THAT the Board receive for information the Board Chair Report for February 2023.

Carried
All in Favour

12.2 BCPSEA Delegate Report -Annual General Meeting, January 2023

Motion #8423

THAT the Board receive the BCPSEA Delegate Report for information.

Carried
All in Favour

12.3 Trustee Reports

Trustees reported on their activities since the last meeting.

13. QUESTION PERIOD

There were no questions posed.

14. ADJOURNMENT

The next hybrid Regular Board of Education Meeting will be held on Wednesday, April 26, 2023.

The meeting was adjourned at 6:35 p.m.

Board of Education Chair

Secretary Treasurer



MEETING AGENDA ITEM #5.1

Action: X Information:
Meeting: Regular Meeting Date: April 25, 2023
Topic: **Summary of In Camera Meeting of the Board, February 22, 2023**

Background/Discussion:

Summary as attached.

Recommended Action:

THAT the Summary of the In Camera Meeting of the Board held on February 22, 2023 be approved.

Presented by: Secretary Treasurer



**SUMMARY OF PROCEEDINGS AND DECISIONS MADE AT THE
IN CAMERA MEETING OF THE BOARD OF EDUCATION
SCHOOL DISTRICT 82 (COAST MOUNTAINS)
HELD FEBRUARY 22, 2023
PURSUANT TO SECTION 72(3) OF THE *SCHOOL ACT***

The Board of Education:

1. Discussed a property issue.
2. Discussed personnel issues.
3. Discussed legal issues.



MEETING AGENDA ITEM #6.1

Action: X Information:
Meeting: Regular Meeting Date: April 25, 2023
Topic: **Trustee School Liaison - Rationale, Purpose, Parameters**
Confidential:

Background/Discussion:

A concern was raised regarding the implementation of the Trustee School Liaison - Rationale, Purpose, Parameters agreement presented to the Board at the February 22, 2023 Regular Board Meeting. Legal consultation was sought pertaining to the concern and the following is recommended.

Although it is acceptable to implement policies, procedures and protocols by consensus such as what was assumed with the December 14, 2023 professional learning session where all Trustees participated in developing the Trustee Liaison Rationale, Purpose, Parameters agreement, it is advisable that a formal motion of the Board be adopted as a concern was raised.

For Trustees' information, a summary document is attached which provides an understanding of the types and levels of guidance that Trustees follow in fulfilling their responsibilities.

Recommended Action:

THAT the Board adopt and implement the Trustee School Liaison – Rationale, Purpose, Parameters agreement.

Presented by: Board Chairperson Margaret Warcup



SUMMARY

TRUSTEE SCHOOL LIAISON – RATIONALE, PURPOSE, PARAMETERS

Background information is summarized for Trustees' information in reference to the motion to adopt and implement the Trustee School Liaison Rationale, Purpose and Parameters as a signed agreement by all Trustees.

This summary of information is provided to assist Trustees in understanding the scope and use of different documents that guide our roles and responsibilities.

The School Trustee Oath of Office is a provincial regulation that legally is signed and agreed to by elected Trustees to qualify for the Office of Trustee and to comply with the *School Act*.

Other legislation that must be followed by Trustees holding office includes the *Freedom of Information and Privacy Act* (FIPPA) and the BC Human Rights Code including the following guiding documents on how Trustees perform their role: Code of Ethics, Code of Conduct, Morals and Values, Principles, and Policy and Procedures.

There is often confusion about the Code of Ethics and Code of Conduct which are two different documents, although many assume they are the same. The Code of Ethics document is a set of principles based on morals and values that explains how decisions are made and the Code of Conduct states how one is to act by having a set of rules and regulations that explain appropriate behaviour in specific situations.

The **Code of Conduct is the practical application of the Code of Ethics**. The Code of Conduct has a broader scope than the Code of Ethics and is used to guide how a person must act.

The Code of Conduct sets rules and regulations that explain appropriate behavior in specific situations. The Code of Conduct covers major legal, ethical and compliance risk areas such as:

- work environment-equal opportunity, policies about harassment, substance abuse, violence, safety, etc.
- Protecting the company's assets including intellectual property, information security, etc.
- Conflicts of interest, attendance and punctuality and corruption etc.

SUMMARY *(continued)*

TRUSTEE SCHOOL LIAISON – RATIONALE, PURPOSE, PARAMETERS

Page 2


The Code of Ethic links to policies and procedures which will also be in place to guide compliance with the Code of Conduct. This can also be re-affirmed in protocol agreements and contractual relationships.

A Policy guides how things are done in an organization by setting the direction to be taken. A Procedure provides instructions on how.

Coast Mountains School District policy areas include Students and Programs, Personnel, Finances, Facilities. Grounds and Equipment, and Governance. Governance Policies and Procedures being a core responsibility of the Board of Trustees.

Operational procedures and guidelines are the responsibility of our Administrative Team.

Respectfully submitted by,



Trustee Margaret Warcup
Board Chairperson



MEETING AGENDA ITEM #8.

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Superintendent of School's Monthly Report – April 2023		

Background/Discussion:

Attached for reference is the Superintendent of School's Monthly Report for presentation at the April 25, 2023 Regular Board Meeting as prepared by Superintendent Callaghan.

The Superintendent of School's Monthly Report will be shared with all staff and partner groups as well as posted to the school district website following the Regular Board Meeting.

Recommended Action:

THAT the Superintendent of School's Monthly Report to the Regular Board Meeting of April 25, 2023 be received as presented.

Presented by: Superintendent of Schools

Superintendent's Report to the Board

April 2023



@CoastMountainsSchoolDistrict



@CoastMountainsSchools



@CoastMtnSD

A Message from the Superintendent

Ama Sah / Ya'uc / Good Day,

Spring has arrived in the Northwest and the weather has certainly provided teachers and their classes increased opportunities to get outdoors and learn from the land. There are so many ways for learners in our beautiful communities to meaningfully engage with our entire provincial K-12 curriculum, including embedded Indigenous knowledge and perspectives, while enjoying nature.

Over the last few months, hundreds of our learners from grades 4-12 have told us about their experiences in school and in community through both their participation in our annual perception surveys and our in-person Student Forum events. For the school district, these engagements demonstrate the value we place on student voice and allow us to thoughtfully consider both what is working well and where improvements can be made from the learners' perspective. Our Coast Mountains children and youth are incredibly intuitive, and both schools and the district learn a great deal from their sharing.



As we begin to plan for the 2023-24 school year, the school district's Budget Working Committee will soon be coming together to provide input on the allocation of funds for next school year's operating budget. The Budget Committee is comprised of several members who are invested in the success of our students, including rights holders, trustees, school district employees, students and other members of our partner groups. I look forward to working with the committee members this spring as we collectively align funds with district priorities.

Wishing you all a wonderful month ahead.

Sincerely,

Aaron Callaghan
Superintendent,
Coast Mountains School District



Upcoming Dates

- April 24-28 – Education Week in British Columbia
- April 28 – National Day of Mourning
- May 5 – Red Dress Day – Honouring MMIWG2S
- May 10 – Business & Education Committee Meetings
- May 11 – Moose Hide Campaign Day
- May 22 – Victoria Day (No classes)
- May 24 – School Board Meeting (Virtual)
- May 26 – Professional Development Day (No Classes)

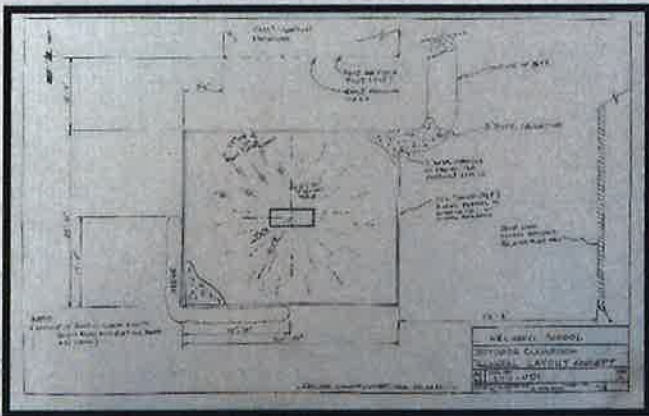
Coast Mountains School District acknowledges with respect the lands on which we live, work, play & learn as the traditional & unceded territories of the Gitxsan, Haisla, Nisga'a & Ts'msyen Peoples.

