



Coast Mountains Board of Education School District 82

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To: All CMSD82 Employees
cc: CMTF Co-Presidents & CUPE Local 2052 President
From: Janet Meyer, Director of Instruction, School Support
Date: May 21, 2015
Subject: MyEducationBC
- New Student Information System Implementation



Dear CMSD82 Employee:

Coast Mountains School District 82 is part of the Wave 2 transition to MyEducationBC which will be replacing BCeSiS on August 24, 2015. In conjunction with this transition, school district personnel have been involved in training and planning for a smooth transition to this new Student Information System.

It is the CMSD82 Implementation Team's intention to provide introductory in-service between now and the end of the school year. Further training will be provided in early September and supports are in place in each community for emergent issues.

The *priority for Teachers* will be that of *attendance and gradebook set-up*. If time permits in June, School Principals and Vice Principals may choose to venture into the area of report card entry, but that decision will be made on a school-by-school basis. If not dealt with in June, report card entry training will be provided well in advance of first term report cards.

Scheduled In-Service

- May 29, 2015 - Principals & Vice Principals Training (morning only), Board of Education Office and Caledonia Secondary School
- May 29, 2015 - CUPE ProD, this session is limited to CUPE and requires pre-registration
- June 11, 2015 - Terrace Clerical personnel, location TBA
- June 16, 2015 - Kitimat Clerical personnel, location TBA
- June 18, 2015 - Hazelton Clerical personnel, location TBA
- June 26, 2015 - Teacher In-Service, within individual schools (*see note below*)
- August 2015 - Middle/Secondary Counsellor Training
- September 3, 2015 - Terrace Clerical personnel, location TBA
- September 10, 2015 - Open House (one in Kitimat, Terrace and Hazelton)
- September 15, 2015 - Resource Teacher/Elementary Counsellor Training (by invitation)
- September 17, 2015 - Open House (one in Kitimat, Terrace and Hazelton)

Note: Please be advised that School Principals may choose to use a time other than the June 26 date to conduct the Teacher In-Service (i.e. use staff meeting time and any other time as long as it fits within the confines of the Collective Agreement).

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It is the intention of the CMSD82 Implementation Team to make the transition to MyEducationBC as smooth as possible. If you have any questions related to MyEducationBC or the transition process, please feel free to discuss it with your School Principal or Vice Principal.

For your information, please find listed below the members of the CMSD82 Implementation Team:

CMSD82 Team	Name / Title	Email	Contact No.
Executive Sponsor, Project Manager & District Training Coordinator	Janet Meyer Director of Instruction	janet.meyer@cmsd.bc.ca	250-638-4480
Technical Support Staff 1	Mike Savage Manager of Information Technology	mike.savage@cmsd.bc.ca	250-638-4452
Data Validation Coordinator	Lynn Lindstrom Level One Support	lynn.lindstrom@cmsd.bc.ca	250-638-4429
District Trainer 1	Keith Axelson Principal, Caledonia Secondary School	keith.axelson@cmsd.bc.ca	250-635-6531
Business Process Review Coordinator	Alanna Cameron Secretary Treasurer	alanna.cameron@cmsd.bc.ca	250-638-4434
Terrace Support	Phillip Barron Principal, Skeena Middle School	phillip.barron@cmsd.bc.ca	250-635-9136
Terrace Support	Cory Killoran Vice Principal, Skeena Middle School	cory.killoran@cmsd.bc.ca	250-635-9136
Terrace Support	Pam Kawinsky Principal, Suwilaawks Community School	pamela.kawinsky@cmsd.bc.ca	250-638-0306
Kitimat Support	Dan Striker Vice Principal, Mt. Elizabeth Middle/Sec.	daniel.striker@cmsd.bc.ca	250-632-6174
Kitimat Support	David Mills Principal, Nechako Elementary School	david.mills@cmsd.bc.ca	250-632-2912
Hazelton/Kitwanga/Stewart Support	Mark Newbery Principal, Hazelton Secondary School	mark.newbery@cmsd.bc.ca	250-842-5313
Hazelton/Kitwanga/Stewart Support	Kristin Spooner Secretary, Hazelton Secondary School	kristin.spooner@cmsd.bc.ca	250-842-5214

Thanking you in advance for your assistance as we transition through the implementation stages of the new Student Information System.