



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

Job Title	Heating Engineer / Plumber
Department	Facility Services
Location	Maintenance
Reports to	Maintenance Foreman

Type of position:	Maximum Hours: 40 / week
<input checked="" type="checkbox"/> Full-time	<input checked="" type="checkbox"/> Unionized
<input type="checkbox"/> Part-time	<input type="checkbox"/> Exempt
<input type="checkbox"/> Temporary or Casual	

GENERAL DESCRIPTION

Under the supervision of the Director of Facility Services and daily guidance of the Maintenance Foreman, installs, alters, repairs and maintains plumbing, heating, air conditioning and mechanical systems related to the maintenance, alteration and construction of district buildings and equipment; works as a member of a team to ensure the timely resolution of general district maintenance requirements, in accordance with applicable acts, regulations, policies and procedures.

TYPICAL DUTIES

- installs, upgrades and maintains plumbing, heating, cooling, ventilating and fire sprinkler systems
- maintains and repairs gas systems (science labs, heating systems, industrial arts)
- maintains test records required by Code and equipment history log books (e.g. fire equipment, sprinkler systems)
- cleans, checks/confirms operational safety and performs routine maintenance on working equipment on a daily basis; performs minor repairs, and recommends new/replacement equipment
- assists with or resolves a variety of maintenance problems as required (e.g. welding); salts, sands and clears ice and snow from exterior walkways, stairs and roofs as required
- reads and interprets drawings and specifications, determines material requirements, lays out projects, reports on work in progress, and proposes changes in plans and schedules as required
- assigns tasks, monitors quality, quantity, adherence to standard for maintenance employees as

assigned; provides input to the performance review process

- maintains the confidentiality of sensitive information
- performs other related duties as required

ACADEMIC/WORK EXPERIENCE QUALIFICATIONS

- Grade 12 or equivalent
- Valid inter-provincial Plumbing Trade Certification
- Class B Gas Certificate
- Minimum of 3 to 6 months previous experience in a variety of maintenance functions
- Valid Class 5 BC Driver's License
- Physical capability to perform the job duties

REVIEWED BY

Title

APPROVED BY

Title