Superintendent's Report to the Board April 2023

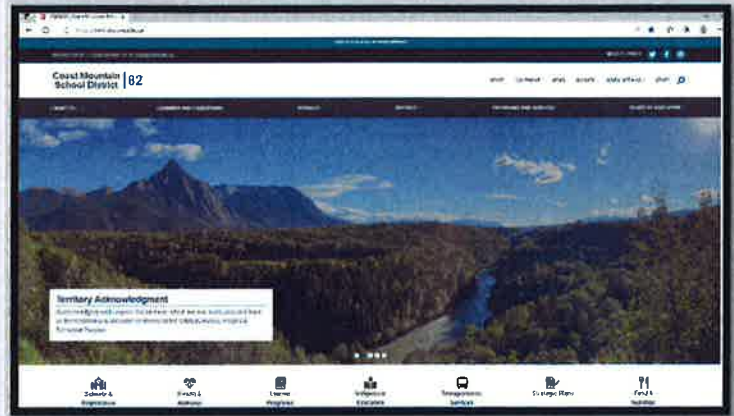


Engage, Ignite, Empower – Our Strategic Plan

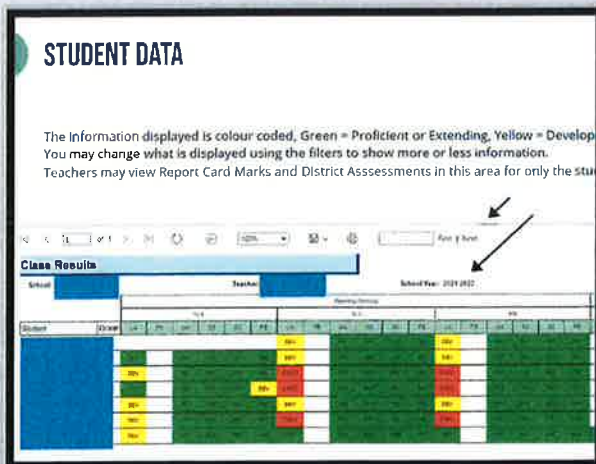
Below are just a few of the exciting things taking place as the district works towards realizing the Board's vision for both student and organizational success:



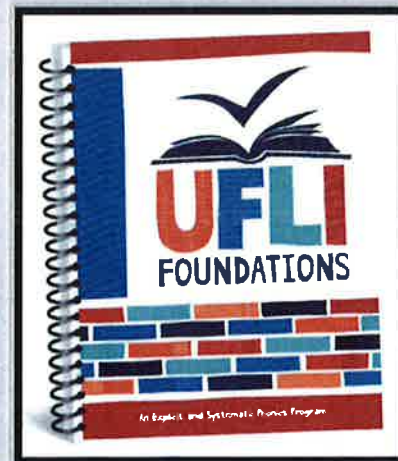
The planning team at Nechako Elementary School in Kitimat continue their work in preparation for the development of an outdoor learning space.



The district prepares to launch its new website with a more modern look and feel, as well as an at-a-glance calendar, news and social media features.



The district has partnered with PCG Canada to implement a custom web-based dashboard called EDPlan Insight to inform the work of school and district staff and improve learner outcomes.



The District Literacy Team has completed a review of evidence-based tools & interventions and anticipate using the University of Florida Literacy Initiative (UFLI) Toolbox in a number of schools around the district next year.

Superintendent's Report to the Board

April 2023



Student Forums

As part of this year's Action Plan, several in-person Student Forums were hosted in secondary schools this past month around the school district. District Principal Phillip Barron led the sessions in each school, providing students with an opportunity to share some of their thinking and experiences impacting their success and well-being at school. Students independently responded to prompts including 'Do you feel welcome at school?', 'When do you feel safe / unsafe?', 'Who believes in you or that you can succeed?' and 'Is there anything that would help you in school?' among others. Responses have been collated and are being shared back with school staff for discussions about possible next steps. Thank you to all learners who shared their voice and participated in the district dialogue.



District Working Groups Getting Underway

The School District is beginning to engage several staff and partners in focused working groups. Participants on these teams will work collaboratively and provide input on a variety of upcoming projects, including school food programming, K-3 Literacy planning, school improvement, employee wellness, partnerships with local Nations, new school administrator onboarding and more. Working groups are being led by district leadership staff who will report progress up to the Board through the Superintendent. Thank you to those individuals who are both leading and participating in these collective teams in support of system improvement.



Northern BC Teacher Recruitment & Retention Pilot Project

This year the district has partnered with the province to address the regional shortage of qualified teachers. Currently in Coast Mountains School District there are more than 30 teachers without their full teaching credentials, and approximately 200 in total throughout the northern part of the province. As part of the Northern BC Recruitment & Retention Pilot Project, district staff has begun to work with Talent Acquisition Specialist Jessa Chupik to address the shortfall. Jessa comes to the

province holding two degrees focused on Indigenous Studies and with many years of experience in the recruitment field, having worked on more than 400 executive searches across the country. Specifically, Jessa will be supporting the district in recruiting outstanding teachers for the Hazeltons. She is scheduled to visit the district in early May and is looking forward to meeting local stakeholders and learning more about our school communities to best inform her work in teacher recruitment.

Superintendent's Report to the Board

April 2023



Planning for MyBusStop App

Our transportation partner Diversified Transportation Ltd. is in the final stage of development with the MyBusStop App. This App for mobile devices will allow learners and their parents and caregivers to gain information about their specific bus, including the location in real time and the history of stops, as well as support email notifications of delays, schedule changes or route adjustments. Parents and caregivers will receive an information package and registration instructions for the free software in the coming weeks. Thanks to Director of Facility Services Rob Schibli for his support of this exciting enhancement to the transportation services provided to learners and their families.



Moose Hide Campaign

Coast Mountains School District staff and students are encouraged to participate in this year's Moose Hide Campaign, taking place on Thursday May 11. The Moose Hide Campaign is an Indigenous led movement to end violence against women and children. The campaign is not new, having started more than 10 years ago along the Highway of Tears. The moose hide pin, being shared with all school district employees, is a way to signify your personal commitment to honour, respect and protect women and children and speak out against gender-based and domestic violence. Learn more about the Moose Hide Campaign, including available K-12 resources, by visiting: <https://moosehidecampaign.ca/>



School Food Programs

Throughout Coast Mountains School District, many thoughtful individuals are involved in food programming for learners, playing a significant role in ensuring students' basic needs are being met every day. This past month the BC Ministry of Education and Child Care made public information related to new provincial funding in support of school food programming. The 'Feeding Futures' initiative is a three-year investment that will see Coast Mountains School District receive approximately \$580,000 annually to enhance existing food programs, focusing on accessible,

healthy and stigma-free breakfast, snack and lunch options for learners across all schools. In the coming weeks, district staff and other partners will meet to collaborate on how we may best use this funding to both create efficiencies and improve opportunities for children. To learn more about the provincial funding, access the provincial news release at <https://bit.ly/FoodProgramming>

Superintendent's Report to the Board

April 2023



Premier's Awards for Excellence in Education

The nomination window for the **2023 Premier's Awards for Excellence in Education (PAEE)** is now open. The deadline for nominations is Friday May 5. PAEE provides an opportunity for students, parents/caregivers, school staff, community members and other partners to recognize those who have a positive impact in our local school communities. For those familiar with the nomination process, note that revisions have been made this year that will require the superintendent to be aware and supportive of individual nominations.

This year award recipients will be chosen from the following ten categories: Community Engagement, District Leadership, Extracurricular Leadership, Indigenous Education, Outstanding New Teacher, Outstanding Support – School Community, Outstanding Support – Teaching Assistant, Outstanding Team Collaboration, School Leadership and Social Equity & Diversity. For more information, access the provincial website at <https://bit.ly/PAEE2023>

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@CoastMountainsSchools



@CoastMtnSD



Intentional instruction having an impact on Literacy skill development in Ms. Shore's classroom at Cassie Hall Elementary – whole group, small group and individual instruction every day.



Musicians in Ms. Hollett's classroom at Uplands Elementary prepare for the Pacific Northwest Music Festival April 14-29.



MEETING AGENDA ITEM #9.

