



Coast Mountains Board of Education School District 82

3211 Kenney Street, Terrace, BC V8G 3E9
Tel. (250) 635-4931 or 1-855-635-4931 • www.cmsd.bc.ca

Job Title	Cabinet Maker / Carpenter
Department	Facility Services
Location	Maintenance Building
Reports to	Director of Facility Services

Type of position:	Maximum Hours: 40 / week
<input checked="" type="checkbox"/> Full-time	<input checked="" type="checkbox"/> Unionized
<input type="checkbox"/> Part-time	<input type="checkbox"/> Exempt
<input type="checkbox"/> Temporary or Casual	

GENERAL DESCRIPTION

Reporting to the Director Facility Services, the Cabinet Maker / Carpenter is responsible for the designs; constructs and installs a variety of cabinets and millwork including the renovation / alteration and maintenance of buildings and structures; and working as a member of a team to ensure the timely resolution of general district maintenance requirements in accordance with applicable regulations, policies and procedures

TYPICAL DUTIES

- Designs, estimates, does layout, assembles and installs cabinetry and millwork including moldings', jambs/casings, windows, tables, etc.; laminates counters and desktops.
- Performs finishing carpentry work including installing cabinets, trim, doors, moldings, repairs, strips and finishes furniture, etc; repairs and refinishes hardwood floors.
- Ability to perform a variety of skilled carpentry tasks in cabinetry and millwork and in the construction and maintenance of school district facilities.
- Performs structural carpentry work including concrete forms, siding, stairs, insulation, installing T-Bar ceilings, erecting framework, etc.
- Performs other Cabinet Maker and Carpenter duties as required.
- Maintains shop equipment.

ACADEMIC/WORK EXPERIENCE QUALIFICATIONS

- Completion of Grade 12
- Apprenticeship and Trades Qualification as a Cabinet Maker
- Training and or qualification as a Trades Carpenter
- BC Driver's License
- Ability to perform a variety of skilled carpentry tasks in cabinetry and millwork and in the construction and maintenance of school district facilities.
- Thorough and current knowledge of the standards, practices, regulations, methods, tools and equipment of the trade.
- Physical ability to perform the required duties.

REVIEWED BY	<i>Title</i>
APPROVED BY	<i>Title</i>