



## **POLICY & REGULATIONS MANUAL**

### ***Policy Manual & Regulations Re-Organization – March 2015***

#### **Section 1000: Students and Schools (15 policies)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
1010 Student Programs	<ul style="list-style-type: none"><li>▪ 1110 Distance Education</li><li>▪ 1200 Challenge</li><li>▪ 1205 Equivalency</li><li>▪ 1210 Board/Authority Authorized Courses</li><li>▪ 2525 Ordinary Resident</li><li>▪ 2105 Placement of Students</li></ul>	All Regulations are included with this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1015 Safe, Caring, Orderly Schools	<ul style="list-style-type: none"><li>▪ 2205 Student Interviews by Outside Agencies</li><li>▪ 2210 Accident Prevention and Safety</li><li>▪ 2215 Occupational First Aid</li><li>▪ 2220 Fire Drills</li><li>▪ 2225 Earthquake Preparedness</li><li>▪ 2240 Illegal Drugs</li><li>▪ 2400 Firearms in Schools</li><li>▪ 2405 Safe Working Environment</li><li>▪ 2410 Reporting of Suspicious Individuals, Vehicles, or Incidents</li><li>▪ 2415 Bomb Threats</li><li>▪ 2420 Reporting of Malicious Damage</li><li>▪ New: Bullying and Cyberbullying</li></ul>	No Regulations are included with this Policy. All Regulations are included in other manuals: <i>Critical Incidents &amp; Student Safety Procedures Manual</i> and <i>School Administration Procedures Manual</i> .



**Section 1000: Students and Schools (15 policies) (continued)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
1020 Diversity in Schools	<ul style="list-style-type: none"><li>▪ 1100 Multiculturalism</li><li>▪ 2125 Anti-Discrimination</li></ul>	No Regulations are included with this Policy.
1025 Code of Conduct	<ul style="list-style-type: none"><li>▪ 2109 Student Code of Conduct</li><li>▪ 2110 Student Conduct and Safety</li><li>▪ 2115 Suspension of Students</li><li>▪ 2240 Illegal Drugs</li></ul>	Includes Regulations referring to Illegal Drugs. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1030 Schools and Programs of Choice	<ul style="list-style-type: none"><li>▪ 2520 Schools and Programs of Choice</li><li>▪ 2505 School Attendance Areas</li></ul>	All Regulations are included with this Policy.
1035 Student Records	<ul style="list-style-type: none"><li>▪ 5705 Student Records: Confidentiality, Appropriate Use, Storage, and Retrieval</li></ul>	All Regulations are included in this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1040 Access to Schools by Outside Agencies	<ul style="list-style-type: none"><li>▪ 2204 Access to Schools (Students/Staff) by Outside Agencies</li></ul>	All Regulations are included with this Policy.
1045 Child Protection	<ul style="list-style-type: none"><li>▪ 2200 Child Abuse</li></ul>	All Regulations are included with this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1050 Learner Support	<ul style="list-style-type: none"><li>▪ 2100 Student Support Services</li></ul>	No Regulations are included with this Policy.



**Section 1000: Students and Schools (15 policies) (continued)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
1055 Anaphylaxis	<ul style="list-style-type: none"><li>▪ 2231 Anaphylaxis</li></ul>	All Regulations are included with this Policy. Procedures for this Policy are included in the <i>Critical Incidents and Student Safety Procedures Manual</i> .
1060 Communicable Diseases and Medications	<ul style="list-style-type: none"><li>▪ 2230 Treatment of Students</li><li>▪ 2235 Immunization</li><li>▪ New: Blood Borne Diseases</li></ul>	All Regulations are included with this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1065 Learning Resources	<ul style="list-style-type: none"><li>▪ 1300 Instructional Materials</li></ul>	All Regulations are included with this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1070 Concerns by Parents	<ul style="list-style-type: none"><li>▪ 2300 Concerns by Parents</li></ul>	All Regulations are included with this Policy. See also Regulations included in the <i>Appeals Bylaw</i> . Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
1075 Transportation of Students	<ul style="list-style-type: none"><li>▪ 6100 Transportation of Students</li><li>▪ 6300 Transportation Assistance: Walk Limits</li></ul>	All Regulations are included with this Policy.
1080 Field Trips and Outdoor Education	<ul style="list-style-type: none"><li>▪ 1215 Field Trips and Outdoor Education</li></ul>	No Regulations are included with this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .