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Indigenous Education Report – April 2023		

Background/Discussion:

Attached for reference is the Indigenous Education Report for presentation at the April 25, 2023 Regular Board Meeting as prepared by the Director of Instruction, Indigenous Education, Robert Clifton.

A monthly Indigenous Education Report will be provided for inclusion in the agenda package for Regular Board Meetings.

Recommended Action:

THAT the Board receive for information the Indigenous Education Report for April 2023.

Presented by: Superintendent of Schools



Indigenous Education Update

April 2023

Submitted to the Superintendent by Robert Clifton,
Director of Instruction – Indigenous Education

Compassionate Systems Leadership Training

- The second week of March, I had an opportunity to travel with the Nisga'a School District 92 team to attend Compassionate Systems Leadership (CSL) training.
- CSL is anchored in five key values: self-awareness, social awareness, responsible decision-making, self-management and relationships skills.
- This approach inspires transformation and instructional best practices that lead to student success. Leaders build on existing foundations of strong leadership. They can then engage new system awareness tools and embed compassion into their work.
- CSL has three core elements to support systems improvement and well-being:
 - **Self Leadership** – cultivating self-reflection, self-awareness and mindfulness practices
 - **Relational Leadership** – building authentic connections where space is created to be truly present
 - **Systems Work** – understanding and fostering connections between self, others and the broader system

Indigenous Education Department Staffing and Hiring

- The Indigenous Education Department (IED) is diversifying its approach to the delivery of enhanced services and programs throughout Coast Mountains School District 82 (CMSD82). We are hiring several itinerant positions to target specific areas of responsibility that will provide a holistic circle of care approach to increase success for Indigenous learners. These new roles will also support ongoing learning throughout the district as we increase our capacity to implement learning that is embedded in K-12 curriculum, but also the new Indigenous Focused Graduation Requirement. In order to be responsive to legislation, policy and agreements between stakeholders and rights holders, we need to grow our capacity across the district to ensure that everyone is sharing in the collective responsibility for reconciliation and improving culturally responsive professional practices that will result in transforming the system to increase Indigenous student success.

Hazelton Secondary School Support

- Director Clifton visited Hazelton Secondary School (HSS) three times in the last month to support Louise Ormerod, Interim Principal at HSS. In addition to this, educational consultant, Kathy Sawchuk spent a week interviewing teachers and staff at HSS to facilitate an exercise that reveals the current state of student function in a general way, in order to get an understanding of how to develop systems and processes that will increase and improve responsiveness to student needs.

Ministry of Education and Child Care – Indigenous Education – Northern Regional Equity Scan Gathering

- Joe Heslip, Equity in Action Project Lead with the Indigenous Education Branch of the Ministry of Education and Child Care facilitated a one-day session in Smithers for Northern districts participating in the provincial Equity Scan. CMSD82 piloted this back in 2017-2018, however, there has not been sustained and focused attention on using this as a tool to engage with stakeholders and rights holders groups to inform the implementation of targeted actions and a feedback loop to measure the impact of those actions.

BC Office Human Rights Commissioner – Special Programs Application Renewal

- The previous approval from the BC Human Rights Tribunal to include language that gives preference to qualified Indigenous applicants expired April 2023. With the help and input of Superintendent Callaghan, Secretary Treasurer Fuller and Director Bath, I have prepared a DRAFT application for the renewal with the updated language to include the Special Programs language being applied to all employee groups. The rationale for this is embedded in TRC, UNDRIP, DRIPPAA, Memorandums of Understanding/Letters of Understanding with partners, as well as directives and targets found throughout stakeholder group commitments that acknowledge the need to increase the representation of Indigenous employees. Some of these statements explicitly support the increase of Indigenous staff until it is at par with the percentage of Indigenous students in the district.
- We have received three letters of support so far from stakeholder groups and will continue to have conversations with additional stakeholder groups to engage in negotiations that result in local Memorandums of Understanding being created.

CMSD82 – Indigenous Education Department Handbook

- The first version of the draft document that was referenced at the last Board Meeting is nearing completion and will be ready to be shared at the May Board Meeting. Big thanks to Kathy Sawchuk for assisting with the research of the first section of the document which highlights applicable policy, letters of understanding, and stakeholder commitments.

Sincerely,



Robert Clifton
Director of Instruction, Indigenous Education

Coast Mountains School District 82 acknowledges with respect the lands on which we live, work, play and learn as the traditional and unceded territories of the Gitxsan, Haisla, Nisga'a and Ts'msyen Peoples.

Learn more at: <https://bit.ly/FirstNationsPeoples>



MEETING AGENDA ITEM #10.1.1

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Minutes of the Business Committee Meeting, April 12, 2023		

Background/Discussion:

Minutes as attached.

Recommended Action:

THAT the minutes of the Business Committee Meeting held on April 12, 2023 be received for information.

Presented by: Secretary Treasurer



BUSINESS COMMITTEE MEETING
Wednesday, April 12, 2023 – 10:30 a.m. to 12:00 p.m.
Virtual via Zoom

Committee Members:

Trustee Ed Harrison (Chair)
 Aaron Callaghan, Superintendent of Schools
 Trustee Sonny Duncan-Green
 Ginger Fuller, Secretary Treasurer
 Trustee Mike Maxim

Recording Secretary:

Blanche Olson-Wight, Executive Assistant

Guests:

Kiran Bath, Director of Human Resources
 Robert Schibli, Director of Facility Services

MEETING MINUTES

Items	Action
<p>The meeting was chaired by Trustee Ed Harrison and called to order at 10:30 a.m. Trustee Harrison acknowledged with respect the school district's business being conducted on the traditional and unceded territories of the Gitksan, Haisla, Nisga'a, and Tsimshian, and the honour to work with their children and privilege to live on their land.</p>	
<p>1. Previous Meeting Minutes - February 15, 2023</p>	<p>1. The minutes of the previous Business Committee Meeting held on February 15, 2023 were accepted as presented.</p>
<p>2. Human Resources 2.1 Grievance Update – CMTF & CUPE</p>	<p>2.1 Director Bath provided a grievance update relating to the Coast Mountain Teachers' Federation (CMTF) and the Canadian Union of Public Employees Union (CUPE), Local 2052. CUPE has no grievances. CMTF current numbers are 16-Step 1 & Step 2 grievances, 0-Step 3 grievances. Information only; no action required.</p>
<p>3. Facilities/Transportation/OH&S 3.1 Monthly Facilities Report, April 2023</p>	<p>3.1 Director Schibli provided an update of recent work at school sites during Spring Break. Work was started on the boilers at Caledonia and will continue as soon as the boilers are shut off, replaced some flooring at Kildala, replaced a water station at Hazelton Secondary, alarm panel upgrades at REM Lee Theatre. The District received the Capital Plan Response Letter from the Ministry of Education and Child Care with four projects being funded, including two partial roof replacements, boiler replacements, and accessible playground at Thornhill Primary. Information only; no action required.</p>
<p>3.2 District Joint OH&S Committee Meeting Minutes – next meeting April 13, 2023</p>	<p>3.2 No Report</p>



