



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

Job Title	Speech Language Assistant
Department	Learner Support
Location	Assigned School
Reports to	Speech-Language Pathologist

Type of position: <input type="checkbox"/> Full-time <input checked="" type="checkbox"/> Part-time <input type="checkbox"/> Temporary or Casual	Maximum Hours: 40 / week <input checked="" type="checkbox"/> Unionized <input type="checkbox"/> Exempt
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GENERAL DESCRIPTION

Under the general direction of the Director of Learner Support and the immediate supervision of a Speech-Language Pathologist licensed to practice in British Columbia, the Speech-Language Assistant provides Speech Therapy support for students with special needs.

TYPICAL DUTIES

- Provides Speech-Language therapy support for students with special needs. Delivers direct support programs to students selected by, and specifically supervised by the SLP and assists with other related programs.
- Follows documented treatment/remediation plans or protocols developed by the supervising SLP adjusting approaches and strategies based on the student's needs, and prepares materials and activities as required by the treatment objectives
- Documents student progress as stated in the Communications Goals and Strategies treatment plan provided by the SLP and report this information to the supervising SLP
- Assists the supervising SLP during the screening process if requested and specifically trained
- Participates with the supervising SLP if requested in providing in-service and training
- prepares therapy materials such as visual boards, word walls, communication boards, and/or equipment for use in therapy activities; programs and troubleshoots Augmentative and Alternative

Communication (AAC) devices; adapts or modifies instructional materials and/or equipment as determined by student needs and abilities;

- Communicated effectively with other staff members, students, parents and the public
- Contributes as a team member, maintaining a professional attitude and confidentiality in working relationships with all school personnel, students, parents and the public
- Works with minimal supervision and good organizational skills
- Has knowledge of and works with computers and augmentative technologies
- Establishes and maintains good working relationship with the school personnel, parents and students
- Performs other comparable duties as assigned which are within the area of knowledge and skills required by the job description

ACADEMIC/WORK EXPERIENCE QUALIFICATIONS

- Speech Language Assistant / Communicative Disorders Assistant Diploma or member of CASLPA or BCASLPA
- Valid BC Driver's License (Class 5)

REVIEWED BY

Title

APPROVED BY

Title