**Section 2000: Personnel (5 policies)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
2010 Harassment	<ul style="list-style-type: none"><li>▪ 3605 Harassment</li></ul>	All Regulations are included in this Policy. Recently updated to include Bullying from WCB Bullying Policy.
2015 Occupational Health and Safety	<ul style="list-style-type: none"><li>▪ New</li></ul>	No Regulations are included in this Policy. Regulations are replaced by the <i>Occupational Health &amp; Safety Program Manual</i> .
2020 Respect in the Workplace	<ul style="list-style-type: none"><li>▪ New</li></ul>	In progress.
2025 Criminal Records Checks	<ul style="list-style-type: none"><li>▪ 3600 Criminal Records Checks</li></ul>	No Regulations are included in this Policy. Indicates compliance with most recent Ministry and Government Regulations.
2030 Teacher Exchange	<ul style="list-style-type: none"><li>▪ 3300 Teacher Exchange</li></ul>	All Regulations are included in this Policy.



**Section 3000: Finances (11 School District Policies + 2 Ministry of Education Policies)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
3010 Disposal of Land or Improvements	<ul style="list-style-type: none"><li>▪ New</li></ul>	All Regulations are included in this Policy.
3015 Reimbursement of Expenses	<ul style="list-style-type: none"><li>▪ 4200 Reimbursement of Expenses</li></ul>	All Regulations are included in this Policy.
3020 Non-Public Funds	<ul style="list-style-type: none"><li>▪ 4505 Non-Public Funds</li></ul>	All Regulations are included in this Policy.
3025 Corporate Sponsorship and Donations	<ul style="list-style-type: none"><li>▪ New</li></ul>	All Regulations are included in this Policy.
3030 Donations and Gifts to Schools	<ul style="list-style-type: none"><li>▪ 4510 Gifts to Schools</li><li>▪ 4515 Charitable Donations</li></ul>	All Regulations are included in this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
3035 Disposal of Surplus Assets	<ul style="list-style-type: none"><li>▪ 4405 Disposal of Surplus Assets</li></ul>	All Regulations are included in this Policy.
3040 Purchasing and Bidding	<ul style="list-style-type: none"><li>▪ 4404 Purchasing, Bidding Procedures, and Tender Acceptance</li></ul>	No Regulations are included in this Policy.



**Section 3000: Finances (11 School District Policies + 2 Ministry of Education Policies) (continued)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
3045 Request for Education Services	<ul style="list-style-type: none"><li>3315 Request for Education Services from Other Jurisdictions</li></ul>	All Regulations are included in this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
3050 Closure of School Facilities	<ul style="list-style-type: none"><li>7500 Closure of School Facilities</li></ul>	All Regulations are included in this Policy.
3055 International Student Graduation Credit: Ministry Policy	<ul style="list-style-type: none"><li>2510 International Students</li></ul>	District policy and regulations are replaced by the Ministry of Education Policy and Regulations.
3060 Board of Education Fees Order: Ministry Policy	<ul style="list-style-type: none"><li>2800 Fees and Deposits</li></ul>	District policy and regulations are replaced by the Ministry of Education Policy and Regulations.
3065 Honoraria	<ul style="list-style-type: none"><li>4304 Honoraria</li></ul>	All Regulations are included in this Policy.
3070 Signing Officers	<ul style="list-style-type: none"><li>5405 Signing Officers</li></ul>	No Regulations are included in this Policy.