<p>4. Board Representations 4.1 BCPSEA 4.2 BCSTA</p>	4.1 No Report 4.2 No Report
<p>5. Outstanding Items from Previous Meeting</p>	5. There were no outstanding items from the previous meeting.
<p>6. Finances 6.1 Monthly Financial Statements, February 28, 2023 6.2 Ministry Data Collection Projected Enrolments for 2023/24, 2024/25 & 2025/26 School Years 6.3 Ministry of Education and Child Care Estimated Operating Grants 2023/24 Announcement 6.4 Ministry of Education and Child Care Response to Annual Five-Year Capital Plan Submission 2023/24 & Capital Bylaw No. 2023/24-CPSD82-01</p>	6.1 Secretary Treasurer Fuller spoke to the February 28, 2023 Monthly Financial Statements, there were no areas of concern. Information only; no action required 6.2 Secretary Treasurer Fuller spoke to the Ministry Data Collection Projected Enrolments for 2023/24, 2024/25 & 2025/26 School Years, the projected numbers were submitted to the Ministry of Education and Child Care on February 15, 2023. Action: Forward for information the Ministry Data Collection Projected Enrolments for 2023/24, 2024/25 & 2025/26 School Years to the next Regular Board Meeting on April 25, 2023. 6.3 Secretary Treasurer Fuller shared the Ministry of Education and Child Care Estimated Operating Grants 2023/24 Announcement. On March 15, 2023 the 2023/24 estimated operating grants for all 60 boards of education was announced. School district allocations are based on projected enrolments for the 2023/24 school year, our district is expecting an increase. Action: Forward for information the Ministry of Education and Child Care Estimated Operating Grants 2023/24 Announcement to the next Regular Board Meeting on April 25, 2023. 6.4 Secretary Treasurer Fuller spoke to the Ministry of Education and Child Care Response to the Annual Five-Year Capital Plan Submission 2023/24 & Capital Bylaw No. 2023/24-CPSD82-01. As outlined in the Ministry's March 9, 2023 letter, our district will receive funding support for Minor Capital Projects under the School Enhancement Program (SEP), Carbon Neutral Program (CNCP) and Playground Equipment Program (PEP), noting that the design process, tender, and construction of the projects must be completed by March 31, 2024. Action: Forward for information the Ministry of Education and Child Care Response to the Annual Five-Year Capital Plan Submission 2023/24 and forward with the recommendation that the Board pass and adopt the Capital Bylaw No. 2023/24-CPSD82-01 to the next Regular Board Meeting on April 25, 2023.
<p>7. Next Meeting</p>	7. The next Business Committee Meeting is scheduled on Wednesday, May 10, 2023, from 10:30 a.m. to 12:00 p.m. The meeting was adjourned at 11:42 a.m.



MEETING AGENDA ITEM #10.1.2

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Ministry Data Collection Projected Enrolments – 2023/24, 2024/25 & 2025/26 School Years		

Background/Discussion:

Reference the attached Data Collection of Projected Enrolments for the 2023/24, 2024/25 and 2025/26 school years for Coast Mountains School District 82 as submitted to the Ministry of Education on February 15, 2023.

Projections received from school districts will be used by the Ministry to facilitate the development of operating grant estimates. Operating grant estimates 2023/24 will be announced on or before March 31, 2023.

The Business Committee reviewed the Data Collection of Project Enrolments at its April 12, 2023 meeting and brings forward to the Board for information.

Recommended Action:

THAT the Board receive for information the Ministry Data Collection Projected Enrolments for the 2023/24, 2024/25 and 2025/26 school years.

Presented by: Secretary Treasurer

Step 1: Enter your school district number here: Coast Mountains
 Ministry of Education enrolment trend estimates are automatically filled once a school district number is entered above.

Step 2: Enter your district's enrolment estimates in the shaded cells of the District column for each of the three years displayed.

	2022/23 Interim Base	Estimated Enrolment						Notes
		2023/24		2024/25		2025/26		
		District	Ministry*	District	Ministry*	District	Ministry*	
July Enrolment Count								
Summer Learning: Grades 1-7 Headcount Enrolment	0		0		0		0	
Summer Learning: Grades 8-9 Course Enrolment	0		0		0		0	
Summer Learning: Grades 10-12 Course Enrolment	0		0		0		0	
Grade 8 & 9 Cross-Enrolment Courses	0		0		0		0	
September Enrolment Count - School-Age Basic Allocation								
K-12 Standard (Regular) Schools FTE (School-Age)	3,978.0625	4,041.0000	3,925.8055	4,082.0000	3,929.5381	4,122.0000	3,897.8106	
Continuing Education FTE (School-Age)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Alternate Schools FTE (School-Age)	157.0000	153.0000	157.0000	154.0000	157.0000	155.0000	157.0000	
Distributed Learning FTE (School-Age)	16.3750	5.0000	16.3750	3.0000	16.3750	3.0000	16.3750	
Total Estimated School-Age Enrolment	4,151.4375	4,199.0000	4,099.1805	4,239.0000	4,102.9131	4,280.0000	4,071.1856	
Change from Previous Year		47.5625	-52.2570	40.0000	3.7326	41.0000	-31.7275	
September Enrolment Count - Unique Student Needs								
Level 1 Special Needs FTE	4	4	4	4	4	4	4	
Level 2 Special Needs FTE	214	206	219	212	224	219	229	
Level 3 Special Needs FTE	6	9	6	7	6	7	6	
English Language Learning FTE	260	275	275	284	291	292	308	
Indigenous Education FTE	1,965	1,978	1,981	1,986	1,998	1,992	2,015	
Adult Education FTE (Non-Graduates only)	0.6250	0.6250	0.6250	0.6250	0.6250	0.6250	0.6250	Do not include Graduated Adult enrolment
February Enrolment Count - Continuing Education, Distributed Learning, Special Needs Growth and Newcomer Refugees								
Continuing Education FTE - School-Age	10.0000	0.0000	10.0000	0.0000	10.0000	0.0000	10.0000	Include only new post-September enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	0.0000	10.0000	0.0000	13.0000	0.0000	16.0000	0.0000	Include only new post-September enrolment activity
Distributed Learning FTE - Non-Graduate Adults	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	Do not include Graduated Adult enrolment
Level 1 Special Needs FTE Growth (All Schools)	0	0	0	0	0	0	0	
Level 2 Special Needs FTE Growth (All Schools)	0	0	0	0	0	0	0	
Level 3 Special Needs FTE Growth (All Schools)	0	0	0	0	0	0	0	
Newcomer Refugees FTE (Standard & Alternate only)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	Include only new post-September enrolment activity
ELL FTE (applies to Newcomer Refugees only)	0	0	0	0	0	0	0	
May Enrolment Count - Continuing Education and Distributed Learning								
Continuing Education FTE - School-Age	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	Include only new post-February enrolment activity
Continuing Education FTE - Non-Graduate Adults	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	Do not include Graduated Adult enrolment
Distributed Learning FTE K-Grade 9 (School-Age)	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	
Distributed Learning FTE Grades 10-12 (School-Age)	0.0000	10.0000	0.0000	13.0000	0.0000	16.0000	0.0000	Include only new post-February enrolment activity
Distributed Learning FTE - Non-Graduate Adults	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	0.0000	

*Notes: Ministry estimates for school-age FTE enrolment in standard (regular) schools are determined by applying the Ministry-projected percentage change in enrolment for each district to the funded school-age FTE enrolment as used in the 2021/22 operating grant autumn recalculation

Special Needs, ELL and Indigenous Education have been estimated using five-year enrolment trends.

Continuing Education, Distributed Learning, Alternate Schools, Adult FTE, Summer Learning and Grade 8-9 Cross-Enrolment enrolment totals are all carried forward from the 2022/23 operating grant autumn recalculation.

Enrolments for February and May are carried forward from estimates contained in the 2022/23 operating grant autumn recalculation.

Step 3: Enter estimates for the cause of your district's student movement for 2023/24. Include any relevant key assumptions that your district has made in its estimates in the Comments column.

September 2023 Enrolment Count - Estimated School-Age Enrolment Movement		
Please provide additional detail for the Change from Previous Year line above by indicating the reasons that your district anticipates enrolment change in the lines below:		
	2023/24	Comments:
Net provincial in-migration	47.5625	
Net international in-migration		
Net migration to/from independent schools		
Net other entrances/exits (to/from other districts, graduates, Kindergarten)		
Total Estimated School-Age Enrolment Movement	47.5625	

Step 4: Our district has considered all of the factors noted in the checklist provided in developing this estimate.

Yes: No:

Step 5: Please provide a contact for follow-up questions:

Name:
 Title:
 Email address:

Step 6: When you have completed this form, please e-mail it to Michael Lebrun, Funding Analyst, Ministry of Education at: <mailto:Michael.Lebrun@gov.bc.ca?subject=SD 82 Enrolment Estimates> no later than Wednesday, February 15, 2023



MEETING AGENDA ITEM #10.1.3

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Ministry Estimated Operating Grants 2023/24 Announcement		

Background/Discussion:

The Ministry of Education and Child Care's Resource Management Division announced on March 15, 2023 the 2023/24 Estimated Operating Grants for all 60 Boards of Educations. Attached is the 2023/24 Estimated Operating Grants and an Overview of the 2023/24 Operating Grant Allocation Formula and 2023/24 Forecasted Ministry Operating Grants Summary for Coast Mountains School District.

