

MINUTES

Coast Mountains School District #82 Parent Advisory Council

Date | time 9/26/2016 6:10 PM | Meeting called to order by Rebecca Georges

Minutes taken by Krystal Miller

Minutes prepared on 10/23/2016

In Attendance

Present: Krystal Miller, Rebecca Georges, Krystal Conway (nee Jesson), Jacquie Strachan, Terri Edmonds, Katherine McIntosh (Superintendent of Schools)

Via Phone: Fiona Broome, Susan Souryadouangphon, Annette Pederson

Approval of Minutes

Minutes from the past meeting were passed as submitted.

Presentation

Start 6:28 pm

- Presentation by Katherine McIntosh
- Gave us information on how things in the school district were going, where they were heading, and how they planned on getting there.
- There are three paths for students to take towards graduation.
 - Evergreen Path – for those with learning disabilities (limited options after completing school.)
 - Dogwood Path – majority of students graduate this way.
 - Adult Path – for those 18 to graduate before they are 19 and no longer school age.
- Trades are full with a waiting list – it's a successful program.
- Presentation will be emailed out to DPAC members and made available on the DPAC website.
- Jacquie asked if a child could be undesignated from an IP. Katherine said it is possible but a parent needs to be careful as it could cause harm if it's not done well.
- Krystal Conway asked if it was mandatory for the school secretary to call if a child is absent. Thornhill Primary doesn't call parents about absentee students.
 - Katherine will look into to it and get back to us. It is not necessarily the secretary but the school is to have someone notify the parent.

End 7:12 pm

Communications & Correspondence

Health Summit

- Organizer would like to have a DPAC member or parent volunteer this year to help.
- Terri Edmonds has volunteered to do this.
- Krystal Conway agreed to help as well.

Old Business

DPAC Funding

- Confirmed that the School Board agreed to provide \$2,500 in funding to DPAC

Gaming Funding

- Received an exemption for last year's Orientation Workshops.
- Some historical financial reports have yet to be submitted from prior DPACs so our funding is currently on hold until this is completed.
- Rebecca will work on this but she needs help. Volunteers are required.
 - All the documents DPAC has will need to be gone through to get the information needed to create the reports.
 - Jacquie will help.
 - Rebecca will ask the bank for the missing information although we're not sure how far back they will go.
- Auditor may be coming to the northwest in November.
- Suggested that we may want to have the auditor from Prince George come and do a presentation for us.

Restraint and Seclusion Policy

- There are lots of good safeguards in place but DPAC is still concerned about the general language with the policy.
- As per Katherine, the guidelines are out from the Ministry of Education.
 - Greatly limit use.
 - Require parent permission.
 - Specialized training provided.
 - Trained to diffuse first before restraint.
 - Restraint is the last resort.
 - Trained to do it safely and only used until child can safely be let out.
 - Restraint is extremely rare and only when that child or other child's safety is at risk.
 - If the child is restrained without parent permission, then the parent needs to go to the principal immediately.
 - The board doesn't want to say restraint and seclusion can't be done as it puts some child in danger.
- It was asked what would happen if a parent refuses and their child is in need of restraint – are they asked to leave the school?
 - Katherine said in the very rare circumstance, education will be done via other methods in order to protect all students.
- Students must have behavior assessments done and hopefully medical as well to help with the creation of a plan.
- Safety is a priority when scheduling EA's.
- Rebecca noted that every incident needs to be reported – prefer a critical incident report be filled out.
 - The only purpose is to control the child in the situation.

- Krystal Conway asked if all EA's were required to have training. Katherine explained that only those that are working with students who have the potential to escalate have training.
- Katherine noted that training runs several times a year and the board tries to train extra staff just in case someone is away.
- Krystal Miller wanted to know if parents are to be notified if restraint or seclusion is used. Katherine stated that it is supposed to be – it is in the manual.
 - Guidelines are implemented based on each situation.

Meeting Participation

- DPAC would like to have alternate methods for out of town members to participate in the meetings since it is not always possible for them to attend in person.
 - Skype is an option but may not be the best since the options are limited on conference style calls – you can't hear others when you are speaking.
 - The board conference phone is available for DPAC to use. Members should contact Rebecca to get information on how to utilize this option.

French Immersion

- Is there anything else we need to do?
- Schools are doing all they can to keep the program going.

PAC Café

- DPAC will provide lunch.
- Invite at least one rep from each school.
- Talk about issues with PAC, share ideas, etc.
- Weekend would likely be best.
- Poll PAC's to judge interest before planning.
- Thinking may hold it in the spring – perhaps April.
- Maybe we should send an email about this through Carole?

New Business

DPAC Information Packages

- Packages were sent out to district schools at the beginning of the school year.
- Members were asked to find out if their schools received the packages.

BCCPAC

- Membership renewals are due by November 30th
- Email was sent out with the online application link.

Committees

- Looking for volunteer for external and internal committees.
- Krystal C will stay on as our Librarian.
- Teri has offered to attend some regular School Board meetings. May have another parent interested but will need to confirm.
- Krystal M will be the FB/Website up-keeper.
- Survey committee will consist of Krystal M and Rebecca.

PAC Presentation

- Kitimat PAC's are planning a joint presentation to all parents.
- Rebecca is willing to do a presentation on DPAC if Kitimat PAC's are interested.

Chair Report

- No report was given.

Vice-Chair Report

- No report was provided.

Treasurer Report

- Fiona had to leave the meeting at 7:16.
- Banking paperwork is done.
- No other information provided.

Secretary Report

- No report given.

External Committee Report

Education Committee

- Rebecca couldn't make the last meeting.
- Need a backup parent.
- Have a parent (Troy) who is looking to be involved with DPAC but he cannot make the meetings. Krystal Conway will find out if he is interested in being on this committee as he is from her PAC.
 - Maybe he could be the main parent and Rebecca could be the alternate.
- Meetings are held on the third Wednesday of every month.

Next Meeting (tentative)

9/26/2016 6:00 PM, School Board Office board room

Presenter: Ms. Sellina Hallet, Registered Body Health Educator (sex/relationship education)

Meeting Adjourned 8:00 PM

Accepted on _____

Chair Initials & date _____

Secretary Initials & date _____