**Section 4000: Facilities, Grounds and Equipment (6 Policies)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
4010 Building Security	<ul style="list-style-type: none"><li>7100 Building Security</li></ul>	No Regulations are included in this Policy.
4015 Video Surveillance	<ul style="list-style-type: none"><li>7130 Video Surveillance</li></ul>	No Regulations are included in this Policy. Indicates compliance with Government Regulations.
4020 Community Use of School Facilities and Grounds	<ul style="list-style-type: none"><li>7110 Community Use of School Facilities</li><li>7115 Use of School Grounds by Outside Agencies</li><li>Use of Schools by Child Care Providers</li></ul>	All Regulations are included in this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
4025 Theatre Use	<ul style="list-style-type: none"><li>7200 REM Lee Theatre Use</li><li>7300 Mount Elizabeth Theatre Use</li></ul>	In progress.
4030 Pesticides and Herbicides	<ul style="list-style-type: none"><li>7405 Pesticides, Herbicides, and Fertilizers</li><li>7400 Grounds Development</li></ul>	All Regulations are included in this Policy.
4040 School Furnishings and Equipment	<ul style="list-style-type: none"><li>7105 Inventories of Furnishings and Equipment</li><li>7120 Loan and Rental of School Equipment</li></ul>	All Regulations are included in this Policy.



**Section 5000: Governance (16 Policies)**

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
5010 Trustees Code of Ethics	<ul style="list-style-type: none"><li>5100 Trustees Code of Ethics</li></ul>	No Regulations are included in this Policy.
5015 Communications with the Public	<ul style="list-style-type: none"><li>5305 Communications with the Public</li><li>5315 Delegations to the Board</li><li>5310 Reports to the Board</li><li>5320 Media Representatives</li></ul>	All Regulations are included in this Policy.
5020 Policy Development	<ul style="list-style-type: none"><li>5800 Policy Development</li></ul>	All Regulations are included in this Policy.
5025 Management Structure	<ul style="list-style-type: none"><li>5105 Management Structure</li></ul>	There are no Regulations for this Policy.
5030 Committee Structure	<ul style="list-style-type: none"><li>New</li></ul>	All Regulations are included in this Policy.
5040 Freedom of Information, Head and Contact	<ul style="list-style-type: none"><li>5710 Freedom of Information, Head and Contact</li></ul>	All Regulations are included in this Policy. Includes reference to compliance with most recent Government Regulations.
5045 Trustee Attendance at Conventions	<ul style="list-style-type: none"><li>5900 Attendance at Conventions</li></ul>	All Regulations are included in this Policy.
5050 Parent Advisory Councils	<ul style="list-style-type: none"><li>5208 School Parent Advisory Councils</li></ul>	There are no Regulations for this Policy.





**Section 5000: Governance (16 Policies)** (continued)

<b>New/Revised Policy</b>	<b>Replaces</b>	<b>Notes</b>
5055 District Parent Advisory Council	<ul style="list-style-type: none"><li>5200 District Parent Advisory Councils</li></ul>	There are no Regulations for this Policy.
5060 School Planning Councils	<ul style="list-style-type: none"><li>5205 School Planning Councils</li></ul>	All Regulations are included in this Policy.
5065 Trustee Elections Bylaw	<ul style="list-style-type: none"><li>5101 Trustee Elections Bylaw</li></ul>	All Regulations are included in this Policy.
5070 Governance Bylaw	<ul style="list-style-type: none"><li>5300 Governance Bylaw</li></ul>	All Regulations are included in this Policy.
5075 Indemnification Bylaw	<ul style="list-style-type: none"><li>5425 Indemnification Bylaw</li><li>5420 Trustee Indemnification</li></ul>	No Regulations are included in this Policy.
5080 Appeal Bylaw	<ul style="list-style-type: none"><li>5500 Appeal Bylaw</li></ul>	All Regulations are included in this Policy. Procedures for this Policy are included in the <i>School Administration Procedures Manual</i> .
5090 Maintenance of Order	<ul style="list-style-type: none"><li>5700 Protection of Pupils and Maintenance of Order</li></ul>	All Regulations are included in this Policy.
5095 Trustee Remuneration	<ul style="list-style-type: none"><li>5420 Trustee Indemnity</li></ul>	All Regulations are included in this Policy.