The total school district allocations are based on projected enrolments provided by Boards of Education for the 2023/24 school year and generate in provincial preliminary operating grants of \$6.622 billion. The ministry is increasing the basic per-student allocation for standard, alternate and continuing education schools by 9.4% for the 2023/24.

Operating grants will be recalculated in the fall of 2023, after the September 29, 2023 enrolment is confirmed. The Operating Grant allocation will again be adjusted subsequent to the February and May 2024 continuing education and distributed learning enrolment counts. Funding will also be adjusted in February 2024 for any growth in special needs enrolment.

The Business Committee reviewed the Ministry's Estimated Operating Grants 2023/24 announcement at its April 12, 2023 meeting and forwards to the Board for information.

Recommended Action:

THAT the Board receive the Ministry of Education's Estimated Operating Grants 2023/24 announcement as presented for information.

Presented by: Secretary Treasurer

2023/24 Estimated Operating Grants

Government is providing an additional \$620 million in operating grants to school districts in 2023/24 that total an estimated \$6.622 billion.

The ministry is increasing the basic per-student allocation for standard, alternate and continuing education schools by 9.4% for 2023/24.

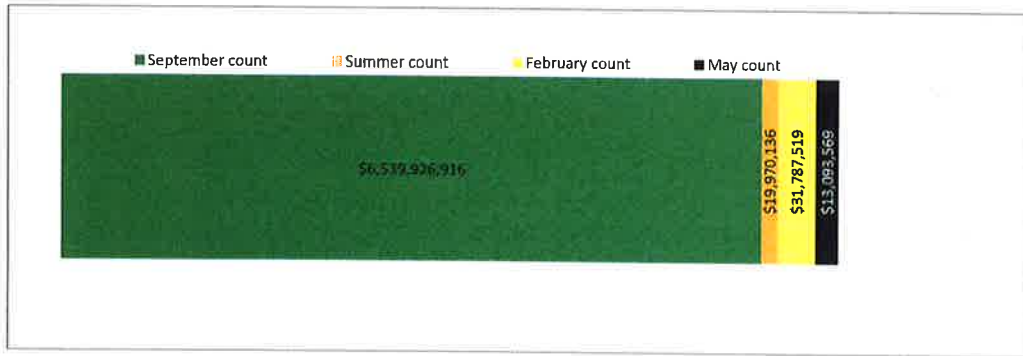
Other changes include:

- An additional \$94.6 million for students with special needs, a 12.7% increase.
- An additional \$9.6 million in the Indigenous Education Targeted Funding, a 9.6% increase.
- An additional \$14.9 million for English and French Language Learners (ELL/FLL), a 12.8% increase.

Supplement	2023/24 Rate Increase	2023/24 Rates
Basic Allocation (standard, continuing education and alternate schools)	\$740	\$8,625
Basic Allocation (online learning)	\$600	\$6,960
Students with Special Needs – Level 1	\$4,220	\$49,070
Students with Special Needs – Level 2	\$2,000	\$23,280
Students with Special Needs – Level 3	\$1,010	\$11,760
English / French Language Learners	\$150	\$1,735
Indigenous Education	\$145	\$1,710
Non-graduated Adult Education	\$475	\$5,505
Summer Learning (Gr 1-9)	\$21	\$245
Summer Learning (Gr 10-12)	\$42	\$490

Overview of the 2023/24 Operating Grant Allocation Formula

Allocation of the total Operating Block and Enrolment counts (2023/24 estimated as at March 2023)



Funding Adjustments:

- Districts' preliminary allocations are adjusted after each of the enrolment counts; September 29th, February and May;
- A district's preliminary allocation will increase if actual enrolment is higher than district estimated enrolment; and consequently decline if actual enrolment is lower than district estimated enrolment;
- Funding Protection is calculated following the September enrolment count only – this supplemental grant is calculated *last* and ensures that districts do not experience a funding decline of greater than 1.5% compared to the previous year *for the September count*;
- The full operating block must be allocated to districts by June 30 of the current school year;
- Funding is disbursed in a "just in time" manner to closely match district cash needs.

Provincial Totals

76% allocated through the Basic Allocation

Basic Allocation

Common per student amount for every FTE student enrolled by school type

Standard School: \$8,625 per school age FTE	Continuing Education: \$8,625 per school age FTE
Alternate School: \$8,625 per school age FTE	Online Learning: \$6,960 per school age FTE

17% allocated to recognize unique student enrolment

Unique Student

Additional per student funding to address uniqueness of district enrolment and support additional programming

Level 1 Special Needs: \$49,070 per student	Level 2 Special Needs: \$23,280 per student	Level 3 Special Needs: \$11,760 per student
English/French Language Learning: \$1,735 per student	Indigenous Education: \$1,710 per student	Adult Education: \$5,505 per FTE
Equity of Opportunity: Mental health; youth in care		

7% allocated to recognize unique district factors

Unique District

Additional funding to address uniqueness of district factors

Small Community: for small schools located a distance away from the next nearest school	Low Enrolment: for districts with low total enrolment	Rural Factor: located some distance from Vancouver and the nearest large regional population centre	Climate Factor: operate schools in colder/ warmer climates additional heating or cooling requirements	Sparseness Factor: operate schools that are spread over a wide geographic area
Student Location Factor: based on population density of school communities		Supplemental Student Location: Level 1 and 2 special needs enrolment		
Salary Differential: Funding to districts that have higher average educator salaries				

0.1% allocated to buffer the effects of declining enrolment

Funding Protection / Enrolment Decline

Enrolment Decline: funding to districts experiencing enrolment decline of at least 1% when compared to the previous year	Funding Protection: funding to ensure that no district experiences a decline in operating grants greater than 1.5% when compared to the previous September
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CSF Supplement – district receives a 15% funding premium on allocated funding

All Funding information estimated for the 2023/24 School Year

SD 82 2023-2024 FORCASTED MINISTRY OPERATING GRANTS SUMMARY

FUNDING SOURCE				
	2022-2023 Preliminary (March 2022)	2022-2023 Interim (December 2022)	2023-2024 Preliminary (March 2023)	Change from 22/23 Interim
Enrollment Based Funding	4,208,0000	4,151,4375	4,199,0000	47,5625
school age - reg	31,973,675	31,367,023	34,853,625	3,486,602
continuing education	-	-	-	-
school age - alt	1,088,130	1,237,945	1,319,625	81,680
dist learn	95,400	104,145	34,800	(69,345)
home school	8,250	7,500	7,500	-
course challenge	246	-	-	-
sub-total	33,165,701	32,716,613	36,215,550	3,498,937
Special Education				
level 1	179,400	179,400	196,280	16,880
level 2	3,851,680	4,553,920	4,795,680	241,760
level 3	107,500	64,500	105,840	41,340
sub-total	4,138,580	4,797,820	5,097,800	299,980
ACE-IT				
Newcomer Refugees				
Dist Ed Enrollment Based				
July	-	-	-	-
Feb	78,850	78,850	69,600	(9,250)
May	-	-	69,600	69,600
sub-total	78,850	78,850	139,200	60,350
Special Needs Growth				
English Language Learning	427,950	412,100	477,125	65,025
Aboriginal Education	3,048,620	3,075,225	3,382,380	307,155
Adult Education	-	3,144	3,441	297
Salary Differential	691,735	691,735	553,636	(138,099)
Enrollment Decline	-	-	-	-
Unique Geographical Factor	8,886,777	8,886,777	9,353,848	467,071
Formula Transition	-	-	-	-
Funding Protection	-	-	-	-
Holdback Allocation	-	-	-	-
Holdback Allocation (April)	-	-	-	-
Holdback Allocation (June)	-	-	-	-
Vulnerable Students	-	-	-	-
Equity of Opportunity Supplement	329,338	320,495	337,889	17,394
Curriculum and Learning Support Fund	36,478	36,478	37,363	885
Administrative settlement	-	-	-	-
TOTAL	50,804,029	51,019,237	55,598,232	4,578,995

Other Grants	2022-23	2023-24	Change
Student Transportation Fund	557,786	557,786	-
Support Staff Labour Settlement	-	-	-
Classroom Enhancement Fund - Staffing	4,742,855	5,995,495	1,252,640
Classroom Enhancement Fund - Overhead	307,493	336,538	29,045
Classroom Enhancement Fund - Remedies	-	-	-
Learning Improvement Fund	172,924	210,447	37,523
Community LINK	623,672	645,023	21,351
Annual Facility Grant - Operating	308,323	308,323	-
Pay Equity	1,160,795	1,160,795	-
Employer Health Tax	-	-	-
Teacher Labour Settlement	-	-	-
Early Career Mentorship Fund	-	-	-
Feeding Futures Fund	-	582,554	582,554
Federal Safe Return to Class Fund	-	-	-
Restart Funding	-	-	-
TOTAL	7,873,848	9,796,961	1,923,113



MEETING AGENDA ITEM #10.1.4

Action:	X	Information:	
Meeting:	Business	Meeting Date:	April 25, 2023
Topic:	Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24 and Capital Bylaw No. 2023/24-CPSD82-01		

Background/Discussion:

Reference the attached letter dated March 9, 2023 from the Ministry of Education and Child Care's Capital Management Branch, Resource Management Division in response to the Board's Annual Five-Year Capital Plan submission for 2023/24 Major and Minor Capital Programs reviewed and adopted at the June 15, 2022 Regular Board Meeting.

