

Coast Mountains Board of Education School District 82

7000 Facilities, Grounds and Equipment

7500 **Closure of School Facilities**

Date Revised: June 9, 2010
April 20, 2004
April 9, 2002
March 21, 2002

Responsibility Centre: Superintendent

Policy

It is the Board of School Trustees's responsibility to provide acceptable facilities for all students. The Board recognizes that program effectiveness must be balanced with operational efficiency and, for this reason, consideration may need to be given to closure of schools.

The Superintendent of Schools shall be responsible for the implementation of the School Closure policy through the following regulations.

Regulations

1. Consideration for permanent closure of a school will be initiated when:
 - a) alternative space is available within the school district to house students affected by closure, and
 - b) it is economically advantageous to relocate the students, that is:
 - i) the cost of providing students with safe access is not increased by closure;
 - ii) closure and/or alternate potential use of a facility would create significant cost savings to the school district.
2. Should the Board of School Trustees adopt a recommendation for "Consideration of Closure" of a particular school, the Board shall immediately so advise the school staff, parents of students in attendance, and the general public, that closure is being considered.
3. In closing a school, the Board shall:
 - a) between a recommendation for "Consideration of Closure" and the Board's decision, provide opportunity for public consultation, community, parent, and staff input and reaction;
 - b) implement a closure at the end of a school year;
 - c) communicate the decision to parents, employees, and the general public;
 - d) make the final decision to permanently close school by bylaw.
4. When the Board decides to close a school, the following closure activities shall commence immediately for September:

- a) adjust school attendance zones;
 - b) reassign staff in accordance with Collective Agreements;
 - c) orient students to new schools;
 - d) relocate excess equipment and supplies;
 - e) consider alternate school use or building disposal.
5. Following a final decision to close a school, the Board will provide, without delay, written notification to the Minister of Education of the decision and will include the following information:
- a) the name of the school;
 - b) the facility number of the school;
 - c) the address of the school;
 - d) the date the school will permanently close.