The Ministry reviewed all of the Five-Year Capital Plan submissions across the participating 60 school districts to determine priorities for available capital funding while following the Ministry programs. As outlined in the Ministry's letter, Coast Mountains School District will receive funding support for Minor Capital Projects under the School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP) and Playground Equipment Program (PEP), noting that the design process, tender and construction of these projects must be completed by March 31, 2024.

The Ministry also instructs Boards of Education to adopt a single Capital Bylaw for its approved 2023/24 Five-Year Capital Plan (as attached), in accordance with Section 143 of the *School Act* to allow the school district to access the Ministry Capital Portion and to receive the Certificates of Approval.

The Business Committee reviewed the aforementioned Ministry response and Capital Bylaw requirement at its April 12, 2023 meeting and brings forward to the Board for bylaw adoption.

Recommended Action:

THAT the Capital Bylaw No. 2023/24-CP-SD82-01 (Capital Plan 2023/24) be read a first time the 25th day of April 2023.

THAT the Capital Bylaw No. 2023/24-CP-SD82-01 (Capital Plan 2023/24) be read a second time the 25th day of April 2023.

Unanimous consent is required to proceed to third reading.

THAT the Capital Bylaw No. 2023/24-CP-SD82-01 (Capital Plan 2023/24) be read a third time, passed and adopted the 25th day of April 2023.



March 9, 2023

Ref: 288311

To: Secretary-Treasurer and Superintendent
School District No. 82 (Coast Mountains)

Capital Plan Bylaw No. 2023/24-CPSD82-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2023/24

This letter is in response to your School District's 2023/24 Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs and provides direction for advancing supported and approved capital projects. **Please see all bolded sections below for information.**

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions for Major Capital Programs and Minor Capital Programs to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- **School Food Infrastructure Program (FIP)***
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

***Note: The FIP is a new program commencing in fiscal year 2023/24. FIP project requests are required to be submitted as part of the capital plan submissions that are due on June 30, 2023. School districts will be advised of approved FIP projects in early fall via an amended 2023/24 Capital Plan Response letter. Further information regarding the scope of the program, program criteria, and eligible projects will be included in the 2024/25 Capital Plan Instructions.**

The following tables identify major capital projects that are supported to proceed to the next stage, if applicable, as well as minor capital projects that are approved for funding and can proceed to procurement.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

Below are tables for the minor capital projects that are approved. The table identifies School Enhancement Program (SEP), Carbon Neutral Capital Program (CNCP), Building Envelope Program (BEP), Playground Equipment Program (PEP), as well as the Bus Acquisition Program (BUS), if applicable.

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Caledonia Secondary	SEP - Roofing Upgrades	\$730,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
New Hazelton Elementary	SEP - Roofing Upgrades	\$455,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Suwilaawks Community School	CNCP - HVAC Upgrades	\$222,000	Proceed to design, tender & construction. To be completed by March 31, 2024.
Thornhill Primary	PEP - Accessible Playground Equipment	\$195,000	Proceed to design, tender & construction. To be completed by March 31, 2024.

An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2023/24 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Bylaw Number provided at the beginning of this document) for its approved 2023/24 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated, and emailed to Ministry Planning Officer Nathan Whipp at Nathan.Whipp@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

As the 2023/24 Capital Plan process is now complete, the Capital Plan Instructions for the upcoming 2024/25 Annual Five-Year Capital Plan submission process (using the Ministry's

Capital Asset Planning System (CAPS) online platform) will be available on the Ministry's [Capital Planning](#) webpage by April 1st, 2023.

NOTE: School districts' Capital Plan submission deadlines for the 2024/25 fiscal year, using the CAPS online platform, will be as follows:

- **June 30, 2023** – Major Capital Programs (SMP, EXP, REP, RDP, SAP, BEP); Minor Capital Programs (FIP).
- **September 30, 2023** – Minor Capital Programs (SEP, CNCP, PEP, BUS).

The staggered deadlines are intended to provide the Ministry with input required to initiate planning for the next budget cycle, while enabling school districts additional time and flexibility to plan over the summer. School districts may wish to provide Major and Minor Capital submissions by the June 30, 2023 deadline.

Additionally, the Annual Facility Grant (AFG) project requests for the 2023/24 fiscal year are to be submitted using the CAPS online platform, on or before May 31, 2023.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Francois Bertrand, Executive Director
Capital Management Branch

pc: Damien Crowell, Director, Major Capital Projects, Capital Management Branch
Geoff Croshaw, A/Director, Minor Capital Programs and Finance Unit, Capital Management Branch

**CAPITAL BYLAW NO. 2023/24-CPSD82-01
CAPITAL PLAN 2023/24**

WHEREAS in accordance with section 142 of the *School Act*, the Board of Education of School District No. 82 (Coast Mountains) (hereinafter called the "Board") has submitted a capital plan to the Minister of Education (hereinafter called the "Minister") and the Minister has approved the capital plan or has approved a capital plan with modifications,

NOW THEREFORE in accordance with section 143 of the *School Act*, the Board has prepared this Capital Bylaw and agrees to do the following:

- (a) Authorize the Secretary-Treasurer to execute a capital project funding agreement(s) related to the capital project(s) contemplated by the capital plan or the capital plan with modifications;
- (b) Upon ministerial approval to proceed, commence the capital project(s) and proceed diligently and use its best efforts to complete each capital project substantially as directed by the Minister;
- (c) Observe and comply with any order, regulation, or policy of the Minister as may be applicable to the Board or the capital project(s); and,
- (d) Maintain proper books of account, and other information and documents with respect to the affairs of the capital project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board for the 2023/24 Capital Plan as approved by the Minister, to include the supported capital project(s) specified in the letter addressed to the Secretary-Treasurer and Superintendent, dated March 9, 2023, is hereby adopted.
- 2. This Capital Bylaw may be cited as School District No. 82 (Coast Mountains) Capital Bylaw No. 2023/24-CPSD82-01.

READ A FIRST TIME THE 25TH DAY OF APRIL 2023;
READ A SECOND TIME THE 25TH DAY OF APRIL 2023;
READ A THIRD TIME, PASSED THE 25TH DAY OF APRIL 2023.

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 82 (Coast Mountains) Capital Bylaw No. 2023/24-CPSD82-01 adopted by the Board the 25th day of April 2022.

Secretary-Treasurer



MEETING AGENDA ITEM #11.1

Action: X Information:
Meeting: Regular Meeting Date: April 25, 2023
Topic: **Special Program Status – Indigenous Employment Equity**

Background/Discussion:

Coast Mountains School District is applying for renewal through B.C.'s Office of the Human Rights Commissioner for the continuation of Special Program status in hiring individuals with Indigenous ancestry. Special Program status has been in place since January 7, 2008, and with the support of school district partners, has allowed the school district to give hiring preference in 1.31-funded positions to candidates "of Aboriginal ancestry with intimate knowledge of local First Nations language and culture".

The school district received approval from B.C. Human Rights Tribunal for renewal of this Special Program Status for a period of five years to April 8, 2023. With the end of this five-year period, the school district is making a renewal application for a continuation of this Special Program status from B.C.'s Office of the Human Rights Commissioner, now with language that expands preferential hiring opportunities for those qualified applicants with First Nations, Metis or Inuit ancestry throughout the organization with both 1.31 and core district funding.

With Indigenous learner enrolment approaching 50% of the entire school district population, this Special Program status will support the Coast Mountains School District in attaining increased representation of Indigenous Peoples across all departments and positions, aligning with the Board's goal focused on Diversity, Inclusion and Equity.

The Board's support of this renewal application is requested. Due to the tight timeline in seeking renewal from B.C.'s Office of the Human Rights Commissioner, this request is being forwarded directly to the Board for consideration.

Recommended Action:

THAT the Board support the renewal application to the B.C. Office of the Human Rights Commissioner for a continuation of the Special Program status in support of Indigenous employment equity.

Presented by: Superintendent of Schools



MEETING AGENDA ITEM #11.2

Action: X Information:
Meeting: Regular Meeting Date: April 25, 2023
Topic: **Skeena Middle School Bus Purchase Proposal**

Background/Discussion:

Skeena Middle School has put forward a proposal to purchase a 24-passenger bus to support their curricular and extra-curricular travel for both academic and sports programs and to enable student participation in community activities. The bus utilized by Skeena Middle School for these activities is no longer deemed safe for student transportation purposes. The cost for maintenance/repairs are significant and continue to increase every six months during inspection. It is recommended that a new bus be purchased considering repairs not being feasible and to ensure the safe transportation of students.

The cost of a 24-passenger bus through the Ministry of Education and Child Care's Provincial purchase agreement is approximately \$112,758 net of taxes and fees (quote attached). Skeena Middle School currently has \$60,000 to put towards the purchase and expected a trade in/private sale recovery of about \$20,000 on the old bus. Skeena Middle School is seeking interim bridge financing through the Local Capital Reserve funds over 3 years.

To ensure Skeena Middle School has a bus to support their curricular and extra-curricular travel for both academic and sports programs for the 2023-2024 school year, an order for a new bus must be placed immediately.

Due to the tight timeline, this request is being forwarded directly to the Board for consideration.

Recommended Action:

THAT the Board approve the purchase of a 24-passenger bus for Skeena Middle School and bridge finance using Local Capital Reserve funds with the remaining balance be paid Skeena Middle School over a three-year period.

Presented by: Secretary Treasurer

SCHOOL DISTRICT NO. 82 (COAST MOUNTAINS)
24 PASSENGER SCHOOL BUS


Bus Description	PRICE
Type A2 Over 6350kg GVW Chassis. All units and components must meet Federal and Provincial regulations and requirements and current D250 standards.	111,383
BASE BUS PRICE	111,383

Line RFSO Options Description	Unit Price
1 Price per additional row of seating positions ranging from 20 - 29 passenger Add one row for 24 Passenger	1,375.00
Options Sub-Total	1,375.00

Total Bus Purchase Price (excluding tax and ASTSBC Administration Fee)	112,758.00
GST 5%	5,637.90
PST 7%	7,893.06
TOTAL INVOICE FROM DYNAMIC	126,288.96
ASTSBC ADMIN FEE 2% OF PURCHASE PRICE	2,255.16
ASTSBC GST	112.76
TOTAL INVOICE FROM ASTSBC	2,367.92

TOTAL BUS ACQUISITION COST	128,656.88
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Accepted by : _____

Date: _____





Coast Mountains Board of Education School District 82

MEETING AGENDA ITEM #12.1

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	Board Chair Report – April 2023		

Background/Discussion:

Attached for Trustees' information is the Board Chair's Report for the month of April 2023 respectfully submitted by Board Chair Margaret Warcup.

A monthly Board Chair Report will be provided for inclusion in the agenda package for future Regular Board Meetings.

Recommended Action:

THAT the Board receive for information the Board Chair Report for April 2023.

Presented by: Board Chair Warcup



BOARD CHAIR REPORT

APRIL 2023 REGULAR BOARD OF EDUCATION MEETING

I appreciated the support and flexibility of Trustees and District Staff in changing the April Regular Board Meeting to be held one day earlier than planned. Travel needed to be scheduled to ensure participation of Trustees, the Superintendent of Schools and Secretary Treasurer in the BCSTA (British Columbia School Trustees Association) Annual General Meeting to be held April 27 to 30 in Vancouver.

Due to unforeseen provincial meeting attendance requirements for District staff, the May 2023 Regular Board Meeting will be held virtually and not in-person in Stewart. The June 2023 Regular Board Meeting will be held in Stewart. It is busy times for all.

This past month with Spring Break has been a bit quieter for provincial calls for the Board Chair. Thank you to our Vice Chairperson, Karen Jonkman for participating in the call held April 6 with the Ministry of Education and Child Care (MECC) and BCSTA. This call covered guidance for public engagement during Board meetings, the School District 68 information sheet on political presentations and the Ministry's SOGI-Inclusive Education. The information received during this call will be shared with our Policy Committee as we proactively have in place revised policies to guide us on issues that are arising provincially in these areas.

The school district's Policy Committee, an advisory committee to the Board, is composed of three Trustees, the Superintendent of Schools and Secretary Treasurer. With onboarding/orientation sessions mainly completed by Trustees elected in October 2022, we plan to re-activate the Policy Committee in early May. The work of the Committee will include review and revision of existing policies, as well as ensuring the necessary policies are in place given recent provincial priorities. The process of policy development is outlined in School District 82's Policy 5020. I will sit on the Policy Committee and Trustee Mike Maxim has also expressed interest in being on the committee. I open the floor for Trustees to share their interest in participating on the Policy Committee. I would like to note the policy development process provides an opportunity for Trustees, Rightsholders and other Partner Groups to share input before policies receive Board approval.

I will have also attended the vote training for Board Chairs to be held before attending the BCSTA Annual General Meeting planned on April 27 to 30 in Vancouver.

I was able to attend the BCSTA Orientation Session on Working with People presented by Carmen Batista and Leanne Bowles. This presentation provided a comprehensive summary of labour relations and negotiations for collective bargaining, being a corporate board, communications protocols, teamwork and relationships, safe work environments, communications, role of the Superintendent of Schools. The presentation is available on the BCSTA Hub for Trustees unable to attend the session. Interestingly, they noted we have 43 months to go in our term and it will go fast.

BOARD CHAIR REPORT *(continued)*
APRIL 2023 REGULAR BOARD OF EDUCATION MEETING


Page 2

Trustees Jonkman, Maxim, Jones and I were able to participate in the virtual BCSTA Trustee Orientation session on April 13 on Relations with First Nations. The speakers were Jo Chrona, Indigenous and Anti-racisms Consultant, Jo Thorne, BCSTA Knowledge Keeper and Trustee for School District 79, and John Chenoweth, BCSTA Director and Trustee for School District 58. The majority of the presentation was by Jo Chrona and for me her presentation highlighted many areas on my learning path including re-affirmations of the readings in her book *Wayi Wah!* - something we as Trustees have the opportunity to do, having received and read a copy of her book. John Chenowith spoke on the Local Education Agreements and the importance of these agreements. He reaffirmed the importance of Trustees receiving at the Regular Board Meetings the monthly report on the Indigenous Education Department from Robert Clifton, Director of Instruction, Indigenous Education. Jo Chrona ended the presentation suggesting we all listen to the CBC Massey Lecture: Truth about Stories - Thomas King quoted by Ben Okin. This prompts us to ask ourselves what will be the stories you tell of Indigenous peoples - or your role in moving forward in reconciliation through education? As Trustees, we are starting reconciliation through education on a path, one step at a time, in our commitment to our strategic plan and the work we are to do.

Trustees will be attending the BCSTA Annual General Meeting following this evening's Regular Board Meeting and look forward to continued growth and learnings in the roles as Trustees.

Lastly, on April 11, BCSTA President Carolyn Broady and CEO, Suzanne Hoffman attended an in-person meeting in Terrace as part of the Northwest Provincial Reach-out from this association. All Trustees attended in person and their presentation covered the role of governance and where can the Provincial BCSTA be involved with advocacy. All Trustees were able to share their areas of concern and interest. The importance of provincial leadership to be informed of our unique northern situations is valuable and I felt reassured that our messages will be shared in the provincial level meetings they do including with our Minister of Education and Child Care. Our School District will be hosting the BCPSEA Northwest Regional Meeting on May 5, 2023 to include the participation of School Districts 50 (Haida Gwaii), 52 (Prince Rupert), 54 (Bulkley Valley), 87 (Stikine) and 92 (Nisga'a).

Respectfully submitted by,



Trustee Margaret Warcup
Board Chairperson



MEETING AGENDA ITEM #12.2

Action:	X	Information:	
Meeting:	Regular	Meeting Date:	April 25, 2023
Topic:	BCSTA Provincial Council Report		

Background/Discussion:

BCSTA's Provincial Council Meeting was held on February 24 and 25, 2023 in Vancouver at the Morris J. Wosk Centre for Dialogue in Vancouver.

Trustee Julia Sundell attended the meeting as the Provincial Councillor representative for the Board.

Trustee Sundell's meeting report is attached for Trustees' information.

Recommended Action:

THAT the Board receive for information the BCSTA Provincial Council Report as presented at the April 25, 2023 Regular Board Meeting.

Presented by: Trustee & Provincial Councillor Julia Sundell



BCSTA PROVINCIAL COUNCIL MEETING REPORT

FEBRUARY 24-25, 2023

Submitted by: Trustee Julia Sundell, BCSTA Provincial Councillor representative for the Board

I attended the BCSTA (British Columbia School Trustee Association) Provincial Meeting held in Vancouver at the Morris J Wosk Centre for Dialogue at Simon Fraser University on February 24 and 25, 2023. It was an amazing experience affected by yet another epic snowfall in Vancouver.



The evening began and wrapped up with keynote speaker Bruce Anderson, Chief Executive Officer for the British Columbia Public School Employers' Association (BCPSEA). Bruce talked at length about the 2023-25 Strategic Plan and specifically Goal # 5 – Reconciliation, both the work they are doing internally within the organization and externally with stakeholders through Memorandums of Understanding. The work is promising as well as timely and aligns incredibly well with the direction of our district.

I met Jane Fearing, one of the BCSTA Board of Directors, who must have recognized my “*deer in the headlights*” look and sat to chat for quite some time. I appreciated her wisdom and guidance. Jane is one of the few people that know where Hazelton is on the map!

February 25 had all the districts gather in the “round room” to do business. The facility was amazing and really facilitated a great discussion.

I feel as though I am still getting my feet under me in this role. I would like to have a discussion around voting at the Provincial table on behalf of the Board, so that I feel confident with this task.

I have attached the voting results from this meeting. Most of which are normal business, and others you will see presented at the BCSTA Annual General Meeting. Also attached is BCSTA's Synopsis, a summary of the February 2023 Provincial Council Meeting.

All in all, this was an interesting experience that felt rushed due to the snowstorm. There was acknowledgement from Carolyn Broady, BCSTA Board of Directors' President to wrap up early in order for those travelling to arrive home safe.

Respectfully submitted by,

Julia Sundell
Trustee & Provincial Councillor Representative

Motions from

Substantive Motions

1.0 - P220231.0: Adoption of Provincial Council Rules of Order	That the Provincial Council Rules of Order be adopted as presented.	Carried
3.0 - P220233.0: Adoption of Proposed Agenda	That the agenda be adopted as presented.	Carried
5.0 - P220235.0: Approval of Minutes of December 2, 2022 Provincial Council Meeting	That the Minutes of the meeting of the Provincial Council held on December 2, 2022, be adopted as presented.	Carried
6.1 - P220236.1: President's Report	That the President's report be received.	Carried
6.2 - P220236.2: Chief Executive Officer's Report	That the Chief Executive Officer's report be received.	Carried
6.3 - P220236.3: CSBA Report	That the CSBA report be received.	Carried
6.4 - P220236.4: BCSTA Standing Committee Reports	That the BCSTA Standing Committee Reports be received.	Carried
7.0 - P220237.0: Minutes of the Meetings of the Board of Directors & Standing Committees	That the written reports/minutes of the Board of Directors, Professional Learning Committee, Indigenous Education Committee, Finance and Audit Committee and Legislative Committee reports be received.	Carried
8.0 - P220238.0: Motion Tracking Database Updates	That Provincial Council receive the tracking reports of the Provincial Council and the AGM.	Carried

9.1 - P220239.1: BCSTA Draft 2023/2024 Budget	<p>That Provincial Council receive the BCSTA 2023/2024 draft budget and provide feedback to the Finance & Audit Committee prior to March 15, 2023.</p>	<p>Carried</p>
9.2 - P220239.2: BCSTA's Policy on Travel Expenses	<p>That the Provincial Council approve the recommended changes to BCSTA's Policy on Travel Expenses.</p>	<p>Carried</p>
10.1 - P2202310.1: Continue Funding the Student and Family Affordability Fund	<p>That BCSTA request the Ministry of Education and Child Care continue the Student and Family Affordability Fund as an annual targeted fund, provided to school districts beyond June 30, 2023; AND that the permitted uses of this Fund be made less restrictive, to better be able to serve students and families in need, including the possibility of providing or subsidizing transportation; AND that a portion of this Fund be permitted to be used to cover the costs of administering the Fund. AND that the funds be made available to School Districts prior to the start of the school year.</p>	<p>Carried as amended</p>
10.2 - P2202310.2: Funding for Exempt Staffing Compensation	<p><i>That BCSTA request the provincial government fully fund exempt staff compensation based on the new salary grids published by BCPSEA.</i></p>	<p>Carried</p>
12.0 - P2202312.0: Adjournment	<p>That the meeting of Provincial Council be adjourned.</p>	<p>Carried</p>

February 2023

SYNOPSIS

BCSTA Provincial Council Summary

This is a summary of the February 2023 Provincial Council (PC) meeting, which took place in Vancouver at the SFU Wosk Centre for Dialogue. Draft minutes are available [here](#). Contact [Suzanne Hoffman](#) for more.

President's Report

President Carolyn Broady shared updates on BCSTA on BCSTA's strategic plan, support for boards, and the association's partnership and advocacy efforts. Read the report [here](#).

CEO's Report

CEO Suzanne Hoffman shared news about BCSTA's strategic plan and priorities. Read the report [here](#).

CSBA Report

President Carolyn Broady delivered a report on the activity of the Canadian School Boards Association (CSBA), including the association's anti-racism and advocacy work. Read her report [here](#).

Finance & Audit Committee Report

The committee presented two motions to Provincial Council. Read the full report [here](#).

Legislative Committee Report

The committee examines motions submitted to PC. David Swankey delivered a verbal report to the council, which can be read [here](#).

Indigenous Education Committee Report

The committee's report includes an update on the committee work plan and questions to help facilitate discussions with trustees. Download the report [here](#).

Professional Learning Committee Report

The report includes the committee's vision and work plan, plus an update on AGM. Download the report [here](#).

Disposition of Motions

- 10.1 **CONTINUE FUNDING THE STUDENT AND FAMILY AFFORDABILITY FUND**
That BCSTA request the Ministry of Education and Child Care continue the Student and Family Affordability Fund as an annual targeted fund, provided to school districts beyond June 30, 2023; AND that the permitted uses of this Fund be made less restrictive, to better be able to serve students and families in need, including the possibility of providing or subsidizing transportation; AND that a portion of this Fund be permitted to be used to cover the costs of administering the Fund. AND that the funds be made available to School Districts prior to the start of the school year. Carried as amended
- 10.2 **FUNDING FOR EXEMPT STAFFING COMPENSATION**
That BCSTA request the provincial government fully fund exempt staff compensation based on the new salary grids published by BCPSEA. Carried

STRATEGIC PLAN 2022-2027

MISSION

Supporting all learners to achieve their individual success while inspiring a passion for lifelong learning.

VALUES

Engagement, Culture, Diversity, Relationships, Equity and Well-Being.

VISION

Learning together, realizing success for all.

OUR GOALS

CREATE STUDENT SUCCESS

All students will realize their full potential.

DIVERSITY

Honour and respect culture, diversity and inclusion.

ORGANIZATIONAL WELLNESS

Facilitate well-being across CMSD82.



COAST MOUNTAINS
BOARD OF EDUCATION
SCHOOL DISTRICT 82

Engage, Ignite, Empower